I. Call to order
II. Approval of agenda
III. Presentation of grant by Michigan Center for the Book
IV. Presentation on Corridor Improvement Authority by Chris Barnett, Orion Township Supervisor
V. Consent agenda
   A. Minutes of 11/19/2015 Library Board meeting
   B. Bills
   C. Financial Statement and Treasurer’s Report from November 2015
VI. Call to Public
VII. Communications
   A. Press coverage
   B. MLA Weekly Newsletter, November 19, 2015
   C. MLA Weekly Newsletter, November 25, 2015
   D. MLA Weekly Newsletter, December 3, 2015
   E. MLA Weekly Newsletter, December 10, 2015
   F. Engagement Letter for 2015 audit from Abraham & Gaffney, P.C.
   G. Notice of Public Hearing for Brown Road CIA – December 21, 2015
VIII. Director’s Report
   A. Library news and activities
   B. Usage reports
   C. Advocacy news
IX. Old Business
   A. HVAC system upgrade project
X. Standing Committee Reports
   A. Policy
   B. Finance
   C. Fund Development – report from 12/14/2015 meeting
   D. Board Development – article: “Building a Better Board of Trustees”
   E. Building – report from 12/14/2015 meeting
   F. Human Resources
XI. Discussion Items
   A. MLA Presentation on tax capture districts
   B. Annual board evaluation
XII. Action Items
   A. Recommendation from Building committee on HVAC contractor
   B. Board meeting calendar for 2016
   C. Resolution for restatement of the OTPL Governmental Non-ERISA Retirement Plan
XIII. Questions from the Public
XIV. Trustee Comments
XV. Adjournment
1) Call to order at 6:30 p.m.

2) Approval of agenda. Motion to approve the agenda as amended by Phillips/Quinn.
   a) Addition of Action Item F – Election of Officers

3) New employee
   a) Monica Zalewski outreach and programming at senior housing facilities.

4) Presentation by Jim Pettinato from the Lions Club.
   a) Video presented, subject matter of eye screening for children.
   b) Requested to use a Library room for 1 Saturday per month.

5) James Ingram photo presentation by Kate Kloor

6) Consent Agenda as presented: Abramczyk /Phillips as presented.
   a) Minutes from last meeting
   b) Bills
   c) Financial Statement and Treasurer’s Report from October 2015

7) Call to the Public –
   None

8) Communications
   a) Press coverage
   b) Basket auction literature enclosed
   c) MLA updates were discussed
   d) Patron comments were reviewed and discussed
   e) Materials are included in the packet

9) Director’s report
a) Dragon award, almost 900 children participated.

b) Many upcoming events, listed in the Directors Report

c) Reviewed statistics report

10) Old Business

a) HVAC system upgrade project: Mike and Knox discussed project. Range of RPF's: $135,000 - $178,688.63. Mike's perspective:

i) Kapala Heating and Cooling: RFP is vague as to the RFP specifications.

ii) Air Handlers Service Corp: Did not bid consistent with RFP. Carrier Units

iii) Lake Orion Plumbing, Heating and Cooling: Trane Units

(1) Send back to all 6 companies who attended the pre-bid meeting after regrouping. Send direction to engineer. Mike to be involved.

(2) Letters to bidders to be sent by Knox to provide an update

b) Township Corridor Improvement Authority. Still in the development phase. Chris Barnett to visit the Trustee meeting in December.

c) Monday February 29 in-service day. Close Friday, December 23 and Friday, December 30.

11) Standing Committee Report –

a) Policy Report –

b) Finance –

i) Minutes from the November 16th at 6 p.m. meeting were reviewed. Move the monies from categories with surpluses. An additional modification was requested by Knox - Committee will withdraw the recommendation as presented.

c) Fund Development – November 12th at 6 p.m. meeting

i) Reviewed the minutes.

(1) Discussed the Go Fund Me initiative. Teen Room – Enhancement. Need focused, specific need. Draft verbiage and send to committee for discussion.

(2) Committee meeting for further development of initiatives. – December 14th 7:00 p.m.

d) Board Development –

i) MaryAnne – Distributed packet on Building a Better Board of Trustees. Discuss this material at the next Trustee meeting.

e) Building –

i) December 14th at 5:30 p.m. OTPL to discuss HVAC system and Adult Services re-design.

f) Human Resources –

i) Reviewed meeting minutes from the 11/16/15 meeting.

g) Ad Hoc Committee Reports

None.
12) Discussion Items
13) Action Items

a) 2016 Calendar of Library Closings - Abramczyk motioned to approve the revised calendar as presented, 2nd by Phillips. Motion carried.

b) Recommendation from the Fund Development Committee – N/A.

c) Recommendation from the Finance Committee - Move to accept the 2015 budget revisions as presented by the Director. To move items of $205K within the line items, no change to the the bottom-line.

d) Recommendation from the Building Committee - None

e) Recommendation from the HR Committee - HR personnel policy as presented and reviewed today. Motion carries.

f) Election of Officers: All the same based on individual inquiry of Trustees. Abramczyk moves to elect Trustees for current positions and no changes. Pergeau 2nd. Motion carries.

g) Alcohol for staff only on December 11th. Pergeau moves wine and beer can be brought to the OTPL for this after-hours event and can consume responsibly on-site. Abramczyk 2nd. Motion carries.

14) New meetings scheduled at the OTPL

a) Meeting with HVAC engineer – November 25th at 2:00 p.m.

b) Reminder: (not a formal meeting) Author Fair - December 5th between 1:00 p.m. - 4:00 p.m. OTPL

c) Reminder: (not a formal meeting) Sculpture Celebration – December 8th at 7 p.m. OTPL

d) Building Committee meeting - December 14th at 5:30 p.m. OTPL

e) Reminder: (not a formal meeting) Smithsonian exhibit – Saturday, August 6th 2016 evening reception – Consider incorporating a Fundraising Event. OTPL

15) Questions from the Public – None

16) Trustee comments

17) Adjournment at 9:07 p.m.

Mike Luna
Secretary, Board of Trustees
Orion Township Public Library
SALARIES-SUPERVISORY $ 28,071.40

SALARIES-NON-SUPERVISORY $ 59,000.49

SOCIAL SECURITY 11/1/2015 TO 11/30/2015 $ 6,516.94

HOSPITALIZATION Non-covered employee ins.reimb $ 1,200.00

Total bills per Solomon reports attached: $ 82,991.21
Account Distribution Report

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**Period:** 11-15  **As of:** 12/4/2015

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**Account Total:** 637.54  **Debit Amount:** 637.54  **Credit Amount:** 0.00

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<td>3,188</td>
<td>50,000</td>
<td>44,134</td>
<td>88%</td>
<td>5,866</td>
</tr>
<tr>
<td>Interest Income</td>
<td>3,078</td>
<td>20,000</td>
<td>11,740</td>
<td>59%</td>
<td>8,260</td>
</tr>
<tr>
<td>Donation Income</td>
<td>285</td>
<td>25,000</td>
<td>53,552</td>
<td>214%</td>
<td>(28,552)</td>
</tr>
<tr>
<td>Grant Income</td>
<td>0</td>
<td>0</td>
<td>437</td>
<td>0%</td>
<td>(437)</td>
</tr>
<tr>
<td>Sponsorship Income</td>
<td>0</td>
<td>0</td>
<td>650</td>
<td>0%</td>
<td>(650)</td>
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<tr>
<td>Miscellaneous Income</td>
<td>860</td>
<td>7,000</td>
<td>11,985</td>
<td>171%</td>
<td>(4,985)</td>
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<td>Realized/Unrealized Gain/Loss</td>
<td>233</td>
<td>0</td>
<td>4,278</td>
<td>0%</td>
<td>(4,278)</td>
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<tr>
<td>Received from General Ledger</td>
<td>400,000</td>
<td></td>
<td></td>
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<td></td>
</tr>
<tr>
<td><strong>Total Revenue</strong></td>
<td>8,439</td>
<td>2,505,000</td>
<td>2,165,552</td>
<td>86%</td>
<td>339,448</td>
</tr>
<tr>
<td>Operational Expenditures</td>
<td>November Actual</td>
<td>Annual Budget</td>
<td>Actual To Date</td>
<td>Percent of Total Budget</td>
<td>Balance of Budget</td>
</tr>
<tr>
<td>-------------------------------------------</td>
<td>-----------------</td>
<td>---------------</td>
<td>----------------</td>
<td>-------------------------</td>
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</tr>
<tr>
<td>Salaries</td>
<td>88,272</td>
<td>1,165,000</td>
<td>927,521</td>
<td>80%</td>
<td>237,479</td>
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<tr>
<td>Fringe Benefits</td>
<td>23,328</td>
<td>325,000</td>
<td>272,884</td>
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<td>52,116</td>
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<td>Post Retirement Benefits</td>
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<td>5,521</td>
<td>5,521</td>
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<td>0</td>
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<td>Supplies, Programs</td>
<td>2,697</td>
<td>62,500</td>
<td>50,702</td>
<td>81%</td>
<td>11,798</td>
</tr>
<tr>
<td>Materials, Information Resources</td>
<td>18,892</td>
<td>215,500</td>
<td>182,093</td>
<td>84%</td>
<td>33,407</td>
</tr>
<tr>
<td>Automation, Computerized Reference</td>
<td>3,281</td>
<td>136,979</td>
<td>105,487</td>
<td>77%</td>
<td>31,492</td>
</tr>
<tr>
<td>Promotion, Publishing, Printing</td>
<td>37</td>
<td>30,000</td>
<td>18,469</td>
<td>62%</td>
<td>11,531</td>
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<tr>
<td>Telephone</td>
<td>667</td>
<td>8,500</td>
<td>6,358</td>
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<tr>
<td>Utilities</td>
<td>3,668</td>
<td>70,000</td>
<td>56,634</td>
<td>81%</td>
<td>13,367</td>
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<tr>
<td>Repairs &amp; Maintenance</td>
<td>1,332</td>
<td>46,500</td>
<td>31,230</td>
<td>67%</td>
<td>15,270</td>
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<tr>
<td>Capital Improvements</td>
<td>29,713</td>
<td>314,000</td>
<td>248,803</td>
<td>79%</td>
<td>65,197</td>
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<tr>
<td>Insurance &amp; Workers Comp</td>
<td>0</td>
<td>36,000</td>
<td>35,202</td>
<td>98%</td>
<td>798</td>
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<tr>
<td>Education, Training &amp; Dues</td>
<td>-188</td>
<td>22,000</td>
<td>19,648</td>
<td>89%</td>
<td>2,352</td>
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<tr>
<td>Mileage</td>
<td>638</td>
<td>7,000</td>
<td>5,516</td>
<td>79%</td>
<td>1,484</td>
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<tr>
<td>Professional &amp; Contractual Services</td>
<td>3,433</td>
<td>38,000</td>
<td>28,445</td>
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<td>9,555</td>
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<td>Donation Expense</td>
<td>2,540</td>
<td>0</td>
<td>31,331</td>
<td>0%</td>
<td>(31,331)</td>
</tr>
<tr>
<td>Grant Expense</td>
<td>0</td>
<td>0</td>
<td>437</td>
<td>0%</td>
<td>(437)</td>
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<tr>
<td>Miscellaneous</td>
<td>27</td>
<td>2,500</td>
<td>378</td>
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<td>2,122</td>
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<td>MTT Reimbursements</td>
<td>38</td>
<td>20,000</td>
<td>1,894</td>
<td>9%</td>
<td>18,106</td>
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<tr>
<td>Total Expenditures</td>
<td>183,896</td>
<td>2,505,000</td>
<td>2,028,551</td>
<td>81%</td>
<td>476,449</td>
</tr>
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</table>
## ORION TOWNSHIP LIBRARY - TREASURER'S REPORT - PLANT FUND ACTIVITY
### NOVEMBER 2015

<table>
<thead>
<tr>
<th>BALANCE</th>
<th>RECEIPTS</th>
<th>DISBURSEMENTS/TRANSFERS</th>
<th>BALANCE</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Beginning of month</td>
<td>Interest</td>
<td>Realized/Unrealized Gain/Loss *</td>
</tr>
<tr>
<td>PNC Bank - Savings (1)</td>
<td>$0.00</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Mercantile Bank XG0 (2)</td>
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<tr>
<td>Huntington Bank CD 1855 (3)</td>
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<tr>
<td>JP Morgan Chase CD SY5 (4)</td>
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<tr>
<td>Bank of Holland YY8 (5)</td>
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<tr>
<td>UBS Plant Fund (6)</td>
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<td>$212.63</td>
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<tr>
<td>Federal Home Loan 6V1 (7)</td>
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<td></td>
</tr>
<tr>
<td>Federal Home Loan NA9 (8)</td>
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<td></td>
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<tr>
<td>JP Morgan Chase CD 2B0 (9)</td>
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<tr>
<td>Federal Home Loan F95 (10)</td>
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</tr>
<tr>
<td>Federal Home Loan 6V4 (11)</td>
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<td></td>
<td></td>
</tr>
<tr>
<td>Lake Michigan CU MM (12)</td>
<td>$200,120.33</td>
<td>$82.08</td>
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</tr>
<tr>
<td>Lake Michigan CU Savings (13)</td>
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<td></td>
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<tr>
<td>Total</td>
<td>$865,859.52</td>
<td>$2,524.03</td>
<td>$274.00</td>
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</table>

(1) Variable interest, annual yield .10%, account closed  
(2) CD maturing 5/12/15 @ 2.00% interest, cashed  
(3) CD maturing 11/11/15 @ .60% interest, cashed  
(4) CD maturing 2/19/18 @ 1.125% interest  
(5) CD maturing 5/22/15 @ .350% interest, cashed  
(6) Money Market Account, CD  
(7) Gov't Agency Bond maturing 11/16/17 @1.300% interest, partial call 1/26/15, balance called on 2/12/15  
(8) Gov't Agency Bond maturing 11/10/17 @1.125% interest, called 8/15  
(9) CD maturing 2/27/2018 @ 1.200% interest  
(10) Gov't Agency Bond maturing 5/25/18 step up @ .75% for 1 year, 1.00% for 6 months, 1.25% for 6 months, 1.50% for 6 months, 2.00% for 6 months  
(11) Gov't Agency Bond maturing 8/24/18 @1.200% interest  
(12) Credit Union Money Market .50% interest  
(13) Credit Union Savings  

* Change in value until the investment reaches maturity
<table>
<thead>
<tr>
<th>BALANCE</th>
<th>RECEIPTS</th>
<th>DISBURSEMENTS/TRANSFERS</th>
<th>BALANCE</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Beginning of month</td>
<td>Interest</td>
<td>Realized/Unrealized Gain/Loss</td>
</tr>
<tr>
<td>PNC Bank - General Checking (1)</td>
<td>$221,794.86</td>
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<tr>
<td>PNC Bank - General Savings (2)</td>
<td>$166,577.26</td>
<td>$14.15</td>
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<tr>
<td>PNC Bank - Cafeteria (3)</td>
<td>$3,501.01</td>
<td></td>
<td></td>
</tr>
<tr>
<td>PNC - James Ingram Fund (4)</td>
<td>$708.34</td>
<td></td>
<td></td>
</tr>
<tr>
<td>PNC Bank - Bastian Account (5)</td>
<td>$2,144.90</td>
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<tr>
<td>Genisys Credit Union MM (6)</td>
<td>$216,105.67</td>
<td>$106.57</td>
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</tr>
<tr>
<td>Genisys Credit Union Savings (7)</td>
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<td>$5.69</td>
<td></td>
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<tr>
<td>Lakes Cmnty C U MM (8)</td>
<td>$228,055.21</td>
<td>$46.80</td>
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<tr>
<td>Lakes Cmnty C U Sav (9)</td>
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<td>$10.00</td>
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</tr>
<tr>
<td>Chief Financial C U Sav (10)</td>
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<td>$5.21</td>
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<tr>
<td>Chief Financial C U MM (11)</td>
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<td>$209.46</td>
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<tr>
<td>JP Morgan Chase CD (12)</td>
<td>$100,000.00</td>
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<td></td>
</tr>
<tr>
<td>UBS General Fund (13)</td>
<td>$652,208.26</td>
<td>$141.57</td>
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</tr>
<tr>
<td>UBS Endowment Fund (14)</td>
<td>$83,302.70</td>
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<tr>
<td>Total</td>
<td>$1,878,322.58</td>
<td>$554.05</td>
<td>($40.59)</td>
</tr>
</tbody>
</table>

