

Orion Township Public Library
Board of Trustees Meeting Minutes, April 16, 2015

attendance			Policy	Finance	Fund Development	Board development	Building		Advocacy	Strategic planning	Human Resources	Director Evaluation	James E. Ingram
y	President	MaryAnne Thorndycraft	x	x	x	c	x		x	x	x	c	
y	Vice-President	Mary Pergeau			x	x	x		x	c		x	
y	Secretary	Mike Luna			c				x	x		x	
y	Trustee	James Abramczyk	c			x	x		x		c		x
y	Treasurer	James Phillips	x	c			c		x				
y	Trustee	Bert Quinn		x					x		x		
y	Director	Karen Knox											

- 1) Call to order @ 6:35 p.m.
- 2) Approval of agenda as amended. Motion to approve the agenda as amended by Pergeau/Quinn.
 - a) Addition to Discussion Item 12. B. – VEBA discussion.
- 3) Introduction of new employees
 - a) Karen Pennartz, Shelver – Adult Services
 - b) Camille Boker, Shelver – Youth Services
- 4) Consent Agenda as presented: Abramczyk/Phillips Approved as presented.
 - a) Minutes from last meeting
 - b) Bills
 - c) Financial Statement and Treasurer's Report from February 2014. 97% of tax revenue has been received, balance mainly due to late payments by residents. State aid and penal fines has not been received yet. Library taxes come in the winter.
- 5) Call to the Public –

None, New employees
- 6) Communications
 - a) Press coverage – Lake Orion Review visited and reported on the renovations and audit.
 - b) FaceBoock coverage was reviewed.
 - c) ONTV includes the Library often.
 - d) Open meetings act – still discussing at state level
- 7) Director's report
 - a) James Ingram Fund is paying for a part-time employee to work extra hours (beyond her regular library schedule) to continue work on historical project.
 - b) Youth Area renovation progressing well.

c) Fiesta Tickets, \$35.00 each, \$70.00 per couple

8) Old Business

A. Strategic Planning Update - Spreadsheet reviewed. Priorities were discussed.

9) Standing Committee Report –

a) Policy Report –

i) None

b) Finance –

i) None.

c) Fund Development –

i) Committee meeting set to discuss use of receipts from advertising, general planning and set goals. Monday 5/4/15 at 5 p.m. at OTPL

d) Board Development –

i) Michigan Public Library Trustee Manual, Appendix B: Libraries and the Law was reviewed by the Trustees. Various items were discussed and follow-up is deemed necessary.

ii) Next month discussion of FOIA, Privacy Act and Patriot Act.

e) Building –

i) None

f) Human Resources –

None

g) Ad Hoc Committee Reports

None.

h) Advocacy – None.

10) Discussion Items

a) 2014 Annual Report – discussed and reviewed.

b) VEBA discussion – An employee and spouse can join the plan at the time of the employee's retirement. Question about whether or not retiree can elect at any time to enroll spouse after retirement. Need to determine whether or not to allow a spouse or dependent to join the plan at a later time. Assume spouse was married at time of retirement.

i) Director requested to investigate/inquire the potential future risks of moving forward on decisions made in the near term.

11) Action Items

Motion by Pergeau – Board requests of the Director to formulate an administrative procedure that allows for an eligible spouse of a retiree to join the VEBA at any time if the spouse was eligible to join at the time of former employee's retirement. The spouse of the retiree must pay 100% of their Plan cost. Phillips seconded.

12) New meetings scheduled

a) Fund Development Committee – May 4th, 2015 at 5 p.m. at OTPL.

13) Questions from the Public – None

14) Trustee comments

15) Adjournment at 8:40 p.m.

Mike Luna
Secretary, Board of Trustees
Orion Township Public Library