Orion Township Public Library Board of Trustees
Meeting Agenda
Thursday, June 18, 2020
6:30 p.m. – Zoom Meeting

Library Mission: To serve and engage a thriving community of lifelong learners

I. Call to order
II. Approval of agenda
III. Consent agenda
   A. Minutes of 5/21/2020 Library Board meeting
   B. Minutes of 6/4/2020 Special Library Board meeting
   C. Bills from May 2020
   D. Financial Statement and Treasurer’s Report as of May 31, 2020
IV. Public Comment
V. Communications
   A. Press coverage
VI. Director’s Report
   A. Library news and activities – includes 2020 departmental goals
   B. Usage reports
   C. Advocacy news
VII. Old Business
   A. Meeting Room AV upgrade – project update
VIII. Standing Committee Reports
   A. Policy – set meeting to review patron Code of Conduct, others?
   B. Finance
   C. Fund Development/Strategic Planning – update from 5/27/2020 mtg
   D. Board Development – “The Library’s Community Role” article from Public Libraries magazine, March/April 2020
   E. Building
   F. Human Resources
IX. Discussion Items
   A. Status of reopening
   B. Updated Coronavirus Preparedness and Response Plan (Stage 3)
   C. Staff vacation time rollover policy
X. Action Items
   A. Updated Coronavirus Preparedness and Response Plan
XI. Public Comment
XII. Trustee Comments
XIII. Adjournment
Library Mission: To serve and engage a thriving community of lifelong learners

I. Call to order 6:40PM Attending by Zoom Abramczyk, Luna, Pergeau, Phillips, Thorndycraft & Director Knox Absent Quinn

II. Approval of agenda Abramczyk, SECOND BY Luna YES, MOVED BY Pergeau YES, Phillips YES

III. Presentation of 2019 financial audit – Maner Costerisan AUDIT RECEIVED AND ON FILE AT THE LIBRARY

   Consent agenda MOVED BY Abramczyk YES, Luna YES, SECOND BY Pergeau YES, Phillips YES
   A. Minutes of 4/16/2020 Library Board meeting
   B. Minutes of 4/30/2020 Special Library Board meeting
   C. Bills from April 2020

IV. Financial Statement and Treasurer’s Report as of April 30, 2020

V. Public Comment communications
   A. Press coverage
      a. ONTV: https://youtu.be/zk2OjC4kA6s
      b. Social media OUR VISIBILITY ON SOCIAL MEDIA GROWING

VI. Director’s Report – ON FILE AT THE LIBRARY
   A. Library news and activities – includes 2020 departmental goals
   B. Usage reports
   C. Advocacy news

VII. Old Business
   A. Meeting Room AV upgrade – project update – PARTS ARE NOW ALL IN, INSTALLATION WORK STARTS ON TUESDAY
   B. Roof leak in admin update – DIRECTORS OFFICE FURNITURE NOW INSTALLED, THIS COMPLETES THIS PROJECT

VIII. Standing Committee Reports
   A. Policy – update from committee meetings on 4/21/2020 and 4/28/2020 – MOTION FORWARDED TO ACTION ITEMS
   B. Finance – NO REPORT
   C. Fund Development/Strategic Planning – kitchen design update – DESIGNER WANTS $4000 FOR PLANS, OTHER DESIGN OPTIONS TO LOOK INTO. COMMITTEE MEETING SCHEDULED 5/27/2020 at 10a on Zoom
   D. Board Development – MaryAnne – United for Libraries webinar report
   E. Building – NO REPORT
   F. Human Resources – NO REPORT

IX. Discussion Items
   A. Project Orion @ Your Service 2020 – POSTPONED AT THIS TIME
   B. Managing COVID-19 – working remotely – SOME STAFF MAY HAVE REMOTE WORK AS AN OPTION FOR THE FORSEEABLE FUTURE
   C. Reopening the library plan, after May 28 – FIRST DRAFT OF DETAILED PLAN DISCUSSED, MUCH FURTHER PLANNING WILL BE NECESSARY. THIS WILL BE A VERY DETAILED PLAN BASED ON BEST PRACTICES AND GUIDANCE FROM CDC, OAKLAND COUNTY HEALTH DEPARTMENT AND MANY OTHERS. THIS WILL INVOLVE BOTH POLICY AND HUMAN RESOURCES

X. Action Items
A. Policy update for CIR-2 - Motion from Policy Committee Abramczyk YES, Luna YES, Pergeau YES, Phillips YES

XI. Public Comment
XII. Trustee Comments
XIII. Adjournment 8:28PM

Submitted by
James Phillips, Treasurer
Orion Township Public Library Board of Trustees
Special Meeting Minutes
Thursday, June 4, 2020
6:45 p.m. – Zoom Meeting
Attending: Thorndycraft, Pergeau, Luna, Phillips & Knox Absent Quinn

Library Mission: To serve and engage a thriving community of lifelong learners

I. Call to order at 6:46
II. Approval of Agenda - moved by Abramczyk second by Phillips. Roll call vote:
Abramczyk Yes, Phillips Yes, Pergeau Yes, Luna yes.
III. Public Comment - none
IV. Discussion Items
   A. OTPL Coronavirus Preparedness and Response Plan, Phases 1 & 2, starting June 8, 2020 – draft written plan reviewed
   B. OTPL Reopening Plan – draft written plan reviewed
   C. New policies
      a. Emergency Paid Sick Leave and Expanded FMLA Leave Policy – draft written policy reviewed
      b. Remote Work Policy – draft written policy reviewed
V. Action Items
   A. OTPL Coronavirus Preparedness and Response Plan - Moved by Pergeau Second by Abramczyk. Roll call vote: Pergeau Yes, Abramczyk Yes, Luna Yes, Phillips Yes
   D. Remote Work Policy Moved by Luna Second by Pergeau. Roll call vote: Luna Yes, Pergeau Yes, Abramczyk Yes, Phillips Yes.
   E. Director Knox is granted temporary authority to adjust Plans A & B above in agreement with the Board President without full board approval thru 12/31/2020 - Moved by Phillips Second by Luna. Roll call vote Phillips Yes, Luna Yes, Abramczyk Yes, Pergeau Yes.