(1) Business Checking  
(2) Business Savings Sweep .10%  
(3) Cafeteria  
(4) Business Checking - Donation Account  
(5) Business Checking - Donation Account  
(6) High Yield Money Market .60% interest  
(7) Credit Union Savings  
(8) Credit Union Money Market .25% interest  
(9) Credit Union Savings  
(10) Credit Union Savings  
(11) Credit Union MM 1.25% interest  
(12) CD maturing 1/25/18 interest increases from .750% to 1.300%  
(13) Money Market, Treasury Bills, CD's  
* Change in value until the investment reaches maturity  
(14) Money Market, CD  
* Change in value until the investment reaches maturity
Mission Control at the Orion Township Public Library

*Personal Perspectives by a NASA Engineer*

Oakland Township-Lake Orion, MI

By BECKY BOLIN (Star Patcher) November 25, 2015

Join retired engineer Harlan Neuville at the Orion Township Public Library on Monday, November 30 at 7:00p as he gives us an up close and personal look at working Mission Control during the heyday of the NASA Space Program and moon launches from 1966-1975. All ages welcome!
Come to the Orion Township Public Library on Wednesday, November 18 at 6:30p to learn more about the Affordable Healthcare Act (AHC). The deadline for using the Healthcare.gov Marketplace to enroll in health insurance for 2016 is January 31st. AHC trained navigator Dr. Shakil Khan will present information as well as hands-on help using the Marketplace to enroll in health insurance. A Q&A session will follow this hands-on session. All adults welcome!
Auburn Hills illuminates the holiday season at the 22nd Annual Tree Lighting ceremony

On Friday, Dec. 4, the Auburn Hills community will officially turn on a 32-foot Norway spruce (DEN) and take a memorable photograph home as a keepsake. Participants can enjoy a horse-drawn carriage ride through town, snack on s'mores at the bonfire pit, see a holiday magic show, make crafts and walk through downtown and see the specials the stores and restaurants have to offer.

“The Tree Lighting Ceremony is perfect time for families to come and experience all that our beautiful downtown has to offer as we kick off the holiday season,” Auburn Hills Mayor Kevin McDaniel said. “In addition to the great activities planned, our businesses will be open for everyone to visit.”

Auburn Hills has a direct mail route to the North Pole! This holiday mailbox will be on display from Thanksgiving through Christmas. Kids and families can stop by the letter writing station at the ceremony and mail Santa a message the night of the event, or write one at home and bring it downtown. The holidays are a time for giving. The city is collecting donations for two incredible causes this year: Benefits for local nonprofit, Desert Angels, was fostered to work together to send care packages to our troops overseas. Additionally, Auburn Hills is collecting donations of new winter gear including, mittens, coats, hats, gloves and scarves. All items will be donated to the Rochester Area Neighborhood House, a nonprofit that helps assist individuals in the Auburn Hills community during times of hardship, helping them move toward self-sufficiency.

Donations to both wonderful causes can be brought to the University Center during the Tree Lighting Ceremony, or dropped off during regular City Hall hours for your convenience.

This cherished celebration is a great way to build memories surrounded by family and friends. Auburn Hills invites you to experience this great holiday tradition that allows you to explore Auburn Hills’ expanding downtown. This event is sponsored by the Auburn Hills Tax Increment Finance Authority (TIFA). For more information, visit www.auburnhills.org or contact Samantha Marias, management assistant at smarias@auburnhills.org or 248-364-6306.

The Friends of the Orion Township Public Library at Basket Auction has sponsored a gift basket donated by: Home of Lake Orion, Healthy Hams, Mount Balfour, Doggy Salon, Millage Chiropractic, Orion Area Chamber of Commerce, Brick It Up, Essential Touch Massage, Z’s Gourmet Products, Crate’s Coffee House, Back Room Bookstore, OTPL, Administrative Department, Great Lakes Athletic Club, Friends of OTPL, O’Reilly Auto Parts, Mr. C’s Car Wash, Lisa Sokol, Main Street Bicycles, Diamond Dave’s Creative Jewels, Werner’s Hallmark, La Vida Massage Salon, Carla Tausley, Mary Duenow, Diane Griffiths, Marty Wheeler.

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The Giving Season: Author/Illustrator Fair at Orion Township Public Library


For more information about the Author Fair contact Kristen Remenar, youth librarian, at 248-693-3000 x340 or kremenar@orionlibrary.org.

NEW DRAPERY LOOKS

New Looks with a Classic Feel

Sophisticated windows, as well as furniture, are sporting classic, traditional designs coupled with the appropriate bold patterns. The use of large geometric patterns are modern and dramatic, as well as soft, monochromatic patterns as well as light, bright colors. When mixed with textured fabrics, they are sensational! Traditional interiors are new and exciting again! Drapery design runs the gamut from ultra simple, wide-faced panels to multi-layered treatments consisting of many different fabrics and trims. The emphasis is always on texture, pattern, and structure, as well as color. Well-designed drapery is extremely important to the functionality of the room, providing light control and privacy. They can complement and enhance the architecture of the room and, sometimes, camouflage lack of detail. These principles can also be applied to rest of the room. Sometimes the best approach to updating a traditional room is to edit your decor. Keep only what you love and what looks current; showcase them in a simpler setting. Purchase a few large modern accessories and rugs to complement your new drapery. Like magic! A whole new room! Custom drapery is a key element in Hepplewhite’s interior design programs. It can be the final touch, or the start to a great design.

DRAPEY HOUSE CALL SPECIAL

An initial in-home design consultation starts at $200.00, however this month the fee may be applied to purchases.

The designer will visit your home to take pictures and measurements.

The designer will research accessories from hundreds of resources.

The designer will then present you with the accessories and a plan to create a new and fresh design for your area. Also, for an installation fee, we will deliver, place and style your accessories for you.

HOLIDAY SPECIALS!

1-2-3 SALE

1 Piece 5% Off
2 Pieces 10% Off
3 Pieces of Upholstery 15% Off

*Accessories: Buy One Get One 1/2 Off Floor Sample Specials Items marked at 20%-60% Off (Discounts taken at register price)

Sale through December 12, 2015

322 S. Main Street
Rochester, Michigan
248-651-4710

Call for an appointment Studio Hours:
10:00-5:30, Monday - Saturday
Open late by appointment only
www.hepplewhites.com

Fireside chat and discussion series at the Oxford Public Library

Fireside chats return to Oxford Public Library. Allow community members, librarians, authors and artists the space to share their passions. Each session has its own theme:

Dec. 11: The Oxford Library - The Transition of an Industry

Jan. 22: Crime and Controversy at Oakland: The Leaper State House with author, Laura Fromwiller

Feb. 5: The History of the Metamora Hunt Club with Jaime Prince, granddaughter of Huntsman, Arthur Kirby

Feb. 19: CSI: What is it Really Like? With Oakland County Forensic Laboratory Specialist, Bob Charleton

For more information, or to register for this program, call 248-628-3034 or visit www.miopl.org.
Women’s Alliance for Oakland County presents Congresswoman Brenda Lawrence with the first-ever Glass Ceiling Award

The Women’s Alliance for Oakland County recently honored Congresswoman Brenda Lawrence with the Glass Ceiling Award at the annual Protocol for Success event, held at the Innsbrook Marriott Centerpoint in Pontiac.

Congresswoman Lawrence is surrounded by members of the Alliance and panelists after accepting her award. The Glass Ceiling Award was presented by Oakland County Commissioner Marcia Gershenson to Congresswoman Lawrence.

The Glass Ceiling Award is given to a professional woman who personalizes key attributes of leadership: strength, intelligence and grace.

The award was designed by Center for Creative Studies student, Rebecca Silverman.

Close to 100 women attended the event which featured panelists, founder of the Sky Foundation, Sheila Sky Kasselman; Oakland County’s Sixth Circuit Court Judge and Dean Denise Langford Morris and Asker Consulting LLC President Denise Asker, who each shared valuable insight and advice to participants about an array of issues during the Business Protocol for Success: A Unique Training Program for Women.

Women’s Alliance for Oakland County was founded in 2013 as a nonprofit that seeks to develop and support career opportunities for women.

Life-size, bronze sculpture donated to the Orion Township Public Library

The Orion Township Public Library has anonymously received a donation of a life-size, one-of-a-kind, bronze sculpture of a grandmother reading with her grandson, “Grandma Reading with Grandson,” created by local sculptor Suzanne Young with the Fine Arts Sculpture Centre, is currently on display in the vestibule of the library.

Patrons are welcome to come see this beautiful addition to the library and sit on the stone bench that is part of the display,” said Karen Knox, library director. “This is such a wonderful way for someone to leave their legacy in the community.”

There will be a welcome celebration on Tuesday, Dec. 8 at 7 p.m. to celebrate the new sculpture at the library. All ages are welcome! Come see the sculpture in the lobby of the Orion Township Public Library at 535 Jocelyn Road, Lake Orion.

Welcome

“Grandma Reading with Grandson” by Suzanne Young

The sculpture was created by the Fine Arts Sculpture Centre and is on loan to the Orion Township Public Library.
Free live music at A Bean To Go coffee house, 16 W. Flint St., downtown LO Friday, Dec. 4. Christmas Piano with Kathy Spelie (7-10 p.m.); Saturday, Dec. 12, Holiday Swing Dancing (lessons at 6, dancing 9-10 p.m.); Wednesday, Dec. 16, Christmas Sing-along w/piano (8 to 10 a.m.); Thursday, Dec. 17, Christmas Sing-along w/piano (6-7 p.m.); Saturday Dec. 19, celleti Alex Thompson. More info at 248-690-9382.

12 Families of Christmas. Assist needy LO families with holiday meals and gifts for the kids. LO Sons of the American Legion Squadron 233 is seeking cash donations or items that can be offered for auction at the group's 12 Families fundraiser on Dec. 5. Public is cordially invited to attend the auction beginning at 7 p.m., immediately following the Lighted Parade, at the American Legion, 164 S. Broadway. Please send donations for the Squadron to: 12 Families of the American Legion, 164 S. Broadway, Lake Orion, 48362. 248-693-2782.

Annual Greens Market & Craft Show Dec. 4, 9am-6pm, Dec. 5, 9am-1pm at LO United Methodist Church, 140 E. Flint St.

Soup & Street Stroll downtown Oxford 6-9pm Friday, Dec. 4. Purchase wristbands in Centennial Park, then stroll through restaurants and stores tasting Oxford's signature hors d'oeuvres, soups and sweet baked goods. Visit with Santa Claus, petting farm, caroling and performances from OCRS choir. Free lighting at 8pm. Cost: $10/ea, three for $25.

Swim with Santa at Older Persons Commission, 650 Letica Dr, Rochester, Saturday, Dec. 5, 11am-noon or 1-2pm, $3/child; $2.50/adult. Sign up at 248-688-0251.

Christmas Bazaar Saturday, Dec. 5, 9am-3pm. King of Kings Lutheran Church, 1715 S. Lapeer Rd, LO. $2 donation to benefit Love INC. Collection of arts & crafts. Bake sale.


Local Author/Illustrator Fair Saturday, Dec. 5, 1-4pm. Santa will be at the LO library, 825 Jocelyn Rd, to read Holiday stories and meet with kids of all ages. Books for readers of all ages will be available for signing and purchase. 248-693-3000 ext. 340.

Cookies with Claus Saturday, Dec. 5, 2-4pm at Oxford Center, 1335 Jocelyn Rd. Santa Claus will be visiting the Oxford Center. Craft, cookies. All registered participants will need to watch their mailbox for Santa's special letter to arrive just in time for Christmas. Remember to bring your camera for a photo opportunity you don't want to miss. Infants in carriers are free with registered participant. 1 free x6 photo from Walgreens. $15/child, parents free. Pre-registration required at 248-391-6194.

What They Were Thinking: Reflections on Michigan Difference-Makers—by Bill Haney. What they had in common was that their actions had consequences that reverberated far beyond the borders of the state. Haney will read a brief selection, take questions and sign copies at A Bean To Go, 16 W. Flint St, downtown LO on Dec. 5, 2-4pm. Proceeds benefit Reading Works—Detroit to combat adult illiteracy in Michigan.


Christmas Concert presented by Classic Chronicle Saturday, Dec. 6, 5pm at Oxford Free Methodist Church, 799 S. Lapeer Rd, Oxford. Bells are Ringing Concert by North Oakland Concert Band, featuring the Guardians of Harmony. Sunday, Dec. 6, 6pm at Christ the Redeemer Church, 2700 Woldon Rd, LO. Smaller ensembles will greet audience at 6pm. Upcoming School Board Meetings, Interested in what's happening in the Lake Orion School District, Board meetings typically held at 7pm on the 2nd and 4th Wednesdays of the month at the Administration Building, 315 N. Lapeer St, downtown LO. December meetings are: Dec. 9, Dec. 21 (6pm, workshop).


Fireside Chat & Discussion Series at Oxford Library, 530 Pontiac Rd, on Fridays at 2pm. Dec. 11: The Oxford Public Library - The Transformation of an Industry, with Director Emerita, Judy Doublestein, Library Board President & Chairman, Duane Salswesed and Library Director & CEO, Bryan Cloutier. Light refreshments will be served. Register at 248-628-3014 or visit www.oxfordpl.org.

Volunteers needed to cut invasive, non-native shrubs like glossy buckthorn, autumn olive, multi-flora rose and others to help restore important ecosystems at Bald Mountain State Recreation Area Saturday, Dec. 12, 9am-noon. Bring work gloves, drinking water and appropriate clothing. Register at mahlze@maywetien.gov.
Fall & Winter Indoor Car Cruise

In The Fun With Our Cruisers... I -- Good Food!

Welcome to delicious.
Dining A Week - 10 am - 11 pm

Dish, Cone or Custard Only $1.00
(4:30-6:30pm) Tue.

Trivia Contest!

Win a $5 Culver's Coupon

Skilly AUTO PARTS

5' NIGHT

Meal $2.99

$2.99

Face Painting

Clown

Free Balloon Craft Table

Hula Hoop Counter

Riddles & Much More

'𪣻 WELCOME!

PUBLIC

BINGO

Truvia Contest!

Men's & Women's

Win a $5 Coupon

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New Orion app is among three of its kind in Oakland County

By Chris Hagan
Review Staff Writer

The Orion Township smart phone application has raised the bar on how local municipalities disseminate information and connect ability to citizens and visitors.

In September, the free app debuted and since has been downloaded by more than 400 devices. Its inception into the app stores makes it the first app for a township and third overall government-managed smart device app in Oakland County.

The app takes a plethora of information and organizes it into 11 sections. Unlike the other two Oakland County apps, the Orion app allows for a more interactive “in-app” experience by allowing the user to find the information without having to be linked to a web browser. The contact page has the ability to direct call the township offices and the events calendar offers up-to-date happenings around town.

“One of the biggest requests we were getting from citizens was that they wanted one central place to see upcoming events,” Orion Township Supervisor Chris Barnett said. “Now with the app you’re able to view all township events well into 2016 and we’re always updating those events.”

The supervisor’s office is in charge of monitoring and updating events and Barnett is encouraging those with upcoming events to let his office know so they can get it on the calendar.

Another convenience the app offers is the ability to report issues within the township as well as the ability to send the township a picture. The “Trails & Parks” section allows users to view maps directly in the app without being navigated to a web browser or a maps app.

