

Orion Township Public Library
Board of Trustees Meeting Minutes, January 22, 2015

attendance			Policy	Finance	Fund Development	Board development	Building		Advocacy	Strategic planning	Human Resources	Director Evaluation	James E. Ingram
y	President	MaryAnne Thorndycraft	x	x	x	c	x		x	x	x	c	
y	Vice-President	Mary Pergeau			x	x	x		x	c		x	
y	Secretary	Mike Luna			c				x	x		x	
y	Trustee	James Abramczyk	c			x	x		x		c		x
y	Treasurer	James Phillips	x	c			c		x				
y	Trustee	Bert Quinn		x					x		x		
y	Director	Karen Knox											

- 1) Call to order @ 6:36 p.m.
- 2) Approval of agenda. Motion to approve the agenda Pergeau/Quinn
- 3) Presentation from the Friends of the Orion Township Library
 - a) Mary Duenow and Patty Warrick
 - b) Engraved bricks as a fundraiser – determined to not be feasible at this time.
 - i) The costs of the bricks, engraving and installation may be prohibitive to fundraising.
 - c) Cantera Stone architecture was presented for the back of the library for landscaping
 - i) Trustees mentioned the septic tank in the back may prohibit this endeavor.
- 4) Consent Agenda as presented: Abramczyk/Luna Approved as presented.
 - a) Minutes from last meeting
 - b) Bills
- 5) Financial Statements and Treasurer’s Report from December 2014.
 - a) Closed 2014 books. Unaudited results of operations: Revenues excluding transfer from fund balance approximated \$2.077 million vs. budget of \$2.047. Actual expenditures \$2.339 million vs. a budgeted \$2.487 million. The transfer of fund balance is expected to be approximately \$262,000 vs. a budgeted transfer of \$440,000.
- 6) Call to the Public –

Mary Duenow and Patty Warrick, Friends of the Orion Township Library
Kinzly – Patron who enjoys the children’s programs of the OTPL
- 7) Communications
 - a) 2 comment cards were reviewed and discussed.
 - b) Various legislative updates were discussed.
 - c) Thorndycraft distributed the new legislative committees to the attendees for review.

8) Director's report

- a) Over 200 5th Graders are participating in the Battle of the Books.
- b) The Orion @ Your Library video program was played. Very nice presentation.
- c) The silent auction basket generated \$2,247 in donations/receipts.
- d) The Deporre Family Foundation, by Mary Deporre, which donated \$1,000 to the Friends towards the renovation.
- e) The Mexicana En Michigan group will assist May 2nd or May 16th.
- f) \$20,000 in programming for 2015 was donated to the Library from the Friends of the Orion Library.
- g) ALA Smithsonian exhibit is expected in August 16 – Exploring Human Origins.
- h) Sold the wooden boat from Youth area– Heartfelt Impressions.
- i) Reviewing 2015 goals with department heads.

9) Old Business

- A. Beginning the Youth room renovations. Wrapping up the lobby.
- B. Strategic planning projects update – Reviewed the tracking sheets.

10) Standing Committee Report –

- a) Policy Report –
 - i) None
- b) Finance –
 - i) None.
- c) Fund Development –
 - i) None.
- d) Board Development –
 - i) Minutes from the January 12th committee meeting were reviewed. Calendar presented.
Recognizing Trustee tenure:
2008 Quinn & Luna
2004 Phillips
1996 Pergeau and Abramczyk
1992 Thorndycraft
- e) Building –
 - i) None
- f) Human Resources –
 - None

g) Ad Hoc Committee Reports

None.

h) Advocacy – None.

11) Discussion Items

Record retention policy – Director stated the policy of retaining what needs to be retained is being adhered to as intended.

12) Action Items

None

13) New meetings scheduled

a) None.

14) Questions from the Public – None

15) Trustee comments

16) Adjournment at 8:35 p.m.

Mike Luna
Secretary, Board of Trustees
Orion Township Public Library