VI. Public Comment
VII. Trustee Comments
VIII. Adjournment at 8:02 pm
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Account Total

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3,599.95 0.00

377.28 0.00

1,588.90 0.00

343.59 0.00

87.03 0.00

1,444.99 0.00
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Orion Township Public Library  
For the Five Months Ending May 31, 2020

<table>
<thead>
<tr>
<th>Revenues</th>
<th>May Actual</th>
<th>Annual Budget</th>
<th>Actual To Date</th>
<th>Percent of Total Budget</th>
<th>Balance of Budget</th>
</tr>
</thead>
<tbody>
<tr>
<td>Property Taxes</td>
<td>0</td>
<td>2,350,000</td>
<td>2,326,796</td>
<td>99%</td>
<td>23,204</td>
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<tr>
<td>State Aid</td>
<td>0</td>
<td>25,000</td>
<td>0</td>
<td>0%</td>
<td>25,000</td>
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<tr>
<td>Penal Fines</td>
<td>0</td>
<td>68,000</td>
<td>0</td>
<td>0%</td>
<td>68,000</td>
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<tr>
<td>Copier Service</td>
<td>0</td>
<td>8,000</td>
<td>1,832</td>
<td>23%</td>
<td>6,168</td>
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<tr>
<td>Library Fines</td>
<td>31</td>
<td>40,000</td>
<td>7,495</td>
<td>19%</td>
<td>32,505</td>
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<tr>
<td>Interest Income</td>
<td>1,289</td>
<td>20,000</td>
<td>7,484</td>
<td>37%</td>
<td>12,516</td>
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<tr>
<td>Donation Income</td>
<td>0</td>
<td>25,000</td>
<td>20,907</td>
<td>84%</td>
<td>4,093</td>
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<tr>
<td>Miscellaneous Income</td>
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<td>2,622</td>
<td>37%</td>
<td>4,378</td>
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<td>Realized/Unrealized Gain/Loss</td>
<td>-31</td>
<td>0</td>
<td>13,028</td>
<td>0%</td>
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<tr>
<td>Total Revenue</td>
<td>1,290</td>
<td>2,543,000</td>
<td>2,380,164</td>
<td>94%</td>
<td>162,836</td>
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## Orion Township Public Library
### For the Five Months Ending May 31, 2020

<table>
<thead>
<tr>
<th>Operational Expenditures</th>
<th>May Actual</th>
<th>Annual Budget</th>
<th>Actual To Date</th>
<th>Percent of Total Budget</th>
<th>Balance of Budget</th>
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</thead>
<tbody>
<tr>
<td>Salaries</td>
<td>99,682</td>
<td>1,420,000</td>
<td>463,702</td>
<td>33%</td>
<td>956,298</td>
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<tr>
<td>Fringer Benefits</td>
<td>27,759</td>
<td>380,000</td>
<td>157,162</td>
<td>41%</td>
<td>222,838</td>
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<tr>
<td>Supplies, Programs</td>
<td>1,987</td>
<td>65,000</td>
<td>17,273</td>
<td>27%</td>
<td>47,727</td>
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<tr>
<td>Materials, Information Resources</td>
<td>7,207</td>
<td>230,000</td>
<td>77,240</td>
<td>34%</td>
<td>152,760</td>
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<tr>
<td>Automation, Computerized Reference</td>
<td>11,082</td>
<td>135,000</td>
<td>48,583</td>
<td>36%</td>
<td>86,417</td>
</tr>
<tr>
<td>Promotion, Publishing, Printing</td>
<td>1,658</td>
<td>25,000</td>
<td>5,142</td>
<td>21%</td>
<td>19,858</td>
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<tr>
<td>Telephone</td>
<td>344</td>
<td>8,000</td>
<td>1,405</td>
<td>18%</td>
<td>6,595</td>
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<tr>
<td>Utilities</td>
<td>1,532</td>
<td>52,000</td>
<td>16,132</td>
<td>31%</td>
<td>35,868</td>
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<tr>
<td>Repairs &amp; Maintenance</td>
<td>596</td>
<td>45,000</td>
<td>6,364</td>
<td>14%</td>
<td>38,636</td>
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<tr>
<td>Capital Improvements</td>
<td>33,637</td>
<td>28,500</td>
<td>49,443</td>
<td>173%</td>
<td>(20,943)</td>
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<tr>
<td>Insurance &amp; Workers Comp</td>
<td>0</td>
<td>50,000</td>
<td>6,639</td>
<td>13%</td>
<td>43,361</td>
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<tr>
<td>Education, Training &amp; Dues</td>
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<td>30,000</td>
<td>7,486</td>
<td>25%</td>
<td>22,514</td>
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<td>17</td>
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<td>808</td>
<td>12%</td>
<td>6,192</td>
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<tr>
<td>Professional &amp; Contractual Services</td>
<td>1,037</td>
<td>35,000</td>
<td>21,950</td>
<td>63%</td>
<td>13,050</td>
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<td>Donation Expense</td>
<td>2,867</td>
<td>25,000</td>
<td>13,418</td>
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<td>11,582</td>
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<td>56</td>
<td>2%</td>
<td>2,444</td>
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<td>MTT Reimbursements</td>
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<td>0</td>
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<td>5,000</td>
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<td>Total Expenditures</td>
<td>189,237</td>
<td>2,543,000</td>
<td>892,803</td>
<td>35%</td>
<td>1,650,197</td>
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## ORION TOWNSHIP LIBRARY - TREASURER'S REPORT - PLANT FUND ACTIVITY
### MAY 2020