According to Barnett, the app, which cost just over $10,000, will be an extremely useful tool throughout the community over the next several years with the expected road construction slated to take place. Beginning in spring of 2016, work will begin to transform M-24 into a Telegraph-like thoroughfare and Baldwin Road will see the roundabouts added the year after.

“Orion will have several road projects happening between now and 2017 and this will be another resource we can use to get information out to people,” he said. “We’ll be able to provide information on current work projects.”

The Lake Orion (MI) Review
Wed., November 18, 2015; Page 3

Briefs

Games day at Library

International Games Day is going on at the Orion Township Public Library this Saturday, Nov. 21, from 10 a.m. to 4 p.m. All ages are welcome to drop in and play some games with thousands of people at locations on all seven continents for the eighth annual International Games Day. There will be board games, card games, and more for all ages and skills. Bring your whole family. The library is located at 825 Joslyn Road.

Let’s Give Thanks

CJ’s Lakeside Grill at 21 W. Plint Street in downtown Lake Orion will once again host their annual free Thanksgiving Dinner. Next Thursday, Nov. 26, CJ’s will serve dinner from 12 noon until 3 p.m. for area seniors, shut-ins, and others who want to share the holiday. Please call CJ’s at 248-693-8704 for more information.

Help Families this Christmas

The Lake Orion Sons of the American Legion Squadron 233 is looking for your help as it gears up for its largest charity activity of the year, the 72 Families of Christmas program. The program assists needy Lake Orion area families with holiday meals and gifts for children.

The squadron is seeking cash donations for the program, or items that can be offered for auction at the group’s 12 Families fundraiser on Dec. 5. The public is cordially invited to attend the auction beginning at 7 p.m. immediately following the Lighted Parade, at the American Legion, 164 S. Broadway, across from Children’s Park.

Please send donations to: Sons of the American Legion, 164 S. Broadway, Lake Orion, MI 48356. For more information, please leave a message for SAL Squadron 233 Commander Bob Griffringer at 248-693-2762.

Looking for bell ringers

The Salvation Army of Metro Detroit is seeking volunteer bell ringers throughout southeast Michigan to lend a hand during its 2015 Red Kettle Campaign.

Individuals, families or groups are needed to ring bells at hundreds of red kettle locations throughout metro Detroit now through Thursday, Dec. 24. Bell ringers are crucial in raising funds necessary to feed and shelter people in communities across metro Detroit throughout the year.

Funds raised during the holiday season enable The Salvation Army to provide food, shelter and vital human services to children, adults and seniors year-round.

Volunteering is easy. Those interested
Andreuzzis celebrate 50 years of marriage

Ron and Lynn Andreuzzi will celebrate their 50th wedding anniversary on November 20.

They were married in Berwyn, PA at St Monica's Church.

Lynn grew up in Berwyn, PA, just outside of Philadelphia on the "Main Line" and then attended Penn St University.

Ron grew up in Palermo, PA, in an Italian/American household and then attended Bucknell University. They worked and met at US Electrical Motors in Wayne, PA. After a year of dating, Ron popped the question.

They went to Quebec for a honeymoon then Ron took a job with General Motors in Wilmington, DE where their 2 kids, Donna and Dan, were born as well. They accepted a 2 year assignment with GM in Michigan in 1970. Those 2 years have turned into 45...so far.

"Back then, a move from Delaware to Michigan was like taking a foreign assignment," says Ron and Lynn.

They moved into a new subdivision (at the time) called Keatington, where they still live today.

Now retired, they spend their days on the lake, relaxing with family and friends, trips to FL and the Jersey shore and attending their 3 grand kid's many activities.

Recently they were asked what the secret is to a long and happy marriage. Lynn says, "A sense of humor!" Ron says, "Compromise or just give in."

Their kids, grand kids, extended family and many friends want to wish them a very happy anniversary!!!

Friends donate $20,000 to Orion Township Public Library

The Friends of the Orion Township Public Library presented a check for $20,000 to the Orion Township Public Library this September.

The donation was made possible due to the extensive fundraising efforts of the Friends over the past year including three Used Book Sales, the Passport to Spring Gala event and two basket auctions.

"The library depends on the Friends to fund all of our programs, as we do not have a programming budget for the library," said Orion Township Public Library Director Karen Knox. "We encourage residents and patrons to support the Friends so library programs and services can be continued at the library."

The Friends of the Orion Township Library is a 501(c)3 organization whose volunteer members are dedicated to supporting and improving the library by raising funds for programs, services, projects, and resources not provided for by the general library.

The Friends are always looking for new members and volunteers. If you are interested in learning more about the Friends of the Orion Township Library, please visit http://orionlibrary.org/friends.

Local cadet graduates from West Point

Cadet Christian Dearing, son of Pat Dearing and his wife Brenda, graduated from West Point as a second lieutenant in the U.S. Army within the artillery branch.
View points
Our thoughts and yours

Get your bid in on a Holiday Basket

The Friends of the Orion Township Library will be holding their annual Holiday Silent Basket Auction from November 16th through December 12th in the Orion Township Public Library.

Baskets of products and services donated by local businesses and friends will be displayed for auction bids with the winner announced at 4:00 on the 16th.

Donors include: Home Depot Lake Orion, Healthy Dogma, Mount Ruffmore Doggy Salon, Millage Chiropractic, Orion Area Chamber of Commerce, Brick II Up, Essential Touch Massage, Z's Gourmet Products, Crate's Coffee House, Back Room Bookellers, OTPL Administrative Department, Great Lakes Athletic Club, Friends of OTPL, O'Reilly Auto Parts, Mr. C's Car Wash, Lisa Sokol, Main Street Bicycles, Diamond Dave's Creative Jewelers, Women's Hallmark, La Vida Massage Salon, Carla Tousley, Mary Ducow, Diane Griffiths, Marty Wheeler, Karen Lee, Pat Belanger, Mary Anne Thorneycraft, OTPL Adult Services, Ruby's Southwest Imports, Autozone, Heritage Spinning and Weaving, GNC Health Products, ACE Hardware and Oxford Smile Center.

The Friends sponsor the Library's annual Battle of the Books, a reading competition for local middle schools. They pay for library programs for adults, teens and kids as well as bring in authors for presentations and donate to Outreach Services to serve senior, homebound and disabled patrons.

The Holiday Auction is a great place to get a holiday gift.

LOPD has new ATV React Unit

At no taxpayer cost

The Lake Orion Police Department has a new React Unit to help with crowd and traffic management assignments during festivals, parades and other events.

In addition to event management and patrol, these units will be used for frozen water incidents, patrol and activity on Lake Orion lake.

The three All-Terrain Vehicles or ATV's are completely equipped with signage, emergency lights and sirens. The Unit became active in September 2015 and has already been utilized at downtown events.

Officers Larry Jones, Michael Terenzi and Naman Kutchenmeister provide the magic behind the machines. All three officers are certified in the patrol function and ATV safety. Officer Terenzi is also a DNR State certified ATV safety instructor/inspector.

This is a win-win for the community. Please say hello and take a peek at their vehicles when you see them. They welcome questions and are proud members of the LOPD family," Chief Narsh said.
Santa Claus to read to kids during author, illustrator fair at Orion Township Public Library

Monday, November 30, 2015

The Orion Township Public Library will be celebrating the holiday season with a local author and illustrator fair that will include story time with Santa Claus.

The unique event will run from 1 to 4 p.m. on Saturday, Dec. 5 at the library, which is at 825 Joslyn Road in Lake Orion.

Local authors and illustrators from the Metro Detroit area will be at the fair, selling, signing and talking about their works.

Library director Karen Knox said the library staff is excited to have the writers and artists join the fair.

“This is the perfect opportunity to find holiday gifts,” said Knox.

Books for readers of all ages will be available.

Authors attending will include Emma Arendoski; Evans Bissonette; Emlyn Chand; Bryan Chick; Rock DePerno; Jean Alicia Elster; Matt Faulkner; Denise Fleming; Ronald Herron; Andy Lockwood; SJ Lomas; Ruth McNally Barshaw; Deb Pilutti; Kristen Remenar; Monica Sholar; J. Thomas-Like; Nancy E. Shaw; Cathy Gendron; Leslie Helakoski; Laura Lee; Jacqueline Tinney; Kathryn Allen; Anna Clark; Rebecca Belliston; and Linda K. Sienkiewicz.

For more information about the author fair, contact Kristen Remenar — youth librarian and also a featured author at the event — at 248-693-3000, extension 340, or by email at kremenar@orionlibrary.org.

— Staff writer John Turk


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Come discover all that the Moose Tree has to offer! It is located at 3191 West Clarkson Road next to Webber Elementary. Call Jamie Huhta, the Moose Tree Naturalist, at 248-391-3649 for information on birthday parties, field trips, scout trips or to rent the Moose Tree for your next business meeting, shower or small social gathering.

HOMESCHOOL SESSIONS
All sessions will have a discussion and hands-on activities. Please come dressed for the weather.

SNOW AND ICE
During this session we will take a closer look at snowflakes and learn how they are formed. Weather permitting: we will do some snow and ice experiments.
1009W Thurs 9:30-11:00 am 1 class $10

GEOLGY
Here we will take a look at the three different ways that rocks are formed and then we will do some activities about changes to the surface of the earth.
1010W Thurs 9:30-11:00 am 1 class $10

ANIMAL SIGNS
We will take a closer look at evidence that animals leave behind. Discover what tracks animals make and other "signs" they can leave behind.
1011W Thurs 9:30-11:00 am 1 class $10

MOVIES AT THE MOOSE (Kindergarten and Up)
Join us on the first Friday of most months for Movies at the Moose. Kids, gather your friends and join us for a movie and popcorn at Moose Tree. We will watch a movie on the big screen surrounded by all our animal friends. Bring a blanket, wear comfortable clothes and leave your parents at the door, these are Kids Only Events (KOE).
1061W Fri 6-8 pm 1 class $3
1062W Fri 6-8 pm 1 class $3
1063W Fri 6-8 pm 1 class $3

PRESCHOOL PROGRAM
KNEE HIGH NATURALISTS (Ages 3 - 5)
Preschool children have a natural curiosity about their world. This program will consist of hands-on exploration of nature both indoors and outdoors with games, crafts, and hikes. Each week we will host a new and different nature theme as well as each session, we welcome children who want to participate in all sessions.

1001W Fri 10:00-11:00 am 4 classes 2/5-2/26 $40

ORION TOWNSHIP PUBLIC LIBRARY
825 Joslyn Road
Lake Orion MI 48362
248.693.3000

Hours:
Mon-Thurs 9:30a-9:00p
Fri & Sat 9:30a-6:00p
Closed Sundays

The Great Michigan Read
The Orion Township Public Library will be participating in the Great Michigan Read from January to March 2016, joining other libraries across the state with discussions and programming related to Station Eleven. There will be a movie night (1/25), writing workshop (2/13), and a theater troupe visit (3/19).

Battle of the Books
Sign up by February 1st. 5th graders can form teams of 3-5, read the 15 books chosen by librarians, and compete in the Battle on March 12. (Awards Ceremony is March 15)

Preschool Fair and Childcare Open House
Wednesday, February 3, 4:00p-7:00p
Meet Lake Orion and Oxford area providers, ask questions, and gather information at this special open house.

For more program details or to register visit orionlibrary.org/calendar

Register online anytime at http://rp.lakeorion.k12.mi.us
CABLE PROVIDERS
Comcast provides cable television service to the entire Orion area. (888) 266-2278
comcast.com

AT&T provides cable television service to some areas in Orion. Check their website or call AT&T to find out if service is available to your home. (800) 288-2020
uverse.att.com

If you have a problem with a cable provider that you cannot resolve, you may contact one of these commissions:

Orion Community Cable Communications Commission
1349 Joslyn Road
Lake Orion, Michigan, 48360
Phone (248) 393-0147
orioncablecommission.org

Michigan Public Service Commission
Attn: Video Franchising
P. O. Box 30221
Lansing, Michigan 48909
Phone: (800) 292-9555
Fax: (517) 241-2400
michigan.gov/mpsc

ACCESS CHANNELS
Public (Comcast 10, AT&T 99) Programs produced by local residents, staff produced programs for and about Lake Orion. Community events and non-profit announcements. Free message board.

Education (Comcast 22, AT&T 99) School Board meetings and agendas. Calendar of events for each school building. School closings.


All three access channels Stream Live on orionONTV.org. Meetings are also archived and indexed, allowing viewers to skip to agenda items of interest.

To learn how to produce your own programs or be trained to crew for ONTV, the first step is a FREE Orientation Session. Check our website orionONTV.org. Call (248) 693-3377 or email ontv@orionONTV.org to find out when the next orientation is scheduled.

COMMUNITY GROUPS

Orion Art Center
Providing the community with art classes in ceramics, painting and drawing, as well as kids art camps, farmers market, gallery openings and displays, art contests, scholarships, music, events, and the Lake Orion Dragon on the Lake Festival. Check out our website to sign up for classes and our current events.

115 S Anderson St.
Lake Orion, MI 48362
(248)693-4986
orionartcenter.org

Orion Township Public Library
825 Joslyn Road
Lake Orion, MI 48362
(248) 693-3000

Mon-Thurs 9:30 am-9:00 pm
Fri & Sat 9:30 am-5:00 pm
Closed Sundays

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Sign up by February 1st! 5th graders can form teams of 3-5, read the 15 books chosen by librarians, and compete in the Battle on March 12.
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Wednesday, February 3, 4:00p-7:00p
Meet Lake Orion and Oxford area providers, ask questions, and gather information at this special open house.

For more program details or to register visit orionlibrary.org/calendar
Our patrons are enjoying refreshments at the library's bronze sculpture reveal celebration! Thanks to an anonymous donor and local artist Suzanne Young, we can all enjoy this beautiful sculpture.

All patrons are welcome to come to the library tonight for a celebration to welcome the new life-size, bronze sculpture to the Orion Library! All ages welcome at 7:00p!

The sculpture is pretty close to life size. It's a beautiful sculpture and we are so pleased to be able to share it with our patrons!
Teens also had the chance to create their very own custom peppermint lip balm with Camille Leinbach from Autumn Moon Aesthetics.

Camille Leinbach Thank you so much for having me today for the workshop. What a great group of teens! They created some amazing balms! I had a great time with them all. smile emoticon

Linda K Sienkiewicz Thank you, again, for hosting such a wonderful event and spotlighting local authors and illustrators. It was a delightful afternoon. smile emoticon (The bagels were really good, too.)

Katie London Great time! And the best Santa ever! He was great, same as last year?? We loved him!
Orion Township Public Library added 2 new photos.

December 5 at 1:34pm ·

The Author Illustrator Fair is in full swing at the Orion Library until 4:00p with Santa too-come by for a visit!

LikeCommentShare
Chronological
Lori Salley McGeary likes this.

Comments

Laura LaVoisne Williams Great event! Thank you putting it on. Kids loved talking to authors smile emoticon

Like · Reply · December 5 at 2:59pm

Orion Township Public Library

December 3 at 8:17am · Lake Orion, MI ·

Christmas Traditions Revealed at the Orion Library on Saturday, December 5 at 3:30p. Adults can stop by and join Historical Storyteller Maureen Esther as she covers some of the traditions of Christmas and their origins. Santa Claus is discussed, so adults only please.

LikeCommentShare
3 people like this.
Orion Township Public Library

December 2 at 12:00pm

Make sure to stop by the Author Illustrator Fair on Saturday, December 5 from 1:00p to 4:00p and see Santa too!

Santa Claus to read to kids during author, illustrator fair at Orion Township Public Library

The Orion Township Public Library on Saturday, Dec. 5, will be celebrating the holiday season with a local author and illustrator fair that will include story time...

THEOAKLANDPRESS.COM

LikeCommentShare
Lori Salley McGeary, Kathleen Donohue Logan and 6 others like this.

