

Orion Township Public Library  
Board of Trustees Meeting, 2/19/2015

attendance			Policy	Finance	Fund Development	Board development	Building		Advocacy	Technology	Strategic planning	Human Resources	Director Evaluation
y	President	MaryAnne Thorndycraft	x	x	c	c	x		x	x	x	x	x
y	Vice-President	Mary Pergeau			x	x	x		x	c	c		
n	Secretary	Mike Luna			x				x		x		x
y	Treasurer	James Phillips	x	c			c		x	x		x	
y	Trustee	James Abramczyk	c	x			x		x				
n	Trustee	Bert Quinn							x	x		x	
y	Director	Karen Knox											

- 1) Call to order @ 6:30 p.m.
- 2) Agenda, approved as written Abramczyk/Pergeau
- 3) Consent Agenda: approved as presented Pergeau/Abramczyk
  - a) Minutes from last meeting
  - b) Bills
  - c) Financial reports
- 4) Financial Statement and Treasurer's Report (Quarterly)
- 5) Call to the Public
  - a) 7 new OTPL employees were introduced to the Board
  - b) Township Supervisor Chris Barnett presented an update on Orion Township
- 6) Meeting adjourned to Executive session at 7:20pm ending at 7:35pm
- 7) Communications
  - a) Reviewed with Director
- 8) Director's report – available at the library
  - a) Circulation report up 6.4%
  - b) 44% of checkouts were through self-checkout
  - c) Staff & Library News
  - d) Friends of the Library

- i) Spring fiesta moving forward, tickets now on sale
- 9) Old Business
- 10) Standing Committee reports
- a) Policy - none
  - b) Finance - none
  - c) Fund Development - none
  - d) Board Development - none
  - e) Building – space planning moving forward in Children’s; on time, on budget
- 11) Ad Hoc Committee Reports
- a) Director annual evaluation – discussion with Director
  - b) Strategic Planning
  - c) Technology
  - d) Human Resources
- 12) Discussion Items
- a) none
- 13) Action Items
- a) Special License to serve Liquor at the Friends Fiesta on May 16 motion by Abramczyk/Pergeau approved
  - b) Library will close early on May 16 at 2:00pm at accommodate the Friends Fiesta Phillips/Pergeau approved
  - c) From executive meeting a motion is presented for a bonus for the Director Approved
- 14) New Meetings Scheduled
- a) none
- 15) Questions from the Public
- 16) Trustee comments
- 17) Adjournment at 8:25 p.m.

James Phillips  
Secretary, Board of Trustees  
Orion Township Public Library