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<th>BALANCE</th>
<th>RECEIPTS</th>
<th>DISBURSEMENTS/TRANSFERS</th>
<th>BALANCE</th>
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<td><strong>Beginning of month</strong></td>
<td>Interest</td>
<td>Realized/Unrealized Gain/Loss *</td>
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<tr>
<td>Lake Michigan CU MM (1)</td>
<td>$204,660.28</td>
<td>$86.74</td>
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<tr>
<td>Lake Michigan CU Savings (2)</td>
<td>$10.00</td>
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<tr>
<td>JPMorgan Chase FU7 (3)</td>
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<tr>
<td>UBS Plant Fund (5)</td>
<td>$233,874.68</td>
<td>$127.12</td>
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<tr>
<td>Flagstar Bank CD Z34 (11)</td>
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<tr>
<td>Wells Fargo Bank CD TP1 (13)</td>
<td>$100,000.00</td>
<td>$246.58</td>
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<tr>
<td>First Natl Bank of MI Kalamazoo CD (14)</td>
<td>$250,000.00</td>
<td>$339.04</td>
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<tr>
<td>Wells Fargo Bank CD S80 CD (15)</td>
<td>$100,000.00</td>
<td>$147.95</td>
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<tr>
<td>Multibank Cash Account</td>
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<tr>
<td>JPMorgan Chase 3X5 (16)</td>
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<tr>
<td><strong>Total</strong></td>
<td><strong>$988,544.96</strong></td>
<td><strong>$947.43</strong></td>
<td>($26.00)</td>
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</table>

(1) Credit Union Money Market .50% interest  
(2) Credit Union Savings  
(3) CD maturing 2/15/2021 @ 2.70% interest, cashed  
(5) Money Market Account, CD  
(11) CD maturing 1/27/2020 @ 2.150% interest, cashed  
(13) CD maturing 9/14/2021 @ 3.00% interest  
(14) CD maturing 5/12/2023 @ 1.650% interest  
(15) CD maturing 1/31/2022 @ 1.800% interest  
(16) CD maturing 3/30/2025 @ 1.250% interest  

* Change in value until the investment reaches maturity
## ORION TOWNSHIP LIBRARY - TREASURER'S REPORT - GENERAL FUND ACTIVITY
### MAY 2020

<table>
<thead>
<tr>
<th>Description</th>
<th>Beginning of month</th>
<th>Interest</th>
<th>Realized/Unrealized Gain/Loss *</th>
<th>Operations</th>
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<td>PNC Bank - General Checking (1)</td>
<td>$129,265.73</td>
<td>31.45</td>
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<td>PNC Bank - General Savings (2)</td>
<td>$166,696.62</td>
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<tr>
<td>PNC Bank - Cafeteria (3)</td>
<td>$533.44</td>
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<td>$5,091.80</td>
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<td>PNC - James Ingram Fund (4)</td>
<td>$6,954.79</td>
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<tr>
<td>PNC Bank - Bastian Account (5)</td>
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<tr>
<td>Genisys Credit Union MM (6)</td>
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<td>Genisys Credit Union Savings (7)</td>
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<tr>
<td>Lakes Cmnty C U MM (8)</td>
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<td>Chief Financial C U Sav (10)</td>
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<td>Chief Financial C U MM (11)</td>
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<td>UBS General Fund (13)</td>
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<td>($4.61)</td>
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<td>UBS Endowment Fund (14)</td>
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<td><strong>Total</strong></td>
<td><strong>$3,432,786.10</strong></td>
<td><strong>$341.64</strong></td>
<td><strong>($4.61)</strong></td>
<td><strong>$31.45</strong></td>
<td><strong>$180,825.37</strong></td>
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(1) Business Checking
(2) Business Savings Sweep
(3) Cafeteria
(4) Business Checking - Donation Account
(5) Business Checking - Donation Account
(6) High Yield Money Market .50% interest
(7) Credit Union Savings
(8) Credit Union Money Market 0.17% interest
(9) Credit Union Savings
(10) Credit Union Savings
(11) Credit Union MM 1.26% interest
(12) Money Market, Treasury Bills, CD’s
* Change in value until the investment reaches maturity
(14) Money Market, CD
* Change in value until the investment reaches maturity
Orion Twp. board will have at least one new member after elections

By James Newell (https://lakeorionreview.com/author/jamesdnewell25@gmail.com/) on May 14, 2020 · No Comment (https://lakeorionreview.com/orion-twp-board-will-have-at-least-one-new-member-after-elections/#respond)

By Jim Newell

Review Editor

There will be at least one new member on the Orion Township Board of Trustees after Trustee John Steimel withdrew his name from the race.

And while there is a crowded race for trustee, there likely will not be any changes in the township’s top three elected positions.
Supervisor Chris Barnett, Clerk Penny Shults and Treasurer Donni Steele, all republicans, are running unopposed in the Aug. 4 primary for four-year terms. Unless someone files to run on a nonpartisan ticket in the Nov. 3 general election, all three face an uncontested re-election. There are no democratic candidates.

Steimel, currently the longest serving trustee on the board, withdrew from the election on April 24, one week after filing, but even without Steimel in the running, there are seven candidates vying for the four open trustee spots.

Republican incumbents Brian Birney, Julia Dalrymple and Michael Flood, Jr. are seeking re-election for another four-year term.

Democrats Cheyenne Dwyer and Eileen Nolton and Republicans Kimberly Urbanowksi and Marie Monaco are challenging for the spots, which go to the four candidates who receive the most votes.

**Lake Orion Village Council**

There are four seats up for election on the village council, currently held by council President Ken Van Portfliet, President Pro-Tem Bradley Mathisen and Council Members John Ranville and Jerry Narsh.

The top three vote getters in the Nov. 3 general election will get four-year terms and the fourth-place finisher will serve a two-year term on the council.

Candidates must file a non-partisan nominating petition by 4 p.m. July 21.

**Orion Library Board**

The filing deadline is 4 p.m. July 16 to appear on the November ballot. Candidates may pay a non-refundable $100 fee in lieu of submitting petitions.

For filing petitions/packets:

Township, village and library board candidates must contact Orion Township Clerk Penny Shults at 248-391-0304, ext. 4001 to request a candidate filing packet, or to drop off candidate filing
documents during business hours.

**Lake Orion Community Schools**

There are four seats up for election in November on the Lake Orion Community Schools Board of Education. The seats are currently held by Vice-President Birgit McQuiston, Secretary Dana Mermell and Trustees Scott Taylor and Nate Butki.

School board candidates must file petitions by 4 p.m. July 21 with the Oakland County Elections Division in the Oakland County Court House, 1200 North Telegraph Rd., Dept. 417 in Pontiac.