Comments

Orion Township Public Library

December 2 at 10:27am · Lake Orion, MI ·

Tired of turkey? Have dinner at Leo's Coney Island on M-24 at Atwater TODAY - Wednesday, December 2 between 5:00p and 9:00p, and support the Orion Township Public Library at the same time. Leo's is generously donating 10% of their profits from this time to the Friends. You don't need a flyer or anything, just show up, order, eat, and pay for your meal. That's it! Enjoy a meal out and help the library. Hope to see you there!
Orion Township Public Library added 3 new photos — with Kris Remenar.
December 1 at 2:06pm ·

The library is so proud of our very own youth librarian, Kristen Remenar, as she celebrates the release of her first picture book!

December 1 at 8:31am · Lake Orion, MI ·

Would you like to share your favorite cookie recipe and try other Holiday cookies at the same time? Then come to Cook the Book @ the Library on Monday, December 7 at 7:00p. Bring 3 dozen cookies and a few copies of the recipe for a cookie exchange. Feel free to bring a favorite cookie cookbook also.
Mission Control: Personal Perspectives by a NASA Engineer TONIGHT at the Orion Library! Join retired engineer Harlan Neuville at 7:00p as he gives an up close and personal look at working Mission Control during the heyday of the NASA Space Program and moon launches from 1966-1975. All ages welcome!

Our Library Lion is ready for winter!

Kim Dillon Winther and 13 others like this.
Happy Birthday Andrew Carnegie! Thank you for all the libraries that were built due to your generosity.

"A library outranks any other thing a community can do to benefit its people. It is a never-failing spring in the desert."

Andrew Carnegie was born 25 November 1835, 180 years ago today. Find out more: https://en.wikipedia.org/wiki/Andrew_Carnegie

Upcoming Orion Library Holiday Hours:
Wednesday, November 25 - Closed at 5:00p
Thursday, November 26 - Closed
Friday, November 27 - Closed
Saturday, November 28 - Open 9:30a-5:00p

Happy Thanksgiving
The view from the Adult Reference Desk is a definite job perk. Now if only we could replace the portable heater under the desk with a nice roaring fireplace...

It's International Games Day @ your library and we have dozens of games available to play today! Drop in gaming 10-4, come join us for lots of fun!
Librarians and battle authors are excited for the fifth grade battle of the books! Look what Caldecott Honor illustrator Tony DiTerlizzi sent us...a signed poster and a letter wishing our battlers well!
Orion Township Public Library

November 18 at 9:37am ·

Our vestibule has a wonderful new addition! Thanks to an anonymous donor and local artist Suzanne Young, we can all enjoy this beautiful sculpture. Celebrate the joy of reading with children by visiting "G'Ma Reads to Grandson." Feel free to sit down and take your own pic! #orionlibrary #morethanbooks

LikeCommentShare
Chronological
Justine Becker, Suzanne Radabaugh, Beth Blubaugh Sheridan and 87 others like this.
2 shares

Comments
View 6 more comments
Marcia Vanfossen Very nice
Like · Reply · November 18 at 8:52pm
Sarah Clark Love it!
Like · Reply · November 19 at 7:38am

Orion Township Public Library

November 17 at 9:34am · Lake Orion, MI ·

Come to the Orion Library for the Affordable Healthcare Workshop tomorrow - Wednesday, November 18 - at 6:30p! The deadline for using the Healthcare.gov Marketplace to enroll in health insurance for 2016 is January 31st. AHC trained navigator Dr. Shakil Khan will present information as well as hands-on help using the Marketplace to enroll in health insurance. A Q&A session will follow this hands-on session.
Events & Fundraisers

The Giving Season: Author/Illustrator Fair and Santa!
Saturday, December 5, 1 pm - 4 pm. Orion Township Public Library, 825 Joslyn Road, Lake Orion. More information [here].
Dear Karen,

Welcome to this week’s round up of information on professional development programs and events from MLA and other organizations serving the library community.

**Free Tax Capture Program November 23**

TIFAs, DDAs and Brownfields are just a few of the tax capture authorities siphoning dedicated library millages. Join MLA Executive Director Gail Madziar on November 23 in Grand Rapids for an overview of tax capture, your library's rights and responsibilities and what we can do about the endless expansion of these entities. A legislative update will also be included. Co-sponsored by Cooperative Directors Association. [More Information](#)

**Didn’t Attend MLA 2015? We’d Love to Know Why**

The post-event attendee survey is a staple of the conference experience and we gain great value from it. But just as important is hearing from non-attendees about why they passed on the event and if possible, what we can do to encourage attendance in Lansing next October. If you were not with us in Novi last month, we would appreciate a few moments of your time to share your reasons and help us build a better experience for all. [Non-Attendee Survey](#)
2016 Leadership Academy Registration Now Open
MLA Leadership Academy offers the kind of training not found in library school. You’ll build skills and develop a cohort of colleagues that you can call on for support as you navigate your way throughout your career. Nine topics cover everything from leadership fundamentals to successfully managing the politics inherent in every library position. Early bird discounts expire January 15, 2016. Scholarships are available (deadline to apply is February 1.) More Information

Plan Now for Spring Workshops; Registration to Open in January
The volunteer work groups have been planning and prepping since June and the spring 2016 workshops are ready to unveil. Visit the MLA events page on the website for program details and mark your calendar now. Registration will open in January. Event

New "Public Library Directors 101" Now Available Through WebJunction
"Public Library Directors 101," is a four-part video series designed by state librarians, library development directors and continuing education coordinators around the question, “What do public library directors tell us they wish they had known when they started their job?” It’s a valuable and free resource for new library directors and those thinking about becoming directors. More Information

MLA Wants to Show You the Money!
Don't let financial issues stand between you and an enriching education opportunity. MLA has a scholarship fund to assist individual members with defraying costs for attending association sponsored education events.

The MLA Education Fund Scholarship can be used for

- Leadership Academy
- MLA Workshops
- Spring Institute
- Academic Libraries
- MLA Annual Conference

Download the information sheet and application. The deadline to apply for Leadership Academy, Spring Institute and spring workshops is February 1, 2016; the deadline to apply for Academic Libraries is March 1; and the deadline to apply for MLA 2016 annual conference is September 1, 2016.

Questions may be directed to MLA@milibraries.org or (517) 394-2774.
Dear Karen,

Welcome to this month's roundup of advocacy news. Read on for updates on new tax capture bills, road funding package information and updates on "dark store" legislation and penal fines.

**Tax Capture Bills Introduced in Senate Finance Committee**
Senator Jack Brandenburg (R-Harrison Twp.) has introduced seven bills that would eliminate most automatic tax captures (Downtown Development Authorities DDA, Tax Increment Financing TIF) for libraries including those pre 1994 as long as there is no bond attached to the entity. MLA and GSCI worked with the senator’s office explaining that libraries are asking for transparency and accountability on the part of tax captures. Passage of the bills would mean the tax capture would reach out and build a relationship with the library, explain their projects and then let the library board make an informed decision if allocating a portion of their funding to the tax capture is beneficial for all parties including library patrons. It would no longer allow automatic tax capture from pre 1994 TIFAs. The library board has an obligation to be able to tell their voters why their tax dollars are not directly funding the library. The bills are currently in Senate Finance Committee. As soon as they are passed out of committee and onto the Senate floor, MLA will contact libraries with information on how and when to contact legislators. For right now, we are waiting for a hearing which is expected for next week.

[Full Article](#)

**Funding for Michigan Roads, Finally**
The legislature passed a package to fund Michigan's roads and bridges and Governor Snyder signed the bills into law. A complicated and, to some, questionable answer to this long standing problem relies on a number of fixes. One immediate concern is the $600 million of revenue that will come out of the general fund. This is where state aid to libraries originates. The redirection of revenue that would otherwise go to the state general fund begins with a $150 million commitment during the 2018-2019 fiscal year.
Attached is an extensive explanation of the bill package from MLA's lobbyists GCSI. The 2016 budget process begins soon and while we may not see direct impact from the roads package we remain cautiously optimistic for good funding results.

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**Dark Stores**
The saga of the dark stores continues. MLA is engaged with a group of stakeholders working to find a solution to the tax tribunal's practice of lowering assessments for big box stores and utilities across the state. As the Michigan Tax Tribunal continues to reduce tax obligations allowing thriving big box stores to be taxed at the same rate as closed-down, abandoned stores, some libraries have been forced to pay back thousands of dollars in tax revenue. This is causing extensive hardship for a number of libraries. MLA is supporting legislation introduced by Sen. Tom Casperson (R-Escanaba). Senate Bill 524 addresses the highest and best use of a property for taxable purposes. A second bill, HB 4909 sponsored by Rep. John Kivela (D-Marquette) addresses the negative use restrictions that prevent the leasing of the property to another retailer. MLA also supports this bill.

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**Penal Fines**
As reported in *MLA Weekly: Advocacy* last month, HB 4651 and 4905 are another attempt to siphon penal fines allocated for library funding. The legislation would increase penalties for unendorsed motorcycle riders from $100 to $500 but would earmark 25% of the total fine to the Motorcycle Safety Fund. Currently the penalties are treated as all other penal fines. The struggle to maintain penal fines for library funding as earmarked in the Michigan constitution is being met with the opportunity for a possible increase in that funding if libraries are willing to share those fines. Numerous attempts in the past to enhance library funding through changes in the way penal fines are handled have resulted in reductions rather than the promised increases. Determining whether or not funding would actually increase is difficult. In part this is due to the nearly impossible task of separating how much penal fine funding comes from each source, since libraries receive this funding based in part on a number of activities within each county. MLA continues to oppose the bills. [Full Article](#)

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**MLA Offices Closed November 26-27, 2015**

In observance of the Thanksgiving holiday, the MLA offices will be closed on Thursday, November 26 and Friday, November 27. Normal office hours will resume on Monday, November 30.

Your participation in the association tops our list of the many things for which we are thankful this year. Through your membership, you support the numerous professional development and networking opportunities MLA brings to the Michigan library community annually and the important legislative and advocacy work that is done to help ensure continued funding for libraries and related initiatives.

We wish you a peaceful and joyous Thanksgiving.
Dear Karen,

Welcome to this month’s round up of networking, collaboration and resources to build stronger libraries and library professionals. In the spirit of networking, feel free to share information on programs or articles you feel would be of interest to MLA members. Email MLA@milibraries.org to suggest a topic or idea.

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**Call Your Senator Today! Help Return $8M to Libraries**

MLA initiated seven bill tax capture package was passed unanimously by the Senate Finance Committee on Tuesday and is now heading to the full Senate. Follow this link to add your voice to the discussion on how current tax capture procedures impact crucial library funding in the state of Michigan. [More Information](#)

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**Free Webcast - Landing Your Ideal Library Job**

Landing your ideal library job isn't always as easy as you'd hope it would be. A lot of factors go into getting the right job-you need to know the library job market and understand the challenges librarians at all points in their careers are facing. On the next episode of AL Live, taking place at 2 p.m. Eastern on Thursday, December 10, an expert panel will discuss the challenges that librarians face in their careers and strategies to navigate through them. They'll discuss opportunities in the current library job market from public to academic libraries and traditional to non-traditional libraries. They will also provide job-hunting and resume-building tips-all building up to how you can land your ideal library job. [More Information](#)
Money Smart Kids Read Program
We are gearing up for Money Smart Kids Read again for Money Smart Week® - April 2016, featuring Rosemary Wells' **Bunny Money**! Sign up today for free copies of *Bunny Money* to read and give away to children attending your Money Smart Week story time(s) between April 23-30, 2016. For the 3rd year in a row, books will be provided courtesy of our generous underwriting partner, the Michigan Credit Union League & Affiliates. While 6,500 copies have already been requested, there are more to go around. If you have not already requested your books, please do so today! [More Information](#)

Free Online Resource for English Lessons
Basic ESL for Libraries is an online English learning course designed for public libraries, library literacy programs and schools. The online course is a zero cost resource for public libraries and library patrons. Basic ESL has three levels, 15 topics, 45 lessons and offers native language support in 19 languages. Basic ESL's content includes vocabulary study, sentence structure review, conversation exercises, common English phrases and listening exercises.

Library sign-up for Basic ESL is easy. Go to: [http://www.basicesl.com/libraries/register](http://www.basicesl.com/libraries/register) and provide basic contact information for your library. You'll be sent an access button to add to your library's website. [More Information](#)

Grant Application Deadline - December 30, 2015
If you wish to apply for continuing education support from the Library of Michigan for attendance at a workshop or conference this spring, the deadline is December 30. You can submit at any time through the year, however the Library of Michigan reviews requests quarterly. The next review will be for submissions made by December 30 for events AFTER December 30. After that, the next review will be for submissions made January 1 - March 31, 2016 for events AFTER March 31. [More Information](#)

The NEA's Big Read Grant Opportunity
The National Endowment for the Arts' Big Read program is accepting applications for local programs between September 2016 and June 2017. The application deadline is January 27, 2016. These grants are available for community wide reading programs. To review the Guidelines and application instructions and see the 34 titles available for selection this year, go to [www.NEABigRead.org](http://www.NEABigRead.org). [More Information](#)
Technology and IT departments in libraries can be small - or sometimes non-existent! Ever feel isolated in your tech projects? Or feel like you must be reinventing the wheel?

If so, please register for the first LibraryUpload event. The focus of these meetings will be projects and issues that face anyone with the responsibility of IT in their library. The goal is to get together regularly, share our own projects, ask questions and learn from others in similar IT-type situations. This is the event created by IT people for IT people.

Please register by December 21, 2015. If you decide to share any current or future projects, please indicate that on the registration form.

When:  Friday, January 29, 2016, 9:00 a.m. - 3:00 p.m.
Where: Kalamazoo Public Library
Cost: $10/person covers lunch

Tentative Agenda
9:00-9:15 Welcome
9:15-10:00 Demos or Reports on IT projects for the public.
10:00-10:15 Break
10:15-11:00 Talk tables - Informal discussions on a set of public side IT issues.
11:00-12:00 Speaker/demo - TBD
12:00-1:00 Lunch
1:00-1:45 Demos or Reports on IT projects for staff.
1:45-2:00 Break
2:00-2:45 Talk tables - Informal discussions on a set of staff side IT issues.
2:45-3:00 Wrap-Up

More info to come!

If you have any questions, please email kevink@kpl.gov or apaffhausen@willard.lib.mi.us.

Stay Connected

Michigan Library Association  |  MLA@milibraries.org  |  http://www.milibraries.org
3410 Belle Chase Way, Ste. 100
Lansing, MI 48911
517-394-2774
Dear Karen,

Welcome to this week’s round up of all things membership. Read on for messages from our leadership, MLA news, member news and more.

As always we welcome your feedback and ideas at MLA@milibraries.org.

Your MLA membership will expire on: 6/1/2016
Visit the MLA website to renew your membership or update your profile (login required).

