

Orion Township Public Library
Board of Trustees Meeting, April 18, 2013

attendance			Policy	Finance	Fund Development	Board development	Building		Advocacy	Technology	Strategic planning
y	President	MaryAnne Thorndycraft	x	x	c	c	x		x	x	x
y	Vice-President	Mary Pergeau			x	x	x		x	c	c
n	Secretary	Mike Luna			x				x		x
y	Treasurer	James Phillips	x	c			c		x	x	
y	Trustee	James Abramczyk	c	x			x		x		
y	Trustee	Bert Quinn							x	x	
y	Director	Karen Knox									

- 1) Call to order @ 6:33 p.m.
- 2) Agenda, approved as amended: Abramczyk / Quinn
- 3) Consent Agenda: approved Quinn / Pergeau
 - a) Minutes from last meeting
 - b) Bills
 - c) Financial reports
- 4) Financial Statement and Treasurer's Report (Quarterly)
 - a) Director presented a detailed financial report
- 5) Call to the Public – none present
- 6) Communications
 - a) Letter from Kathy Russ (Rochester Library) RE: Karen Knox presentation at Wayne State University – Masters Class
- 7) Director's report
 - a) Circulation reported down 3.9%
 - b) Staff & Library News – Director's report on file
 - c) Friends of the Library – An Evening in Paris fund raiser on April 27.
- 8) Old Business
 - a) Naming of Orion Room project to be followed up with contact with honorees family for their support prior to proceeding.

- b) Sewer installation to be revisited with Township
- 9) Standing Committee reports
 - a) Policy no report
 - b) Finance committee report on file
 - c) Fund Development
 - i) Major donations such as planned estate donations are being investigated. Upcoming seminar attendance being planned to learn the “ins and outs” to be successful.
 - d) Board Development no report
 - e) Building no report
- 10) Ad Hoc Committee Reports
 - a) Strategic Planning – committee moving forward with facilitator selection and department heads working with Director
 - b) Technology no report
 - c) Human Resources no report
- 11) Discussion Items
 - a) Auditor Contract expires this year. A RFP will be prepared for a new contract.
- 12) Action Items
 - a) none
- 13) New Meetings Scheduled
 - a) May Board meeting is rescheduled to Thursday, May 23
- 14) Questions from the Public – none present
- 15) Trustee comments
- 16) Adjournment at 8:00 p.m.

James Phillips
Secretary, Board of Trustees
Orion Township Public Library