Call 248-858-0564 or email elections@oakgov.com for petition and filing packet information.

See next week’s issue of The Lake Orion Review for information on county and state candidates.

*Orion Twp. board will have at least one new member after elections*


View all posts by James Newell →

The Orion Township Public Library may be closed but their summer reading program is still very much ready for takeoff.

Starting on June 6 and ending on August 8, children, teens and adults will have the opportunity to win prizes based on the number of books read during that time.

“Fantasy and Fairy Tales come alive this year with our theme ‘Imagine Your Story,’ said Library Director, Karen Knox in a press release. “Whether you participate in the Read with Me (0-5),...
Readers (K-5), Teen (6-12), or the Adult program, you will for sure expand your vocabulary, sharpen your literacy skills, and have a great time reading."

Youth between the ages of 0-5 are encouraged to read 10, 20 and 30 books together throughout the summer, with prizes being given along the way.

Elementary age students are challenged to read 5, 10 and 15 hours to receive their prizes. They will also have the Bingo challenge for completing library-related activities. The library will also be offering virtual programming throughout the summer.

Teens are encouraged to read two, four or six to win a number of prizes and a chance to win the grand prize of a $100 Amazon gift card. Earn additional prizes by completing other library challenges along the way. And be sure to sign up for other virtual teen summer programs.

Adults can read five books over the summer to receive a $5 gift card to a local business as well as a free coffee from ABeanToGo in downtown Lake Orion. Adults will also have the opportunity to participate in other challenges as well as additional programs such as Fairy House Makerspace, Dungeons and Dragons and Mythological Monsters.

Sign up at orionlibrary.org/summer-reading.

Additionally, with “Safer At Home” orders now beginning to be lifted throughout Michigan, it is anticipated that the library will begin allowing employees in the building next week. As for when patrons will be able to visit and under what guidelines is still unclear. — M.K.
Orion Twp. Public Library announces plans to reopen

By mmkelley on June 10, 2020

The Orion Township Public Library finalized plans for reopening this past week.

Library staff returned to the library on Monday to start preparations for a safe opening, said library Director Karen Knox.

Starting on June 10, return bins will reopen, however the due date for all materials will remain July 6. No fines will be incurred until after that date.

All returned items will be quarantined for 72 hours and may not be checked out until that quarantine period is over.
Beginning on June 22, the library is expected to start offering curbside pickup, however this plan is subject to change. After this date they will also be accepting home delivery applications (more information to come).

Virtual programming will also be expanded and auto renewals will be turned back on once items begin circulating.

Items that were placed on hold before the library was closed will be available for curbside pickup after June 22.

The interior of the library will remain closed to the public until the library staff can provide a safe space that includes proper distancing for staff and visitors. — M.K.
Local libraries reopen in phases, host virtual reading programs

Jun 3, 2020

With the Troy Public Library closed, the youth section remains quiet. When the coronavirus rules are eased, it will be hustling again.

Paula Pasche
TROY

Public Library reopens in phases

Although Gov. Gretchen Whitmer has announced that public libraries may reopen on Monday, June 8, there is still much work to be done before Troy Public Library can reopen safely for the public and the staff.

Due to reduced levels of staff, social distancing guidelines, and the need to prepare the building to allow for a safe opening, the Troy Library will open services in phases. In phase one, the library will begin accepting returns of library materials. There are currently 40,000 items checked out.

From 10 a.m. to 9 p.m. today through Friday, June 5, the walk-up drop boxes will be open. The walk-up drop boxes are located to the left of the main library entrance. Returned materials will be quarantined for 72 hours. The future drop box re-opening date will be announced on Tuesday, June 9.

Once the majority of returns have been processed, the library will announce the next reopening phase, which will include curbside pickup service.

Troy Public Library is located at 510 W. Big Beaver Road, just northeast of City Hall. Visit troypl.org for more information or call 248-524-3538.

ORION TWP

Residents invited to join library's all ages reading program

The Orion Township Public Library is hosting an all ages reading program from Saturday, June 6 through Saturday, Aug. 8. The library will also offer a wide variety of virtual programming throughout the summer.

By completing the reading program, participants will be entered to win prizes, such as a book of the winner's choice, a free coffee from ABeanToGo in downtown Lake Orion and an Amazon gift card.
Family members can sign up at orionlibrary.org/summer-reading. For more information about the 2020 Summer Reading Program, email alehman@orionlibrary.org or kkwiatkowski@orionlibrary.org.

FERNDALE

Library kicks off children's summer reading program on June 20

With safety and public health concerns front and center, Ferndale Library's annual Summer Reading Program will be entirely virtual this year. On Saturday, June 20, the library will host a virtual sign-up service and Facebook Live kickoff party with a magic show.

The new Wandoo Reader website, courtesy of the Library of Michigan, will assure that all participating kids can keep track of their progress through various reading challenges. Kids can count any available books they have at their home, or, they can access ebooks through digital media apps like hoopla, Libby or RBdigital, as well as through the Michigan Electronic Library at mel.org/kids.

Ferndale Library will also host other online events throughout the summer, like the Science Storytellers on July 18, a virtual Meet and Greet with Harry Potter on July 25, a performance of Sleeping Beauty by the Black and Brown Theatre on Aug. 1, and a virtual talent show for kids age 5 and up on Aug. 8. Video submissions less than two minutes should be sent to jordan@ferndalepubliclibrary.org before Aug. 1.

For more information, visit facebook.com/ferndalekids and wandooreader.com/ferndalepubliclibrary/summer-reading-2020.

-Monica Drake, MediaNewsGroup

MORE INFORMATION
We've had many questions about when we will be reopening and the library is happy to share our phased reopening plan. In order to keep everyone as safe as possible, we are planning to begin curbside pickup on June 22 with a limited opening hopefully sometime after July 6. We are currently entering phase 2 today. Please note that all plans are subject to change and you should check our website and social media accounts for the most current updates.

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Here is the calendar of upcoming virtual programs for the week of June 8. See you online!

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Here is the calendar of upcoming virtual programs for the week of June 8. See you online!
Summer Reading is in full swing! Here's what we have coming up next week. Remember to go to orionlibrary.org/calendar for more information on all of our programs and how to access them on Zoom.