President’s Update
Allow me, please, to share the silly highlight of my week -- a tiny dog wearing a tiny cowboy hat sitting on a miniature horse outside our library. Like many academic libraries, Olson Library collaborates with a local therapy pet organization for an evening of smiles and wags to help students cope with the stress of final exams. This semester we had a special visitor, Dixie the mini-horse, who was perfectly comfortable with her friend Clara sitting on her back. Needless to say, Dixie, Clara and all the other therapy dogs were quite popular on campus. Continue reading President’s Update
Executive Director's Desk
On January 13, 1891 a librarian at Coldwater Free Public Library wrote a letter to Henry M. Utley the director of the Detroit Public Library. She wanted to continue discussions that began at the 1890 ALA meeting in New Hampshire about organizing a state library association. That forward thinking librarian was Mary A. Eddy. Could she have imagined that 125 years later, the organization she had the forethought to envision continues to fight for libraries through their advocacy efforts and service to librarians’ educational and networking needs. Continue reading Executive Director's Desk

Looking for Michigan Libraries to Share the Celebration
MLA only exists because of its members, so as part of the 125th Anniversary of the association in 2016, we want to honor Michigan libraries who have provided 125 or more years of service to their community. If your organization has been in existence since 1891 or before, please send us your information so we can include you in the celebration. MLA@milibraries.org

Organizational Membership Dues Increase for 2016-17
The MLA Board of Directors is working to ensure the viability of the association and its continued work for the library community by increasing organizational dues by 3% for two years, beginning in July 2016. Individual rates will remain unchanged. These increased funds will be used to continue to enhance professional development and advocacy efforts by keeping MLA on top of the trends. Note this cost of living-based increase is the first dues increase in five years. More Information

Garret Hungerford to Lead Redford Library
The Board of Trustees of the Redford Township District Library is pleased to announce the selection of Garrett Hungerford as the new director of the library. Hungerford comes to Redford from the Salem-South Lyon District Library, where he served as the assistant director. He began his new position on Tuesday, December 1, 2015. Hungerford has 16 years of library experience. He replaces Lisa Hoenig who left this position at the end of August to become the new director of the Ypsilanti District Library. Hoenig served as the director of the Redford Township District Library for 4 years, since 2011.
Pam Christensen is Named Superiorland Co-op Director

Congratulations to MLA board member Pam Christensen, who has been named director of the Superiorland Library Cooperative, replacing Suzanne Dees who is retiring. Pam’s achievements over a 30-year career, her network of peers across the state, her work with legislators and her long-time commitment to multi-type cooperation among libraries of diverse size are what earned her the job. The cooperative staff is very pleased with the outcome and looking forward to new challenges. Pam’s first day on the job will be December 14th.

Seeking Nominees for MLA Author Award

Established in 1992, the MLA Michigan Author Award recognizes an outstanding published body of literary work by an author who is either from Michigan or has substantial ties to the state. Over the years, the award has been given to a diverse collection of writers working in a variety of genres and styles. Nominations will be accepted through February 28, 2016. More Information

2016 Leadership Academy Registration is Open

Are you looking for the skills that will take you to that next level of leadership? MLA Leadership Academy offers the kind of training not found in library school. Plus you will develop a cohort of colleagues that you can call on and count on for support as you navigate your way throughout your career. Nine topics cover everything from leadership fundamentals to successfully managing the politics inherent in every library position. Registration is now open, early bird discounts expire January 15. More Information

Make the Most of Your Membership: Professional Recognition

As a library professional, you work hard and provide invaluable service. While recognition isn’t a driving factor in the work you do, it is nice to be appreciated for your efforts. MLA has a variety of ways to recognize and celebrate librarians who go above and beyond to serve their patrons, their community and the library profession. If you know of a deserving MLA member, please consider nominating them for one of the following awards:

- Frances H. Pletz Award for Excellence in Service to Youth
- MLA Librarian of the Year
- MLA Up and Comer Award
- Heart of a Champion Award

Stay Connected
To the Board of Trustees
Orion Township Public Library
Lake Orion, Michigan

We are engaged to audit the basic financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of the Orion Township Public Library (the Library) for the year ending December 31, 2015. Professional standards require that we provide you with the following information related to our audit. We would also appreciate the opportunity to meet with you to discuss this information further since a two-way dialogue can provide valuable information for the audit process.

Our Responsibility under U.S. Generally Accepted Auditing Standards

As stated in our engagement letter dated September 2, 2014, our responsibility, as described by professional standards, is to express opinions about whether the financial statements prepared by management with your oversight are fairly presented, in all material respects, in conformity with U.S. generally accepted accounting principles. Our audit of the financial statements does not relieve you or management of your responsibilities.

Generally accepted accounting principles provide for certain required supplementary information (RSI) to supplement the basic financial statements. Our responsibility with respect to the management's discussion and analysis, budgetary comparison information, and schedules of funding progress and employer contributions for the post-employment medical benefits plan, which supplement the basic financial statements, is to apply certain limited procedures in accordance with generally accepted auditing standards. However, the RSI will not be audited and, because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance, we will not express an opinion or provide any assurance on the RSI.

Our responsibility is to plan and perform the audit to obtain reasonable, but not absolute, assurance that the financial statements are free of material misstatement. As part of our audit, we will consider the internal control of the Library. Such considerations are solely for the purpose of determining our audit procedures and not to provide any assurance concerning such internal control.

We are responsible for communicating significant matters related to the audit that are, in our professional judgment, relevant to your responsibilities in overseeing the financial reporting process. However, we are not required to design procedures specifically to identify such matters.

Planned Scope, Timing of the Audit, and Other

An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements; therefore, our audit will involve judgment about the number of transactions to be examined and the areas to be tested.
Our audit will include obtaining an understanding of the entity and its environment, including internal control, sufficient to assess the risks of material misstatement of the financial statements and to design the nature, timing, and extent of further audit procedures. Material misstatements may result from (1) errors, (2) fraudulent financial reporting, (3) misappropriation of assets, or (4) violations of laws or governmental regulations that are attributable to the entity or to acts by management or employees acting on behalf of the entity. We will generally communicate our significant findings at the conclusion of the audit. However, some matters could be communicated sooner, particularly if significant difficulties are encountered during the audit where assistance is needed to overcome the difficulties or if the difficulties may lead to a modified opinion. We will also communicate any internal control related matters that are required to be communicated under professional standards.

We expect to begin our audit on approximately February 17, 2016, and issue our report on or before March 31, 2016.

This information is intended solely for the use of the Board of Trustees and management of the Orion Township Public Library and is not intended to be, and should not be, used by anyone other than these specified parties.

Abraham & Gaffney, P.C.

ABRAHAM & GAFFNEY, P.C.
Certified Public Accountants

November 23, 2015
# NOTICE OF PUBLIC HEARING REGARDING INTENT TO AMEND THE DEVELOPMENT AREA OF THE BROWN ROAD CORRIDOR IMPROVEMENT AUTHORITY

| Meeting Date, Time, Location: | Monday, December 21, 2015, 7:00 p.m.  
Township Hall, Board Room  
2525 Joslyn Road, Lake Orion, Michigan 48360 |
<table>
<thead>
<tr>
<th></th>
<th></th>
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</thead>
<tbody>
<tr>
<td>Location of Amended Proposed Development Area:</td>
<td>Original development area: Brown Road, between east of Joslyn to west of S. Baldwin Road and extending north to Gingell Drive. Amended area: the area extending north on Baldwin to slightly north of Gregory Road. See map and parcel numbers attached.</td>
</tr>
<tr>
<td>Nature of Hearing:</td>
<td>To consider the amendment of the Brown Road Corridor Improvement Authority development area</td>
</tr>
</tbody>
</table>
| Notice Requirements: | • Mail to property taxpayers of record in the proposed development area  
• Post in at least 20 conspicuous public places in the proposed development area  
• Certified mail to the governing body of each taxing jurisdiction levying taxes that would be subject to capture.  
• Publish twice in newspaper of general circulation in the Township: November 18, 25. |

Approved minutes may be reviewed at: Township Clerk’s Office

Persons wishing to express their views may do so in person at the public hearing or in writing addressed to: Charter Township of Orion, Clerk’s Office, 2525 Joslyn Road, Lake Orion, Michigan 48360.

Persons with disabilities needing accommodations for effective participation in this meeting should contact the Township’s Clerk’s Office at 248-391-0304, ext. 104, at least one day in advance to request mobility, visual, hearing or other assistance.
PROPOSED CORRIDOR IMPROVEMENT AUTHORITY (C.I.A.)

Charter Township of Orion
Oakland County, Michigan

Source: Oakland County GIS
Carlisle/Wortman Associates
11-13-15
Director's Report  
December 17, 2015  
Karen Knox

As we began November, the Dragon Award voting was in full swing, and it was much more popular this year, with 891 kids voting for their favorite book. The winner is I Survived the Sinking of the Titanic, 1912 by Lauren Tarshis! Debra contacted Ms. Tarshis, and she responded with a very nice email. We also contacted the authors of our Battle of the Books titles, and some of them responded as well. The messages from our authors are on display in the youth area of the library!

We had a number of youth programs in November, including a couple science-related programs. Super Science for grades K-5 brought in 35 kids, while Little Scientists for ages 3-6 had 12 attendees. Our Toddler Dance Party had 42 kids and caregivers. We continued with our regular story times for 3 weeks of November, and we also kicked off our Battle of the Books! The 2 Battle Kickoff events were heavily attended by 255 people! I think it’s going to be another great Battle this year.

Kathleen continues to meet with and provide programming for our teens. This month, there were 2 Geek Club meetings (17), a Pizza and Paperbacks book discussion (16), and a Melted Crayon Art program (30).

For adults, we offered a variety of events including 4 book discussions (32), a Resume Workshop (12), Tech Day (6), Artful Mondays (12), Team Trivia (35), GED tutoring (2), Affordable Healthcare workshop (8), and Mission Control (10), among other programs. The Orion Historical Society met again, with 25 attendees. We also had another successful International Game Day with 63 attendees on that snowy Saturday in November!

Our Outreach staff continue their regular programming as well, including twice/week Next Chapter Book Clubs which had a total of 78 attendees in November. In addition, we continue our partnership to offer ESL Classes, and those are also twice/week with a total of 60 attendees.

Staff were busy with activities this month as well. Youth librarians visited all the 5th grade classrooms to share the details about the Battle. Kristen Remenar and Debra Refior presented at the MAME conference to about 55 attendees (many school librarians and teachers) about our partnership between the library and our schools. Kate received an Arts and Humanities Touring Grant to fund one of the Great Michigan Read programs in January. Kathleen hosted a GAP book discussion and movie club at Waldon Middle School on 3 Wednesdays (18 students) and presented to the ELA 8 classes at Scripps Middle School about different types of writing styles. With Judi’s resignation, Steve Saunders was
promoted to the Head of Information Technology, and Kate started full time. Mary Gleason is now a regular part-time employee at the Orion Center branch.

Department Heads and I did all staff personnel evaluations for the 2015 year. I will be meeting with the department heads again in January to set their goals for 2016.

I am continuing to work on our HVAC upgrade project. I hope to have the updated packets back from our engineer and ready to mail back out to the contractors requesting bids shortly. I will give a full update to the Building Committee and board at the meetings next week.

The Michigan Activity Pass (MAP) program kicked off again on May 24. This is an entirely online program where patrons can check out passes to state parks, museums, and other organizations all across the state! The organizations provide discounted or free admission with the pass available from the library. I also received statistics on the Orion Township cardholders use of this program, and we had 1 pass checked out during the month of November, for a total of 84 passes checked out so far!

In case you haven’t seen it, the November/December ONTV show, Orion @ Your Library, is available here: https://youtu.be/E7SS-IFYz0Y. We worked with ONTV to reorganize our show, and this is the second episode in the new format. We will now be offering a show every other month, with a new design, including a round-table discussion, short segments by staff, and a more in-depth feature story.

Becky Bolin has been putting together the next issue of our Library Link newsletter, and that should be mailed out to homes at the end of December.

We are a collection point for the Lions Club toy and non-perishable food drive this December. Items are being collected in the lobby and will be picked up by the Lions Club on December 17.

We had a very busy day at the library on December 5. It was our Author/Illustrator Fair, which featured 25 authors and illustrators. Middle school band students played Christmas carols. We had Santa visit with the kids. Our teens made their own peppermint lip balm. And we offered a program called “Christmas Traditions Revealed.” I don’t have final numbers on all the activities, but there was a lot of activity that day, and Representative Jacobsen was here to see it!
As you know, we received a beautiful bronze sculpture as a donation to our library foyer. The sculpture is titled “G-Ma Reads with Grandson” and was given to us anonymously. We had a lovely celebration to welcome the sculpture on December 8.

I have also been working with Kimberly Bolan and Associates on the design for our Adult Services area. Through phone calls and emails, we have continued the work. We have started to receive some initial designs for the area, including furniture and layout recommendations. I share the initial designs with the Building Committee and board in the near future.

The Friends’ had their most recent board meeting on December 3. They have a huge Basket Silent Auction going on until December 12 at 4:00p. They are also busy preparing for next year’s Passport to Spring, which will be Japan: A Festival of Seasons on Saturday, April 30.

Reminders and other notable upcoming events for the Library:
- December 12 - Friends Basket Auction ends
- December 17 - Blood Drive, 9:30a-6:30p
- December 24-25 - Library Closed, Christmas Holiday
- December 31-January 1 - Library Closed, New Year’s Holiday
- Beginning January 1 - Great Michigan Read: Station Eleven
- January 11 - Orion Historical Society meeting, 7:00p
- January 14 - Color Me Calm: Coloring for Grownups, 6:30p-8:30p
## Statistical Report - Usage for the month of November 2015

### Circulation

<table>
<thead>
<tr>
<th>Library</th>
<th>Current month</th>
<th>This month last year</th>
<th>Current FYTD</th>
<th>Previous FYTD</th>
</tr>
</thead>
<tbody>
<tr>
<td>Main Library</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Circ Checkouts</td>
<td>8,800</td>
<td>24,635</td>
<td>132,554</td>
<td>319,954</td>
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<tr>
<td>Self Checkouts</td>
<td>14,906</td>
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<td>178,742</td>
<td>8,094</td>
</tr>
<tr>
<td>Renewals</td>
<td>8,075</td>
<td>8,049</td>
<td>97,385</td>
<td>94,263</td>
</tr>
<tr>
<td>E-books</td>
<td>2,672</td>
<td>2,936</td>
<td>39,466</td>
<td>30,307</td>
</tr>
<tr>
<td>E-audiobooks</td>
<td>718</td>
<td>565</td>
<td>6,779</td>
<td>5,279</td>
</tr>
<tr>
<td>Hoopla</td>
<td>373</td>
<td></td>
<td>955</td>
<td>0</td>
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<tr>
<td>Orion Center branch</td>
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<td></td>
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<td></td>
</tr>
<tr>
<td>Checkouts</td>
<td>85</td>
<td>51</td>
<td>983</td>
<td>605</td>
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<tr>
<td>Interlibrary Loan</td>
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<td></td>
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<tr>
<td>Items borrowed</td>
<td>618</td>
<td>569</td>
<td>8,574</td>
<td>8,531</td>
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<tr>
<td>Items loaned</td>
<td>488</td>
<td>975</td>
<td>11,809</td>
<td>8,100 YTD % Change</td>
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<tr>
<td>Total Circulation</td>
<td>36,247</td>
<td>36,805</td>
<td>465,438</td>
<td>467,033</td>
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</table>

| YTD % Change             | -0.34%         |                      |              |               |

### Number of Items in our Collection

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<thead>
<tr>
<th>Library</th>
<th>Current month</th>
<th>This month last year</th>
<th></th>
<th></th>
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</thead>
<tbody>
<tr>
<td>Print</td>
<td>91,225</td>
<td>89,504</td>
<td>Residents</td>
<td>28,316</td>
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<tr>
<td>Audio (physical)</td>
<td>9,896</td>
<td>9,437</td>
<td>Non-Residents</td>
<td>8,670</td>
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<tr>
<td>Video</td>
<td>16,189</td>
<td>14,806</td>
<td>Total Card Holders</td>
<td>36,986</td>
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<tr>
<td>E-books</td>
<td>50,632</td>
<td>43,965</td>
<td>New Registrations</td>
<td>115</td>
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<tr>
<td>E-audiobooks</td>
<td>21,345</td>
<td>17,692</td>
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<td>130</td>
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<tr>
<td>Other</td>
<td>11,564</td>
<td>11,265</td>
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<td></td>
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<tr>
<td>Total Items</td>
<td>200,851</td>
<td>186,669</td>
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### Number of Library Card Holders

<table>
<thead>
<tr>
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</tr>
<tr>
<td>Video</td>
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<td>Total Card Holders</td>
<td>35,319</td>
</tr>
<tr>
<td>E-books</td>
<td></td>
<td></td>
<td>New Registrations</td>
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<tr>
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</tr>
<tr>
<td>Other</td>
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<td></td>
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<tr>
<td>Total Items</td>
<td></td>
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</table>

### Room Usage Statistics

<table>
<thead>
<tr>
<th>Library</th>
<th>Current month</th>
<th>This month last year</th>
<th>Current FYTD</th>
<th>Previous FYTD</th>
</tr>
</thead>
<tbody>
<tr>
<td>Meeting Room bookings</td>
<td>113</td>
<td>106</td>
<td>1,197</td>
<td>1,177</td>
</tr>
<tr>
<td># Programs for adults</td>
<td>64</td>
<td>43</td>
<td>504</td>
<td>441</td>
</tr>
<tr>
<td># Programs for children</td>
<td>40</td>
<td>40</td>
<td>304</td>
<td>320</td>
</tr>
<tr>
<td># Programs for teens</td>
<td>4</td>
<td>4</td>
<td>58</td>
<td>55</td>
</tr>
<tr>
<td># School visits for Think Link</td>
<td>27</td>
<td>19</td>
<td>163</td>
<td>126</td>
</tr>
<tr>
<td>Program attendance for adults</td>
<td>455</td>
<td>408</td>
<td>4,201</td>
<td>3,281</td>
</tr>
<tr>
<td>Program attendance for children</td>
<td>998</td>
<td>1,035</td>
<td>9,607</td>
<td>9,866</td>
</tr>
<tr>
<td>Program attendance for teens</td>
<td>63</td>
<td>100</td>
<td>1,735</td>
<td>1,700</td>
</tr>
<tr>
<td>Attendance school visits Think Link</td>
<td>1,295</td>
<td>1,026</td>
<td>9,672</td>
<td>8,758</td>
</tr>
</tbody>
</table>

### Technology Usage Statistics

<table>
<thead>
<tr>
<th>Library</th>
<th>Current month</th>
<th>This month last year</th>
<th>Current FYTD</th>
<th>Previous FYTD</th>
</tr>
</thead>
<tbody>
<tr>
<td>Computer signups</td>
<td>1,889</td>
<td>2,195</td>
<td>23,457</td>
<td>28,896</td>
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<tr>
<td>Wireless users</td>
<td>985</td>
<td>800</td>
<td>12,671</td>
<td>10,866</td>
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<tr>
<td>Web site hits - desktop users</td>
<td>13,347</td>
<td>10,668</td>
<td>160,202</td>
<td>103,189</td>
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<tr>
<td>Web site hits - mobile users</td>
<td>6,673</td>
<td>4,119</td>
<td>72,672</td>
<td>40,293</td>
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</table>

### Other Usage Statistics

<table>
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<tr>
<th>Library</th>
<th>Current month</th>
<th>This month last year</th>
<th>Current FYTD</th>
<th>Previous FYTD</th>
</tr>
</thead>
<tbody>
<tr>
<td># Visitors to Main Library</td>
<td>14,143</td>
<td>15,511</td>
<td>185,387</td>
<td>186,392</td>
</tr>
<tr>
<td># Visitors to Orion Center branch</td>
<td>241</td>
<td>272</td>
<td>2,695</td>
<td>2,550</td>
</tr>
<tr>
<td># Volunteer hours</td>
<td>416</td>
<td>420</td>
<td>4,866</td>
<td>4,350</td>
</tr>
<tr>
<td># Notarized documents</td>
<td>81</td>
<td>40</td>
<td>383</td>
<td>380</td>
</tr>
<tr>
<td># Think Link requests for books</td>
<td>24</td>
<td>22</td>
<td>191</td>
<td>146</td>
</tr>
</tbody>
</table>
HVAC REPLACEMENT
ORION TOWNSHIP PUBLIC LIBRARY

825 Joslyn Rd
Lake Orion, MI 48362
GENERAL

This is a design/build project which involves the replacement of six existing gas fired package rooftop HVAC units, minor ductwork modifications, new thermostats, the addition of some electric duct heaters for additional comfort and installing a ductless air conditioning system for the current server room. Five of the six units being replaced were originally designed as VVT systems with multiple zone control dampers and by-pass dampers, the other system was a single zone constant volume system. The existing VVT systems are intended to be operated as single zone constant volume systems when the project is completed. Below is a more detailed outline of work to be completed. The contractor shall refer to the original design documents, provided, and field survey the facility the fully understand the intended scope of work on this project. Contractor’s base bid shall include the scope of work outlined below, the contractor is welcome to offer additional options but these shall be listed as add or deduct alternates to the base bid.

SCOPE OF WORK

1. RTU-1
   A. Disconnect and remove existing unit and replace with new 17.5 ton unit, 350,000 btuh heating, 5210 cfm @ .9” esp.
   B. Remove existing by-pass dampers and cap ductwork.
   C. Provide new thermostat with remote sensor and remote internet communication capabilities, coordination locations with owner.
   D. Fix all zone dampers to full open position.
   E. Provide RTU with return air CO2 sensor with demand control ventilation.
   F. Set minimum outdoor air position to 500 cfm, CO2 sensor shall be capable of opening outdoor air damper to 2100 cfm.

2. RTU-2
   A. Disconnect and remove existing unit and replace with new 15.0 ton unit, 250,000 btuh heating, 6000 cfm @ .75” esp.
   B. Remove existing by-pass dampers and cap ductwork.
   C. Provide new thermostat with remote sensor and remote internet communication capabilities, coordination locations with owner.
   D. Remove the two existing 16” dia. Zone dampers and reconnect ductwork.
   E. Set outdoor air position to 650 cfm.

3. RTU-3
   A. Disconnect and remove existing unit and replace with new 20 ton unit, 350,000 btuh heating, 8200 cfm @ 1.0” esp.
   B. Remove existing by-pass dampers and cap ductwork.
   C. Provide new thermostat with remote sensor and remote internet communication capabilities, coordination locations with owner.
   D. Fix all zone dampers to full open position.
E. Remove zone damper currently serving rooms 121 and 127 and install a parallel fan powered VAV box with electric heating coil and local thermostat, size duct heater for 25 deg F temperature rise, provide power wiring as required.
F. Remove zone damper currently serving room 128 and install electric duct heater with local thermostat, size duct heater for 25 deg F temperature rise, provide power wiring as required.
G. Set outdoor air position to 800 cfm.

4. RTU-4A
   A. Disconnect and remove existing unit and replace with new 20 ton unit, 350,000 btuh heating, 8000 cfm @ 1.0” esp.
   B. Remove existing by-pass dampers and cap ductwork.
   C. Provide new thermostat with remote sensor and remote internet communication capabilities, coordination locations with owner.
   D. Fix all zone dampers to full open position.
   E. Remove zone damper currently serving room 142 and install a parallel fan powered VAV box with electric heating coil and local thermostat, size duct heater for 25 deg F temperature rise, provide power wiring as required.
   F. Set outdoor air position to 950 cfm.

5. RTU-4B
   A. Disconnect and remove existing unit and replace with new 10 ton unit, 200,000 btuh heating, 3500 cfm @ 0.85” esp.
   B. Provide new thermostat with remote sensor and remote internet communication capabilities, coordination locations with owner.
   C. Set outdoor air position to 500 cfm.

6. RTU-5
   A. Disconnect and remove existing unit and replace with new 15 ton unit, 250,000 btuh heating, 5790 cfm @ 0.85” esp.
   B. Remove existing by-pass dampers and cap ductwork.
   C. Provide new thermostat with remote sensor and remote internet communication capabilities, coordination locations with owner.
   D. Fix all zone dampers to full open position.
   E. Remove zone damper currently serving room 192 and install a parallel fan powered VAV box with electric heating coil and local thermostat, size duct heater for 25 deg F temperature rise, provide power wiring as required.
   F. Set outdoor air position to 900 cfm.

7. Server Room Air Conditioning
   A. Reduce supply air from existing 7.5 ton RTU down to 50 cfm, add additional diffuser to system if required in Adult Stack Area and relocate thermostat from room.
   B. Install new 1.5 ton ductless split air conditioning unit in Server room with remote air cooled condensing unit on roof. Unit shall be provided with low ambient controls for
operation down to a minimum of 0 deg F. Provide prefabricated support rails on roof for condensing unit. Provide power wiring and roof penetration.

NOTES

1. Provide materials and equipment and execute the work, including all testing and inspections, in compliance with the applicable provisions of federal, state and local government laws, ordinances, referenced codes and standards current as of the issue date of these drawings. All more stringent requirements of the contract documents shall modify, supplement and supersede applicable portions of governing laws, ordinances, codes and standards.

2. Contractor shall present certificate to the owner that all applicable building permits have been secured prior to starting any work, and provide the owner with all required certificates of final approval from the governing jurisdictions at completion of the work. Provide all shop drawings as required in following sections.

3. Make all connections to existing systems during designated periods upon approval of the owner and at no increase in contract sum.

4. Existing facilities:
   
   A. Do not interrupt existing utilities utilized by the owner except as specified or when approved in writing, and then only after temporary utility services have been approved and provided. Interruptions must be scheduled to suit the owner's requirements.

   B. Verify all existing work, where existing connections are partial, provide all necessary materials, labor and equipment required to modify existing work. In addition, maintain integrity of the existing systems. Rectify any contamination, degradation of cleanliness or damage to the existing systems to the satisfaction of the owner. Provide all work so required at no increase in the contractor's original proposal.

5. Coordinate exact location of construction to preclude any interferences between piping, wiring, lighting fixtures, ductwork, building equipment, process equipment and other construction.

6. Provide labor, including field erection and supervision, materials, equipment and ancillaries, and coordinate, procure, fabricate, deliver, erect or install, interface with existing work, start, debug and test all systems as necessary to provide the owner with a complete, operating facility in conformance with the construction bid documents.

7. All cutting and patching that may be necessary for the installation of the mechanical contractor's work shall be performed and repaired by the trade whom normally performs that work and paid for by the mechanical contractor. No cutting of the building structural system shall be performed without the written consent of the architect being previously obtained.

8. The mechanical contractor and his sub-contractors shall visit the site prior to submitting his bid to familiarize himself with the actual project conditions and to check for any apparent violations of local or state codes, laws, ordinances and regulations. Should any violations or interferences
appear and departure from the intent of the contract documents is required, the contractor shall notify the owner prior to entering into a contract. Failure to provide the owner with the aforementioned notification shall result in the contractor being held responsible to complete all work to meet the intent of the contract documents with no additional expenses being incurred by the owner.

9. The rfp indicates general intent of the work to be completed. The contractor shall provide a detailed scope of work with their bid for review by the owner.

10. Demolition of mechanical equipment shall include all existing piping, valves, controls, supports, and equipment where such items are not required for the proper operation of the new system. Remove, reconnect, cap, plug and replace existing piping and ductwork as required.

Piping

1. The plumbing and piping systems shall be installed in strict accordance with all state and local plumbing codes. The plumbing and piping contractor shall obtain all permits, pay for all fees, and arrange for all inspections for his work. At the completion of the project, the plumbing contractor shall furnish the owner with certificates of final inspections and approvals.

2. Piping shall be as follows:

   A. Gas piping:

      1) Gas piping shall be schedule 40, black steel with threaded or welded fittings as required. Provide new shut-off cocks on at all new rtu’s.

   B. Valves:

      1) Gas valve shall be lubricated type cast iron or U.L. listed two-piece bronze ball valve with rptfe seals and seat.

   C. Piping insulation:

      1) Refrigerant piping and fittings shall be insulated with a minimum 1/2" thick closed cell elastomeric thermal insulation with a built in vapor barrier.

      2) Pipe insulation shall have a flame spread and smoke density rating not exceeding 25/50, as tested per ASTM standard E-84.

3. Piping shall be supported from hangers at an adequate distance with supporting hanger rods fastened to the building framing whenever possible.

4. Isolate piping and equipment from the building structure with insulating hangers and fittings as required to prevent galvanic corrosion of the building piping systems.

5. All services shall be properly sleeved when routed through walls. Contractor to provide fire
resistant rope packing for all pipes penetrating fire rated walls. Contractor shall obtain a copy of the architectural drawings to identify fire rated walls.

6. The contractor shall submit equipment shop drawings to the architect for review prior to installation of any of the following equipment:

A. Plumbing valves, hangers & accessories.

7. The contractor shall guarantee all work installed under this contract to be free from defective workmanship and materials for a period of one year after the acceptance of the building by the owner, and should defects occur within this period, repair and/or replace defective items and any damage resulting from failure of these items, at no expense to the owner.

8. Provide pre-manufactured supports equal to Miro industries 3-r, spaced 10’-0” on center and at all fittings for support of all gas piping run on roof. Fasten gas piping securely to each support and provide spacers as required to adjust for roof slope without stressing the piping.

9. The contractor shall coordinate locations of his equipment and work with other building trades to avoid any interferences between his work and the work of other trades.

10. Seal all penetrations through roof watertight. Coordinate locations and elevations of all new underground utilities with civil site plans prior to start of construction.

11. Contractor shall maintain adequate clearances (per N.E.C.) above and around any new electrical panels, equipment and transformers when routing overhead piping.

HVAC

1. Sheet metal ductwork construction shall be in accordance with the latest edition of "SMACNA" standards, NFPA 90a, and the latest edition of the ASHRAE guide and data books. All ductwork sizes indicated on the plans are the internal dimensions and ductwork sizes shall be increased according should ductwork be internally lined with insulation. All ductwork shall be sealed air tight and shall not allow more than 10% air leakage throughout the entire system.

2. All ductwork shall be concealed.

3. Provide flexible duct connectors on all duct connections to air handling equipment.

4. All mechanical equipment located on the roof shall be properly supported with pre-fabricated curbs, or equipment rails, contractor may reuse existing roof curbs where possible, otherwise provide transition roof curbs or remove existing roof curb and replace with new and repair roofing as required.

5. Smoke detectors and/or heat detectors

A. Contractor shall reconnect existing smoke detector to new HVAC unit and test operation prior to completion of work.
6. Air locations indicated on the original plans are approximate. The contractor shall verify exact locations of all devices prior to installation.

7. The contractor shall submit equipment shop drawings to the architect for approval prior to installation of any of the following:

A. HVAC units
B. Roof Curbs and Supports
C. Ductless Air Conditioning System
D. Air Duct Accessories
E. Fan powered VAV boxes
F. Thermostats

Approval of shop drawings does not relieve the contractor of his responsibility to conform to the design intent of the bid documents.

Approval of shop drawings is intended to be for general conformance with the bid documents only. Any equipment that is installed that will involve the work of other trades shall be coordinated with those trades.

8. The mechanical contractor shall be responsible for all control and interlock wiring unless otherwise noted on the drawings. Mechanical contractor shall pay and coordinate with the electrical contractor all high voltage wiring that is required.

9. Contractor shall provide building owner with operating and maintenance manuals for all HVAC equipment upon completion of project.

10. Mechanical contractor shall test all control elements, verify calibration of all control devices and make adjustments as required at completion of project.

11. Coordinate new ductwork with building conditions, equipment manufacturer recommendations and all other trades to avoid interferences. Contractor shall remove and reinstall ceilings if required for new work. Coordinate and schedule all work with the owner.

12. Provide access around all new equipment per manufacturers recommendations.

13. Seal all penetrations through rated walls and floors with U.L. rated caulk sealant in accordance with the specification requirements.

14. All flexible ductwork shall be limited to 5'-0” maximum length from hard duct connection to round neck supply air diffusers. Flex duct approved above accessible ceiling only.

15. Contractor shall maintain adequate clearances (per N.E.C.) above and around any electrical panels, equipment and transformers when routing ductwork.
Building a Better Board of Trustees

As the community face of your library, trustees are key. Here’s how to capitalize on their talents and recruit new members

By Maria R. Traska | October 30, 2015

Fred Stielow, a self-confessed wonk, has been involved in digital automation for decades. In the 1970s, he was on the project team for HyperTies, the first DOS-based hypertext program used on the earliest iteration of the internet.