**Our Adult Services librarians make some recommendations for fantasy titles to read this summer when you "Imagine Your Story" during our summer reading program!**

Teens, get your phone cameras ready for some selfies! Don't forget to sign up between today and June 27th for summer reading, and be entered into a random drawing for a Starbucks gift card.

We hope you are having a fun Saturday on our Virtual Summer Reading Kickoff day! For a fun STEAM based activity, try this experiment at home with some simple pantry staples. Have you ever made ice cream in a bag? Follow along with the video or you can print some similar instructions (in comments). Let us know how your ice cream turned out below, and don't forget to sign up for Summer Reading at orionlibrary.org/summer-reading!
Follow along with Orion Township Public Library to make your own ice cream in a bag using items at home. Let us know how your ice cream turned out! Printable instructions and ingredients are located in the comments. Don’t forget its SRP kickoff, so be sure to sign up today at orionlibrary.org/summer-reading

Orion Township Public Library was live.
June 6 at 9:58 AM · 🎨

Orion Township Public Library
June 4 at 2:00 PM · 🎨

Summer Reading Starts June 6th! New this year, teens that register between June 6th and June 27th could win a $25 Starbucks gift card!
**Orion Township Public Library**

June 3 at 6:00 PM · 🌟

... 

Since we can't party with you in person, we will be on Facebook throughout Saturday bringing the summer fun! Be sure to register for our Summer Reading Program starting Saturday, June 6!

https://orionlibrary.org/summer-reading

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**Orion Township Public Library**

June 3 at 2:00 PM · 🌟

... 

This starts today! And don't forget to stop by our Little Free Library located by the pathway that leads to the Polly Ann Trail!

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**Orion Township Parks & Recreation**

June 2 at 10:39 AM · 🌟

Don't miss the Grand Opening of the Orion Township Farmers Market at 3 pm tomorrow. Market will be located at the PollyAnn Trailhead parking lot off of Joslyn ...
Do you know the term, "summer slide"? It's a term to talk about the educational achievement children could lose over the summer months with no formal education hours. The #1 way to combat this issue is to READ, READ, and READ over the summer! For resources on how to keep it fun and engaging, check out this page on Reading Rockets: https://www.readingrockets.org/reading-topics/summer-reading

Orion Township Public Library

June 2 at 3:32 PM · 🎙

How to use Take and Make Kits from the library. Coming this summer.

17Halli Zalesin, Jessica Scott Streetman and 15 others

1 Comment

1 Share
Orion Township Public Library
June 1 at 10:00 AM · 🌈

Summer Reading Program
June 6 – August 8

This year, we will continue to offer a fun, top-notch program that utilizes incentives and fun activities to promote reading and advancing literacy gains over the summer. Fantasy and fairy tales come alive this year with our theme “Imagine Your Story.” Whether you participate in the Read with Me (0-5), Readers (6-12), or the Adult program, you will be sure expand your vocabulary, sharpen your literacy skills, and have a great time reading.

Our summer reading programs are going to look a little different this year. Some new avenues we will see include:

- **Live Zoom** - programs held live online through Zoom
- **Recordings** - previously recorded programs which will be emailed to you
- **Take & Make** - crafts that can be picked up at the library in a bag to take home and put together

Please visit orionlibrary.org/summer for all program details.

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Orion Township Public Library
85 E. Lake Rd., Lake Orion, MI 48360

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16 Halli Zalesin and 15 others
2 Comments
20 Shares

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Orion Township Public Library
May 28 at 12:02 PM · 🌸

Look for us in the Virtual Flower Fair!

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Downtown Lake Orion
May 28 at 11:46 AM · 🌸

Something exciting is about to happen!

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Springtime brings flowers, and flowers bring bugs! Ms. Halli is here with another Storytime to Go. Have fun going buggy and exploring the great outdoors as she reads you a story and follows up with early literacy related activities. Itching for more? All Storytimes to Go can be found on our website: [https://orionlibrary.org/youth/storytimes/](https://orionlibrary.org/youth/storytimes/)

Story with Ms Halli: [https://youtu.be/KrDJ23Ar6zI](https://youtu.be/KrDJ23Ar6zI)


We can't forget about the adults! The library's Summer Reading Program for adults will also kickoff on June 6 with lots of prizes and reading challenges to keep you busy all summer long. Check out our video below for more info!

[https://youtu.be/IJ8042mwo_s](https://youtu.be/IJ8042mwo_s)
Orion Township Public Library
May 27 at 2:00 PM · 3

Our Teen Summer Reading Program kicks off June 6 with some great prizes! Watch our video below for more info and make sure to log your hours on our website! https://youtu.be/3GtfPNYvBEI

YOUTUBE.COM

2020 Teen Summer Reading
2020 Teen Summer Reading at the Orion Township Public Library. Sign up on our website at orionlibrary.org.

21Lori Morris, Beth Blubaugh Sheridan and 19 others
2 Comments
4 Shares

Orion Township Public Library
May 27 at 10:49 AM · 3

Who is excited for our Summer Reading Program, Imagine Your Story? Your youth librarians are working hard creating virtual fun for you to participate in all summer long! We are logging online just like last year, and Kickoff on Saturday, June 6! Stay tuned for more information on all our programs in the coming weeks! Print off your reading logs and BINGO sheets here: https://orionlibrary.org/youth/

YOUTUBE.COM

SRP Promo 2020
Attention Lake Orion! Summer Reading Program is coming to you starting June 6! Sign up online at www.orionlibrary.org for a fun filled (virtual) library summer!

58Lori Morris, Halli Zalesin and 56 others
13 Comments
11 Shares
Welcome to another Storytime to Go! This week we bring you a fun and silly storytime about pets using fun early literacy practices. All Storytimes to Go can be found at https://orionlibrary.org/youth/storytimes/

Story with Ms. Ashley: https://youtu.be/v631yNWnNTM
Hoopla Book: https://www.hoopladigital.com/title/12137475

Orion Township Public Library
May 20 at 6:00 PM · 🌐

Orion’s response rate for the 2020 census is 80%. If you’re in the 20% who hasn’t yet responded, please consider doing so at https://my2020census.gov/ or by calling 1-844-330-2020.