He dove into the web in the early 1990s, creating his first web page. Later, while at the Mid-Hudson Library System, he orchestrated web automation for 45 rural libraries in New York, for which he was named a Cybrarian of the Year in 1998 by then-telecom giant MCI Communications. Now a trustee of the Anne Arundel County (Md.) Public Library, he likes poring over internet use statistics at library board meetings and is happy to report that library staff have been “proactively using the technology
for the minority members in our community, including efforts for the emerging Hispanic community.”

Fred Stielow, Anne Arundel County (Md.) Public Library trustee, board member of United for Libraries, US commissioner to UNESCO

Stielow, who is also a board member of United for Libraries and a US commissioner to UNESCO, is a model trustee of the future. He’s a champion of the library, takes his financial duties seriously, and views his work on statistics as helping to set the strategic direction and further the mission of the library. So how can libraries find and develop more leaders like Stielow for their boards?

A bigger role

Norman Jacknis, president of the Metropolitan New York Library Council, has a few ideas—one of which is that trustees, who are the face of the library to the community, must begin by more broadly applying their existing skill set. “Trustees are already community leaders with public responsibilities. They have connections to other organizations that are very important,” says Jacknis, who is part of the 35-member working group that produced the 2014 Aspen Institute report “Rising to the Challenge: Re-Envisioning Public Libraries.” Trustees’ role in reimagining the library and rebranding it is “bigger and more active, with more ongoing community contact,” more championing and promoting the library, more fiduciary responsibility as trustees become fundraisers, and a greater role in helping to set strategic direction. The library is no longer just a repository of information—it’s a place of cooperative education.
Moving a community forward means an expanded role for library trustees, says Amy Garmer, director of the Aspen Institute’s Dialogue on Public Libraries and author of the report. “The library’s future is to go out and be engaged in the community,” she says. “Libraries are these critical connectors for communities and connectors to others” that can help introduce different organizations or ethnic groups to one another in a town with changing demographics, or they can pull in marginalized members of the community who may be disconnected from the library as well. And trustees are the ones entrusted to network on the library’s behalf.

The library as a town hall, community center, and collaborative space can be an antidote to some of the isolation that the digital world creates, Garmer says. “The library is a strong place to discuss some of these issues because the library has a civic square function to it. It’s seen as a neutral, trusted public space.” This is part of the expanded message that trustees must articulate to the community.

A large part of that role involves educating library staff members as to where the world is going, Jacknis says. Trustees are often business leaders who acquire and use new technology in their own enterprises. They can bring that expertise to the library and to the larger community.

Meeting community needs

Cindy Friedemann is another trustee who has brought her expertise to the library—in this case, the Metropolitan Library System in Oklahoma City, which operates countywide and where she has been a library commissioner for eight years. Her tenure with public libraries began in 1996 when she became a board member of the Friends of the Stillwater (Okla.) Public Library. A strategist for various organizations over the last 25 years, Friedemann is now an executive at Metro Technology Centers, a postsecondary educational facility that provides career and technical education for high school students and adults trying to change careers. “We are very much in the digital age in our [library] system,” she says.

Friedemann is also national secretary for ALA’s United for Libraries and says the advent of the digital domain has “changed the perception of our core business from curating a collection to curating a space that meets the community’s needs in myriad ways beyond the collection.” She realized her role as a library trustee was expanding when she first noticed marked changes in the monthly usage statistics report. “The categories have vastly increased,” she says. “Instead of just materials checked out, now it’s ebooks, computer use, computer classes, and room reservations. We see our growth in these new areas.”
"The library as a town hall, community center, and collaborative space can be an antidote to some of the isolation that the digital world creates. This is part of the expanded message that trustees must articulate to the community."

Friedemann views hands-on experience with these new services and programs as part of her job. “You feel the need to learn more about these categories in order to be supportive,” she says. But the real eyeopener came the day her home computer went on the fritz: She had to go to a medium-sized library nearby to use a computer, but there was a 45-minute wait because every computer was in use. “There were children doing their homework, parents there with their children, other adults,” Friedemann says. “It was a big ‘aha!’ moment for me, because I realized that we still have a long way to go to serve our communities.”

Outreach to community

Likewise, outreach is as important a task for trustees and staff as is thoroughly familiarizing yourself with what the library offers the community and its stakeholders. But it’s probably the most costly activity, according to Sally Reed, executive director of United for Libraries. “It means going out into the community to bring in new patrons” and finding out what their needs are rather than waiting for them to come to you, she says. “You must pay attention to changing demographics—know who your users are, or who they aren’t” and why they may or may not use the library.”

For Joan Buschbach, an insurance company owner and a trustee and former board chair of the Oak Lawn (Ill.) Public Library, the speed of change that she has seen because of the internet has led not only to a steady expansion of programs and services but also a physical remodeling of the library to create new spaces for new purposes, in response to community input.

Buschbach is a big believer in networking: In addition to keeping in regular contact with village trustees—whose offices are right across the street from the library—she maintains decades-old connections with different stakeholder groups throughout the community. Buschbach is a past president of the local chamber of commerce and is still active on it; she’s on the board of Oak Lawn’s children’s museum; and she’s involved with her local church. “I go to a lot of community events and activities,” she says, “so that really helps the library.”

In conjunction with its report “Rising to the Challenge: Re-Envisioning Public Libraries,” the Aspen Institute’s Dialogue on Public Libraries developed a list of 15 things library trustees can do to strengthen and ensure the future of their public libraries. They fall roughly into three action categories:

Communication and marketing
• Be a well-informed champion of your library and what it offers, and be persistent in restating the case for its importance to the community. Visibly support efforts to reimagine and re-brand the library as a vital community gathering place and resource in the digital era.

• Once you’ve created a new vision of the library that focuses on its people, place, and platform, tell and sell that story to your patrons, policymakers, community leaders, civic groups, and the community at large. Be specific about communicating the value of the library to all its potential users, demographic groups, and supporters.

• Leverage and publicly promote the educational and economic development potential of the library as a community platform.

Planning

• Draw up a plan for the future sustainability of the library—including long-term funding and fundraising, board membership, planning for leadership succession, etc.

• Work with the library director to plan a community engagement effort; use it to identify library users’ aspirations and strategies to help the community and library succeed in the 21st century knowledge society.

• Ensure that the library’s programs, services, and offerings are defined around community priorities, recognizing that this process may lead to choices, trade-offs, and change.

• Know your town’s or city’s master plan—better yet, participate in creating or revising that strategic plan—so that you can better align the library’s activities with municipal goals. Make sure your strategic plan and the town’s plan are in sync.

Development

• Change any long-held policies that impede the development of the library’s people, place, and platform.

• Assemble a list of desired outcomes and goals for the library, then make sure the library has the means to measure them. Communicate those outcomes to key policymakers, partners, and other community leaders.

• Support the deployment of broadband, Wi-Fi, and digital literacy skills throughout the community—especially to any economically disadvantaged, underserved, and other special needs populations.

• Create a plan for resource development, including new ways to deploy existing resources.

• Support the library director and staff by providing appropriate benefits and funding for their professional development.

• Make sure that the diversity of membership on the library board reflects the diversity of the community.

• Consider including on the library’s board of trustees a member of the village board, city, or town council who can serve as a liaison between your board and the municipal government.

• Become involved in efforts to advance the future of libraries beyond your immediate community—meaning, at the regional, state, and national level. Be an outspoken proponent of efforts to give libraries greater resources so that they can continue to provide value to their communities and to the greater society.
Between the feedback that Buschbach and her fellow trustees solicit and an extensive user survey that the library conducted for more than a month in late 2014, the library was able to determine what additional or expanded services the community wanted from the library, and what changes it didn’t want. Print book acquisitions were retained at the same level even though more digital materials have been added because that’s what patrons asked for.

One major result of the feedback effort has been the rethinking of the building’s physical space. The library’s 3D printer, acquired earlier this year, gets a regular workout as people come together in the new makerspace area. Another result of the effort has been a new emphasis on teen activities and resources, with one youth librarian devoted to organizing programs such as snack and study hours, teen activity groups, special group discussion, and some digital-oriented events.

Jacknis notes that more is needed, especially for patrons who work independently. Many people who work outside of offices or as freelancers use the library for Wi-Fi access or as a de facto business center and depend on librarians’ expertise. He cites himself as a prime example, relying on their advice on search methods when he does historical research.

Friedemann agrees and recalls her surprise when a friend from another library system remarked, “We started our new business at the library.” The friend and her colleague reserved rooms at the library for two hours at a time while forming their start-up. It was another light-bulb moment for Friedemann: “[Coworking spaces] bring people together at the library.”

**Financing the future**

Friedemann says she has noticed over the years that “we need a new vision for how to fund our libraries.” That’s also a major point of the Aspen Institute report. Friedemann says not enough smaller libraries in her area are supported by county or municipal property taxes and therefore have irregular—and perhaps undependable—income. That should change.

Taxes, however, may not be the entire answer for some communities. The report suggests setting up long-term endowments and foundations, seeking 501(c)(3) tax-exempt status and grants from employers and large charitable foundations, and possibly combining local libraries into regional networks that share funding and resources. The report also recommends exploring alternative business models that maximize and sustain efficient library operations and good customer service. Trustees must also consider ways of achieving economies of scale in a networked world, without compromising local control.
Jacknis goes even further. “There needs to be more federal funding,” he says, given this expanded role for public libraries, and not just for building the digital platform. Trustees have a role in lobbying state and federal legislators and finding allies to help preserve the future of public libraries. A recent public library survey by the Institute of Museum and Library Services found that on average, public libraries receive only 0.5% of their funding from federal sources.

Maureen Sullivan, member of the Dialogue on Public Libraries working group, past president of ALA

Maureen Sullivan, past president of ALA and a member of Aspen Institute’s Dialogue on Public Libraries working group, agrees there is significant trustee resistance to long-term financial planning, but she says it must be overcome: “All library trustees should be strategically thinking far ahead, especially regarding long-term fundraising. In every city, the library board should be asking, ‘What can we do to establish financial stability?’” Sullivan acknowledges that in many cases, board members have had no experience raising money, but they must “stretch and develop it,” she says. And the library director can lead them in this conversation by first discussing why it’s important, then describing successful strategies in other settings.

Developing the team

Trustees need to look to future development, including providing for their own replacement and succession. That involves recruiting younger board members when the opportunity arises, people who are representative not only of the diversity of the community but also those who have grown up with the internet. “The first generation of those ‘born web’ with rewired minds is now in their mid-20s,” Stielow says. “We need to sit back. They are about to knock our socks off.”

Friedemann agrees. Young professionals who are leaders of their generation “are into other financing mechanisms such as crowdfunding that older trustees may not be familiar with.” She compares the situation with the tech knowledge her staff lacked in the 1990s, when her secretary was still creating overhead transparencies for slide presentations. “My secretary didn’t know what she didn’t know,” she says. “I knew she needed to learn PowerPoint.” There are still library trustees who don’t know what they don’t know, and they may be loath to admit it.
To find those new leaders requires making contact with organizations that young professionals join, holding events that introduce them to the public library and its future plans, and giving them ideas about what their contribution could be. That may be easier said than done, as Friedemann discovered when she tried to arrange an after-hours mixer. Library staff made a tremendous effort and organized the event, she recalls, but it was a hard sell because of several conservative board members. “Some older trustees didn’t understand why younger people wouldn’t gather together over iced tea” instead of wine and beer, but board approval was necessary in order to serve alcohol at the event. It was denied. Friedemann concludes that the library may have to try an after-hours event again.

Change, however, can be a touchy thing, coming in fits and starts. Stielow says he fully supports the Aspen Institute’s recommendations but thinks the report underestimates how stressful some of these changes will be for libraries and trustees. “I think the report shortchanges the rough parts and angst of transition,” he says. “For many, the library is a sacred and traditional space. One brings change at peril. Trustees are in part the keepers of faith and will need to remember the need for communication and tender loving care. We don’t want to inadvertently anger, hurt, or leave folks behind in the rush for a brave new world.”
Meeting Minutes
Orion Township Public Library

Human Resources Committee Meeting
November 16, 2015

Present: Thorndycraft, Quinn, Abramczyk, Knox

Call to Order:  6:30 p.m.

Discussion:

The director presented changes to the OTPL Personnel Policy

The changes were reviewed and revised by those present. The committee came to unanimous agreement regarding the revised documents, with the following exceptions which required further research by the director:

1. Definition of controlled substance versus illegal drugs.
2. Impact of Medicinal Marijuana.
3. Check for a federal document on meal reimbursements – gsa.gov – per diem rates
4. Check that overtime pay must be paid per Fact Sheet 23 of FLSA
5. Educational assistance – 1 year timeline for staying employed, pro-rated for half-year

The committee came to unanimous agreement regarding the revised document, with the exceptions noted above.

Board Action:

1. Review final outcome of unresolved issues as noted above.
2. Approve the OTPL Personnel Policy, as revised. A copy of the policy is on file at the Library.

Adjourned:  7:30 p.m.

Respectfully,

James J. Abramczyk, Trustee
Tax Capture Districts and Michigan Libraries

November 23, 2015

Helping Libraries and Library Professionals Succeed
Gail Madziar, Executive Director

Outline for Discussion

1. Library Millages are Unique
2. Tax Increment Financing Explained
3. Why oppose or support a tax capture?
4. How to oppose or support – call your attorney!
5. New legislation to provide relief
4. What you can do to help pass new legislation?
Libraries are Unique
Millages are Critical to Library Funding

- On average, 78% of library funding comes from locally dedicated special library millages.
  - Voters go to the polls and choose to support their libraries by approving a dedicated library millage.
  - These locally dedicated taxes approved by voters for library funding are being captured without the taxpayer’s knowledge or approval.

2013 Library of Michigan Statistics

What is Tax Capture?

It all depends!
How the Tax Capture Authority sees it!

How the Library sees it!

$8-10 million per year from libraries alone

Tax Increment Financing Laws

1. Downtown Development Authority (DDA) PA197 of 1975
2. Tax Increment Finance Authority Act (TIFA) PA450 of 1980
3. Local Development Financing Act (LDFA) PA281 of 1986
4. Brownfield Redevelopment Finance Act (BRFA) PA281 of 1996
5. Historical Neighborhood TIFA Act (HNTIFA) PA281 of 1996
6. Corridor Improvement Authority Act (CIA) PA280 of 2005
7. Neighborhood Improvement Authority Act (NIA) PA281 of 2007
8. Water Resource Improvement TIFA Act (WRTIFA) PA284 of 2008
Another assault on library millages
DDA captures portion of library millage
Libraries should review and opt out

Downtown Development Authority

Tax Capture = Erosion of Library Funding

Unintended Consequences of Tax Capture on Library Millages
Libraries are losing $8-10 million annually from dedicated library millages

- Detroit Public Library: $2 million
- Capital Area District Library: $477,000
- Royal Oak Public Library: $115,000
- Litchfield Public Library: $27,960
- Howell District Library: $19,819
- Saginaw District Library: $148,000
- Troy Library: $56,000
- South Haven Library: $37,000
- Peter White District Library: $60,000
- Loutit Library: $82,068

Decreased Budgets = Decreased Service

116 Tax Captures
49 Libraries
$3,026,236 Captured Dollars

This includes just 13% of our public libraries.
Litchfield District Library – Class 1 Library

- Voters in the city of 1,300 residents approved a 1-mill levy to support the library.
- 47% of the library’s $60,000 annual budget is captured by a TIFA.

Operating Budget $60,000

$28,000 Captured by TIFA

$32,000 Retained for use by Library

South Haven Memorial Library – Class 3 Library

- 13 Tax capture districts siphon taxes from the dedicated library millage
- $36,499 or 16% of their operating budget is captured each year
- Annual collections budget is $29,000

The Tax Increment Finance Authority Act

Act 450 of 1980

- prevent urban deterioration and encourage economic development and activity and to encourage neighborhood revitalization and historic preservation;
- to provide for the establishment of tax increment finance authorities and to prescribe their powers and duties;
- to permit the issuance of bonds and other evidences of indebtedness by an authority;
- to permit the use of tax increment financing;
The Facts

There is no requirement in state law to negotiate with the library for the capture of their taxes in all of those created prior to 1994.