11
Here’s a fun art activity for you to try now that the weather is finally getting nicer! Take your kids on a nature hunt in your own yard or garden to see what treasures you can find, and then create some beautiful prints. Ms. Halli has shared her prints here. We’d love to see pictures of yours in the comments!
Looking for a gardening activity to do with your family? Check out these seed bombs from Creativebug. Creativebug has a wide variety of outdoor crafts and more! Use your library card to check it out today!

CREATIVEBUG.COM

Seed Bombs: 2/21/17 by CBTV Live
Liana shows you how to make self-planting seed bombs, just in time for spring! This video originally appeared on Facebook Live on February 21, 2017.

Have you seen any of the book covers around our library yet?
Orion Township Parks & Recreation
set up a fun scavenger hunt outside of the library. Try to find all the covers to win a prize! Be sure to head the to
Park by Park Scavenger Hunt
events page to post your photos!

We are changing things up!
Staff have hidden 11 different book covers in spots outside of the
Orion Township Public Library
, can you find them all? Once you fin...
Today we have a new Storytime to Go just for infants and toddlers! Themed around little piggies, Ms. Suzanne reads you a story from some of her favorite authors! Follow the link for more fun activities using five simple early literacy practices.

Story with Ms. Suzanne: [https://youtu.be/kQ6M9LasZQQ](https://youtu.be/kQ6M9LasZQQ)

We wrap up #WellnessWeek with a few of our staff sharing their step counts from the week. It’s important to get up and get moving every once in a while and a step counter helps keep us motivated. How many steps have you done?

To get a real workout, we suggest using seriously heavy books like Tolstoy’s "War and Peace", King’s "The Stand", or Wallace’s "Infinite Jest" for these exercises!

Books aren't just meant for reading.
Running out of books to read? Next time you’re out walking visit one of our Little Free Libraries around Orion. Share what you’ve found to borrow or leave any suggestions below. Here are all the locations:

- Camp Agawam
- Civic Center Park
- Children’s Park
- Downtown Parklet
- Friendship Park
- Green’s Park
- Jesse Decker Park
- Orion Center
- Orion Oaks Dog Park
- Paint Creek Trail
- Polly Ann Trail

To continue our #wellnessweek for kids, Ms. Ashley has created a bibliography of five great (and free) eBooks available about the coronavirus. Find these titles and many more at https://nycdoe.libguides.com/COVID-19ebooks/free
Take a minute and do this calming stretch:
Sit in on the ground with your legs in a v position
With arms overhead stretch to the left leg and hold for 10 seconds
With arms overhead stretch to the right leg and hold for 10 seconds...

As we continue to stay home (and work from home) it's important to try and stay healthy! Check out this infographic on some simple tips and tricks you can try out at home throughout your workday. What do you do at home to stay focused?
As Mr. Fred Rogers said "Look for the Helpers." Now is a time more than ever to appreciate those helpers. We have a fun community helpers storytime for #Wellnessweek. Curated and read by Mr. James, follow along after the story with the fun activities!
Story with Mr. James: https://youtu.be/E0Zp4qT9E38
Activities: https://bit.ly/3crBqSD

Take a minute and do 10 jumping jacks! #WellnessWeek
For more exercise options visit http://orionlibrary.org/resources/Lynda.
hoopla digital
is helping us celebrate #WellnessWeek with curated collections of meditation and mindfulness resources in whatever format works best for you. And in an effort to expand access during our current closure, we’ve increased our Hoopla borrowing limit to 8 items per month.
Books - https://www.hoopladigital.com/collection/4121
Audiobooks - https://www.hoopladigital.com/collection/3343
Music - https://www.hoopladigital.com/collection/3349...
See More

For #wellnessweek, we bring you an active storytime that focuses on movement and breathing. Using mindfulness and yoga poses, this storytime brings focus and movement accessible to children and families of all ages. This storytime reading and activities were curated by Ms. Ashley!
Reading with Ms. Ashley: https://youtu.be/TPbE2H3F-7A
Activities: https://bit.ly/3cqmJzt
Exercise your mind this evening with a 99 piece puzzle of the library! Who can complete the puzzle the fastest? Post your best time below! [https://www.jigsawplanet.com/?rc=play&pid=16804c431f84](https://www.jigsawplanet.com/?rc=play&pid=16804c431f84)

It's #WellnessWeek and what better way to stay active then visiting an Orion Township Parks & Recreation park! Have you heard of the Park by Park scavenger hunt challenge? Each week the Parks and Rec staff will be placing different colored hearts throughout one park. Look for which park the hearts will be hidden in at the beginning of the week. You will then have three days to find as many hearts as you can! Take pictures with the hearts and post them on their event page with...
Welcome to #WellnessWeek! This week, OTPL is bringing you all things wellness. From staying active, mindfulness for kids, mental health and everything in between, keep your eye on our social media pages for recommendations, activities, and online resources for all ages.

This morning we point parents and children to a welcoming, familiar resource, **Sesame Street in Communities**!

Ms. Suzanne collected some of their wellness content to share with you below:

**Teeth Brushing game:** ...
Director’s Report
June 18, 2020
Karen Knox

I said this last month, but I believe it’s worth repeating: This continues to be a challenging time for everyone. With the current COVID-19 pandemic, the library has done its best to remain flexible and available to assist our community in any way we can. Health and safety continue to be my first and highest priority, for staff and for patrons.

First, a review of where we were for the month of May. Then I’ll go into how things are starting to change.

During May, many staff worked remotely. Until the Executive Order 2020-110 that came out from Governor Whitmer on June 1, 2020, we were still under previous EOs stating that we had to stay at home through June 12, 2020. As a result, we continued to work remotely, as we planned and hoped for staff to return in June.

As during the end of March and April, staff continued to answer emails and phone calls from their homes, providing answers about library cards and access to our digital resources. Our social media committee staff continued to meet and post messages frequently on Facebook, Instagram and Twitter. The summer issue of Orion Living was mailed out at the end of May, including the library’s planned activities and online resources available.

During May, staff in the youth department continued to participate in many online training sessions and engage with our patrons virtually. 341 children are now registered for the 1000 Books before Kindergarten program and 125 children are now registered for the 500 Books by 5th program. This is an increase of 10 participants. In addition, staff setup virtual programs to fill up the summer calendar.

They setup the Bright by Text program, which is a nationwide text messaging service that helps parents and caregivers of children – from prenatal to age eight – make the most of everyday interactions. Through free tips, information, games and resources offered in both English and Spanish, Bright by Text is proven to build nurturing caregiver-child relationships, strengthen families, promote a child’s healthy development, and improve school readiness. Not only does the service support the critical milestones of early development from prenatal to age eight, but OTPL will be able to create and distribute messages to families in our county/zip code(s) about upcoming library programs, services, and events. These text messages will target those families with young children that would be interested in attending. I’m very excited about this new program!
In addition, staff are working to setup a Dial a Story call-in story program, and they are planning on putting out a storywalk with the book, *I Got the Rhythm*. They are also working on lit adventure walks with Friendship Park and Camp Agawam.

In the adult department, staff also have watched many webinars and attended Zoom meetings to discuss things like virtual programming, summer reading, marketing, social media, grants, and home delivery/curbside. Similar to the youth staff, adult librarians are working on transitioning programs to virtual and take and make.

In addition, Dan presented at a virtual Maker Faire about COVID-19 and Maker Spaces where he had 25 participants. Dan also hosted a Friday Night Magic the Gathering Live program on Facebook and the video got 288 views. Beth and Kathleen hosted a “What are you reading?” Zoom meeting for patrons and had 5 participants.

The DDA turned the Flower Fair into a virtual event this year, highlighting local businesses at the end of May. We participated as well to promote Summer Reading, thanks to Ashley and Kathleen for their videos which were a part of this project.

A number of staff members worked together to iron out details for our new services of curbside pickup and home delivery. We are planning to start these services on June 22. We had to talk through software to use, logistics, limits, materials, and much more. This is very much a combined effort of Support Services staff, IT staff, outreach staff, and librarians.

During May, I continued to hold weekly dept head meetings on Zoom and had all-staff coffee chats every 7 to 10 days or so also on Zoom. I also had several small group staff meetings around a variety of projects, including new services like curbside pickup and virtual programming. And I also continued to attend many online meetings with other library directors and staff to learn about library service during COVID, especially here in our state.

After learning about the two LSTA grant awards, staff continued to put together grant applications. Ashley attended a Grant Writing USA 2-day workshop and learned a LOT of new and helpful information on writing specific parts of grants, including what grant committees are looking for, and how to make your grant stand out among others. Sabrina, Ashley, and Kathleen submitted an OCLC community award application on our ThinkLink program. Ashley and Beth
started working on a draft for an LSTA Access medium grant for Books by Mail Delivery.

In addition, I allowed a few building-type projects to take place near the end of May and early June. I had the new furniture installed in my office (and I love it!) on May 19. Steve, Mike, and I were here with the installers for the new A/V equipment and related electrical work in the meeting room. That installation is not quite complete, but it’s coming along. Mike also had new tile installed the public women’s restroom to replace the broken/lifted tile.

We put many finishing touches on our plans for Summer Reading, including recording and releasing promotional videos for programs for all age groups and setting up the online software for the program. Summer Reading launched virtually on Saturday, June 6. We had a variety of activities online throughout the day, including a mini-storytime from Mr. James, a STEAM activity on making ice cream in a bag from Miss Ashley, a selfie video for teens from Sabrina, and a variety of reading recommendations for adults from Kathleen and Dan. Signups began that day as well. As expected, signups are way down so far, but we’re doing everything we can to engage the community. For our first weekend we had 97 kids, 44 teens, and 57 adults sign up for a total of 198 signups. (For comparison to last year with our kickoff party, we had over 700 signups.) In addition, we did track views (of over 10 seconds) on our virtual videos, and we had 578 kids, 60 adults, and 30 teens, so a total of 668 views, compared to 963 in attendance of our kickoff party last year. So clearly less engagement so far this year, but there’s a lot more summer to come!

Then, as of June 1, 2020, EO 2020-110 stated, “Unless otherwise prohibited by local regulation, libraries and museums may open as of June 8, 2020, subject to the rules governing retail stores described in Executive Order 2020-97 or any order that may follow from it.” With the release of that, I started finalizing plans and documentation to phase the staff back into work on June 8, 2020.

Many documents had to be finalized for staff to use regarding new policies and procedures that have come from new legislation after COVID-19. I appreciate the board’s extra efforts and support of the plans that I drafted to bring staff and eventually patrons back into the building safely. With all of that in place, staff started to return to the building on Monday, June 8. Along with the necessary PPE and social distancing, all seem to be doing well so far. On Monday, it was just maintenance staff (and me) to clean the building. Then Tuesday, we had department heads return to walk the building with me and help adjust and prepare the space (and a few other full-time staff were here too). And then on Wednesday, we started a new staff schedule with people in
all departments reporting to work at various times. We are allowing some staff to work remotely (as projects allow) for some of their weekly schedules, with an approved telework agreement signed by supervisors and me. This week, that schedule is a work-in-progress, and we are adjusting as needed.

We opened our return bins on Wednesday, June 10, and patrons have begun returning items. We are quarantining items for 72 hours, after which time it will be safe for staff to check-in and process the items.

In regards to the Friends of the Library, we actually had another Zoom board meeting this week, on Tuesday, June 9. I was able to give them another update on where the library is with regard to services and our reopening plan. We will not be accepting used book donations at this time from patrons. Future considerations will be discussed as things progress.