- 11 different tax capture statutes
- Of the 395 DDAs only 5 ever dissolved
- Many capturing growth for decades

Public Notice Required for Creating a DDA

- Created by resolution of the governing body of the municipality
- In a resolution of intent, a date for holding a public hearing on a proposed ordinance creating the (DDA) and designating the boundaries of the downtown district.
- Public notice: Published twice in the local newspaper, not less than 20 or more than 40 days before the hearing.

DDA, TIF Reporting Requirements

- Must report status annually:
  - Revenue account
  - reserve account
  - expenditures
  - outstanding bonded indebtedness
  - assessment values (initial & captured)
  - job creation data
- No penalty for not reporting.
How does Tax Increment Financing (TIF) Work?

Tax Increment Financing is the revenue that results from an increase in the taxable value from:

- Inflation
- Sale of the Property/Change of Ownership
- Major Renovations/Improvements/New construction

Tax Capture Example

<table>
<thead>
<tr>
<th>Total Taxable Value $5,000,000</th>
<th>Base Year Taxable Value $3,000,000</th>
</tr>
</thead>
<tbody>
<tr>
<td>&quot;Captured&quot; Taxable Value $2,000,000</td>
<td>X Tax Rate (36 Mills) .036</td>
</tr>
</tbody>
</table>

= Tax Increment Revenue $72,000

$72,000 per year is available for the TIFA or DDA and is no longer available for use by the library

TIFA facts in a nutshell

Development Plan

- Boundaries of development determine the tax increment district.
- Assessed value of district before development is identified
- Assessed value of district after development is identified
- The difference in value is the captured assessed value
Opt out for most new TIFs added in 1994

Opt out of Tax Capture

Not more than 60 days after the public hearing, the governing body of the taxing jurisdictions levying ad valorem property taxes that would be subject to capture may exempt its taxes from capture by adopting a resolution to that effect and filing a copy with the clerk of the municipality proposing the DDA.

Library Policy on Tax Capture

1. General Statements Regarding Policy
   - Taxpayers have approved a dedicated library millage for support of library. As such library board adopts this policy.

2. Opt Out of Tax Capture
   - Municipalities may authorize tax captures. It shall be the policy of the library board to opt out whenever it is authorized by law.

3. Procedure for Opting Out
   - Investigate impact on library
   - Investigate ability to opt out.
   - Take action as required by law to exempt the capture of the library millage.

4. Exception
   - Allow for an exception as may be determined by board.
Resolution by Board of Trustees

Contact an attorney for actual language.

WHEREAS

• acknowledge establishment of DDA
• acknowledge library has reviewed DDA
• the proposed establishment of the DDA may or will prevent the Library from levying and collecting ad valorem property taxes of the kind and nature subject to capture by the DDA, and
• state desire to be exempt from capture
• state desire not to surrender or allow capture

RESOLVE

• that the Library does and hereby exempts its current and any future levy of ad valorem property taxes on the land in the proposed establishment of a DDA.

RESOLVE

• that a copy of this Resolution shall be served upon the Clerk by appropriate date.

Said Resolution was offered at a meeting of the Library Board of Trustees held at the Library on the 12th day of November 2015.

Letter to City/Township to opt out

• Provide a letter addressed to the governmental unit along with the resolution.

What can help our libraries?
Clarify

We are *not* anti tax capture
We’re *pro* accountability

Libraries and Tax Captures Can Work Together

- Tax captures and libraries can work harmoniously.
  - As partners to ensure a vibrant community.
  - Allow the library to become an investor.

Solution: Working Together

- **Transparency:** Be transparent in their activities
- **Accountability:** Explain their value to library boards
- **Build a Partnership:** Let the library make an informed decision
Solution = Transparency

Voters want to know where their taxes are going.

Solution = Accountability

Explain the projects and what they mean to the library community.

Solution = Partnership

- Tax captures can begin by building relationships with their library and ending automatic tax capture.
- Libraries should have the ability to opt in and partner with the tax capture when appropriate.
MLA Proposed Legislation — Library Must Opt in to Participate

- Allow libraries’ dedicated millages to be exempted from tax capture unless the library board agrees to support the tax capture.
- If there is already a bond attached to the tax capture district, the bills would not eliminate the tax capture.

MLA Proposed Legislation

Currently in Senate Finance Committee

SB 0579 of 2015 (economic development; brownfield redevelopment authority; tax capture districts; provide opt-in and opt-out provisions for certain entities).
SB 0619 of 2015 (economic development; tax increment financing; tax capture districts; provide opt-in and opt-out provisions for certain entities).
SB 0620 of 2015 (economic development; downtown development authorities; tax capture districts; provide opt-in and opt-out provisions for certain entities).
SB 0621 of 2015 (economic development; corridor improvement; tax capture districts; provide opt-in and opt-out provisions for certain entities).
SB 0622 of 2015 (economic development; other; tax capture districts; provide opt-in and opt-out provisions for certain entities).
SB 0623 of 2015 (economic development; local development financing authority; tax capture districts; provide opt-in and opt-out provisions for certain entities).
SB 0624 of 2015 (economic development; other; tax capture districts; provide opt-in and opt-out provisions for certain entities).

MLA Proposed Legislation

Bill Sponsors

SB 0579 of 2015 Sen. Robertson
New Legislation would:

- Ensure dedicated library millages go to the library, unless the library board decides differently.
  - Tax Capture authority would
    - contact the library,
    - explain their proposed project
    - the library board could choose to Opt In.
  - Your library would be automatically opted out of all tax captures unless your board opts in.
  - Or, unless there is a bond attached to the tax capture.

Legislation Language

- IF A LIBRARY BOARD OR COMMISSION LEVIES A SEPARATE MILLAGE FOR PUBLIC LIBRARY PURPOSES THAT WAS LEVIED BEFORE JANUARY 1, 2016, AND ALL OBLIGATIONS AND OTHER PROTECTED OBLIGATIONS OF THE AUTHORITY ARE PAID OR DEFEASED, THEN THE LEVY IS EXEMPT FROM CAPTURE UNDER THIS ACT,
- UNLESS THE LIBRARY BOARD OR COMMISSION ALLOWS ALL OR A PORTION OF ITS TAXES LEVIED TO BE INCLUDED AS TAX INCREMENT REVENUES AND SUBJECT TO CAPTURE UNDER THIS ACT UNDER THE TERMS OF A WRITTEN AGREEMENT BETWEEN THE LIBRARY BOARD OR COMMISSION AND THE AUTHORITY.

MLA Proposed Legislation

How it works.
1. Bills are introduced in Senate or House Committee
2. Committee hears testimony for and against
3. Bills are voted on and if passed
4. Go to Senate Floor for debate and vote by the full Senate
5. Amendments could be added at any time
1. Bills introduce in the House committee
2. Same procedure
3. May be debated and amended
4. Voted on – goes back to first chamber
5. If passes all this then signed into law or vetoed by the Governor
What can you do?

After the bill moves from the Senate Finance Committee on December 2, 2015 to the full Senate we will ask you to contact your legislators.

1. Call or Email
2. Go to www.milibraries.org Advocacy / Engage for:
   - Talking points
   - Sample email
3. Ask your Senator to support the bills.
4. Thank the bill sponsors.

Gail Madziar, Executive Director, Michigan Library Association
gmadziar@milibraries.org
www.milibraries.org

Legislative Update

November 23, 2015
**MLA’s Mission**  
*Helping Libraries and Library Professionals Succeed*

- Advocate in the legislature for all members
- Professional Development complements your MLIS
- Promote Quality Library Service for all Michigan Citizens

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**MLA Membership**

- More than 1,300 individual and organizational members from public, academic, private and special libraries.

**History**

- MLA is Michigan’s oldest and largest library association spanning three centuries.
- 1890, Mary A. Eddy, the librarian at Coldwater, wrote to the Detroit Public Library about organizing a state library association.
- Celebrating 125th Anniversary next year.

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**MLA is Your Voice**

- at the Capitol
- in the Media
Advocacy
✓ Your MLA
✓ Lobbyists
✓ Grassroots
All are essential

Governor’s Budget Recommendation
- Budget $9.8 Million in State Aid to Libraries
- $600.00 Million increase in Renaissance Zone Reimbursements
- MPSERS payments to libraries up $2.2 Million
- Highest state funding for libraries since 2009

Michigan eLibrary
- Mel Data Bases are Not Free
- They are supported by your tax dollars
- MLA lobbies for funding for Michigan eLibrary and all its data bases.
Michigan eLibrary

Public Library Averages
- MeL Databases (estimated replacement cost): $497,700
- MeL Cat (estimated replacement cost): $250,000
- Total: $647,700

Academic Library Averages
- MeL Databases (estimated replacement cost): $417,000
- MeL Cat (estimated replacement cost): $500,000
- Total: $917,000

Dark Stores and Tax Tribunals

- Big box stores’ tax obligations reduced
- Forces libraries to pay back millage

Road Funding Bill Finally Passes
Library Penal Fines

• To fund roads?

Library License Plate

INDIANA    New York
0000       234BKS

Library Penal Fines

Library License Plate
Legislation to Classify Presidential Primaries as Regular Elections

MLA, GCSI and members fought elimination

Only February eliminated

Elimination of August Millage Option Defeated

- MLA, GCSI and members fought elimination
- Only February eliminated

Updates to District Library Establishment Act

Consolidation, merger or disincorporation of entity
Revision of boundaries
District Library Remains Intact
FOIA Changes

• The amended law restricts what fees may be charged and provides new penalties for violations.
• Effective July 1, 2015

Gail Madziar, Executive Director, Michigan Library Association
gmadziar@milibraries.org
www.milibraries.org

A FINE IS A TAX FOR DOING WRONG. A TAX IS A FINE FOR DOING WELL.

www.DigitalAlcohol.net
Library Board Self-Evaluation

General Knowledge
To be truly effective, board members must understand their role versus that of the director. Each trustee should also understand the role of the library itself—the library’s mission and how the library’s policies, services, and programs work to ensure that the mission is met. Trustees should be well versed on the various issue that impact their library and its services, including issues on the state and national levels such as trends in intellectual freedom, privacy rights, and funding for libraries.

1. Board members understand their roles and responsibilities  yes  no
2. Board members understand the role and responsibilities of the library director  yes  no
3. Board members can identify the mission statement, objectives and vision of the library  yes  no
4. Board members are familiar with all local, state and federal laws having effect on libraries  yes  no
5. Board members are familiar with library issues at the local, state, and federal levels  yes  no
6. Board members understand the structure and bylaws of the board  yes  no
7. Board members are familiar with current library policies  yes  no

Board Operation
Effective board operations do impact the quality of trustee deliberation and decision making. The questions below will help assess your ability to hold effective meetings that foster interaction and help to move the library forward.

1. The library director provides the board with accurate and up to date information in order to make sound and effective decisions at least one week in advance of meetings  yes  no
2. Board members are given an opportunity to express views without prejudice  yes  no
3. The board chair sets a clear agenda and circulates it to trustees prior to each meeting  yes  no
4. The board chair identifies goals for the meetings and summarizes progress on business at the end.  yes  no
5. The rules of Robert’s Rules of Order are followed  yes  no
6. Board members regularly attend meetings and assigned committee meetings  yes  no
Fund Raising
Because trustees are ultimately accountable for the quality of service their library provides, they must necessarily have a broad view on fund raising. This begins with understanding the economic environment within which the library operates. It also means that they are aware of the various opportunities that exist for bringing in additional resources. The trustees, working with the library director, can set goals for fund-raising and importantly, assist in the attainment of those goals.

1. The board assists in setting fund-raising goals and is actively involved in fund-raising [yes] [no]
2. The board initiates fund-raising campaigns with the cooperation of the library director and follows through with implementation [yes] [no]
3. The board is aware of the funding needs of the library [yes] [no]
4. Board members make connections with the corporate community and communicate these connections to the board. [yes] [no]
5. Board members liaise with the Friends of the Library.  [yes] [no]

Advocacy
No one has a stronger and more well-informed voice than the library’s trustees. They have the benefit of understanding exactly what the library provides to the community and what it takes to provide services.

1. Board members are cognizant of the political process and the manner in which the board can impact decision making. [yes] [no]
2. Board members accept and respect that the chair is the lead spokesperson for the board [yes] [no]
3. The library director works with the board to develop a strong message and talking points. [yes] [no]
4. The board liaises with the press on a regular basis. [yes] [no]
5. The board pursues advocacy initiatives year round before, during and after elections. [yes] [no]
6. The board develops a long-range plan for advocacy on a year-round basis. [yes] [no]
7. All board members take an active part in advocating for the library. [yes] [no]
8. Board members are given the necessary information to contact elected officials during the year and keep such officials or other informal contacts informed on library issues through visitations, e-mails, and phone calls. [yes] [no]
9. Board members make visits to community groups for the purpose of articulating the library’s role and contribution to the community. [yes] [no]
10. The board actively lobbies decision makers and/or the community at large for support of the budget each year. [yes] [no]
Strategic Planning
Even if the library wanted to maintain the status quo, the environment within which the library operates is constantly changing. That means that in order for the library to effectively deliver services to its community, the board must ensure that the library’s mission and goals are always relevant. Strategic planning, therefore, is an important job for trustees.

1. The board creates goals and action plans based on the strategic plan. Yes no
2. The board reviews progress of the plan on a regular basis. Yes no
3. Strategic planning becomes a regular process for the board. Yes no

Policymaking
All boards must be familiar with library policy and importantly, with the reasoning behind each policy. If policies are challenged, board members must be able to explain them and stand behind them.

1. The board reviews policies on an annual basis. Yes no
2. The board is familiar with policies. Yes no
3. The board can articulate the underlying principle(s) that the policy is addressing and is able to defend the policies to the public. Yes no
4. Board members can distinguish between policymaking and operational decision making. Yes no

Finance
In most libraries, the financial responsibility of the board is oversight. Day to day decision making regarding the dispensation of the library’s resources rightfully belongs with the library director. This does not mean, however, that the board can abdicate that responsibility to ensure that the budget is being spend appropriately and that the budget in working in support of the library’s mission and goals.

1. The board is provided with full and accurate information regarding the library’s finances and budget throughout the year. Yes no
2. The board is given sufficient lead-in time to discuss budget issues and make wise decisions. Yes no
3. The board understands the impact of decisions on the enhancement of services. Yes no
4. The information provided reflects back to specific services. Yes no
Professional Development
The best boards around are those that continue to learn and grow in their roles. There are many ways to do this. The very first step in providing each trustee with the knowledge he or she needs to be effective begins with board orientation. Other steps can be as easy as joining regional and state library associations that have special sections for trustees. Attending national or state conferences where programs for trustees are presented is another opportunity for continuing education.

1. Board members are given opportunities at the local, state, and national level to improve performance. **Yes** **no**
2. Board members are encouraged by the chair to take on such opportunities. **Yes** **no**
3. Board members are given an opportunity to report back and share with other board members information acquired. **Yes** **no**
4. Board members are members of local, state, and/or national associations. **Yes** **no**
Public Notice is hereby given that the Orion Township Public Library Board of Trustees will meet on the third Thursday of each month, except as noted, according to the following schedule. Meetings are held in the Conference Room of the Library located at 825 Joslyn Road, Lake Orion. Meetings begin at 6:30 p.m.

**Meeting Dates**
- January 21
- February 18
- March 17
- April 21
- May 19
- June 16
- July 21
- August 18
- September 15
- October 20
- November 17
- December 15

This notice is posted pursuant to the provisions of P.A. No. 267 of 1976, Michigan’s Open Meetings Act.

Minutes of the Meetings of the Orion Township Public Library Board of Trustees are on file at the Orion Township Public Library.

In the spirit of compliance with the Americans with Disabilities Act, individuals with a disability should feel free to contact the Library Director, 248-693-3000, at least seventy-two hours in advance of the meeting if requesting accommodations.