I look forward to “seeing” you all at our meeting next week on Zoom. Thanks so much for all your continued support and all that you do.
Strategic Focus Areas:

1. **Exceptional Resources**
   - **Programming:**
     - Plan and execute an Adult Battle of the Books program partnering with surrounding libraries (CIDL & AHPL).
     - Add a self-guided computer learning program (Grow with Google).
     - Continue Think Link Afterschool to include grades 6-8 and add working with community organizations and businesses to assist with programming.
     - Add an Intergenerational Storytime program at senior living homes for children and residents.
     - Reassess how library wide programming is run.
     - Continue to do Lit Lunches at the middle schools and boost regular programming at the high school level.
     - Continue to build new partnerships with community organizations and hold more programs offsite – including Orion Art Center, senior homes, storytime popups, local cultural organizations for multicultural programming.
     - Update and organize passive activities including board games in the teen room.
     - Offer more diverse cultural programming for kids & families
     - Explore more programming opportunities for babies – including more resources/play materials
     - Offer more special ed programming
     - Cross department programming – including moms’ night out, family makerspace etc.
     - Refresh longstanding programming – including LEGO, Doggone Readers, storytimes
     - Create and perform a diversity audit of picture book collection
   - **Collections:**
     - Explore creating and circulating memory kits for patrons with memory disorders.
     - Explore circulating classic/old school gaming systems.
     - Add a seed library.
     - Complete the creation of a family movie collection.
     - Continue to catalog and process new materials in a timely fashion.
     - Reinvestigate circulating wireless hotspots to patrons.
     - Complete the development of LitFit Kit collection.
     - Expand parenting collection to include reading resources.
     - Expand wonderbook (audio enabled book) collection.
   - **Services:**
     - Purchase and install a 3D printer in our Maker Space for patrons and programs.
     - Build up Maker Space resources to assist with patron and staff training.
     - Add routine monthly window displays in the Teen Room.
     - Research grant opportunities and apply for applicable grants to assist with but not limited to:
       - Borrow by Mail program for DVDs for homebound patrons.
       - Soundproofing study rooms.
       - Short story dispenser either in the library or somewhere in a popular area of town.
       - Motorized assist to our Bookbike.
2. **Community Awareness**
   - Utilize the Bookbike for new pop-up services such as using it as an “Art Cart” at the park.
   - Service all new senior living facilities being built in the township; Laurels of Lake Orion on Clarkston Road is due to be completed summer/fall 2020.
   - Spontaneous programs and/or displays for viral pop culture events.
   - Add an online music streaming service and slowly eliminate or decrease our physical CD collection.
   - Teen Librarian to work on having a presence at outside the building teen related events (Ex: Real Talk).
   - Purchase and design a library mobile app.
   - Consider adding a new bulletin board behind customer service desk to help with awareness of library resources.
   - Continue to schedule Bookbike appearances throughout the community.
   - Design a new public website.
   - Explore options to customize Polaris email to include surveys, event, and resource information (3rd party)
   - Continue partnerships with LOCS; efforts to expand field trip opportunities and “March is Reading Month” visits.
   - Partner with ONTV for candid school/library relationships.
   - Improve and increase youth book displays, including new display areas and shelf talkers.
   - Maintain and expand preschool outreach connections.
   - Explore options for traveling storywalk.
   - Recruit and create a library Dragon boat team
3. Customer Satisfaction

- Staff Training:
  - Develop a voluntary cross-training program for staff interested in learning new aspects of the library.
  - Review and update the new employee onboarding process.
  - Train youth librarians in all Maker Space services so they can assist with patron trainings and use the Maker Space for youth programs.
  - Work with Merces Consulting to update job descriptions and performance evaluations.
  - Utilize Lynda.com for staff learning opportunities.
  - Encourage staff to view Webjunction workshops, such as for customer service.
  - Continue seeking out professional development opportunities for all staff.

- Resources:
  - Easily accessible computers for the 2020 census and properly trained staff to assist Orion Township residents with census questions. Dedicated census terminal and link on all library catalogs.
  - Sell old Orion Library picture frames in a silent auction.
  - Give patrons the opportunity to take home magazines from the previous year before recycling.
  - Dan to start offering Maker Space office hours for walk-in questions.
  - Revamp the Adult and Teen Summer Reading Program.
  - Add cloth bags with our logo for home delivery books so patrons don’t misplace items as easily.
  - Develop new ways to market the Orion Center (trifold, bookmarks, ONTV, lobby slide).
  - Work on 2021-2023 Strategic Plan.
  - Eliminate paper forms for mileage reimbursement and implement an online submission forms much like funding requests.
  - Develop a local history donation form to better keep track of accession records and donor files.
  - Go through old adult archival posters in support services.
  - Explore Auto Renewal and Fine Free options.
  - Stay current with Polaris releases (barring major bug reports).
  - Explore networked digital clocks.
  - Continue reading current research for libraries.
  - Explore and evaluate new methods of collecting patron comments/feedback on services and programming.
  - Explore ways to become more ecofriendly including moving forms online, eliminating single use items (storytime name tags, for example) and generally using less paper.
4. Easy & Convenient Library Access

- Facility Improvements:
  - Add decorative signage at the customer service desk.
  - Upgrade AV in the Meeting Room and tie in to ONTV.
  - Replace WiFi hardware infrastructure.
  - Clean carpet.
  - Finish renovations in admin department from roof leak from November 2019.
  - Investigate LED for rear exterior lights.
  - Thoroughly clean each department work area.
  - Replace wood surrounding outdoor book drop.
  - Refinish lobby floor.
  - Paint light pole bases in the parking lot.
  - Power wash meeting room tables and chairs.
  - Adjust sprinkles so they don’t shoot trees.
  - Add new signage for unauthorized parking, trail access.
  - Work on plan and cost estimate for Meeting Room kitchen project.
  - Add new sculpture to the front entry gardens.
  - Add automated card readers on storage room exterior doors.
  - Inventory shelving parts in the storage room.
  - Add option to employee entrance for door opener.

- Services:
  - Digitize all LOHS yearbooks and make them accessible online.
  - Consider adding curbside pickup for library materials.
  - Add a “What to read next” tab on the library website for adults, consider using Good Reads.
  - Consider removing user agreement splash page for both patron computers and wireless which could be considered a barrier to access.
  - Finish iDigOrion to OCHR migration.
  - Increase passive in-library activities in elementary area – add games, manipulatives, unique brain puzzles, etc., to mimic a learning space like younger kids play space (i.e. Make fish tank a space to learn and explore).
  - Explore opportunities to ensure the youth area is welcoming to kids/families of all abilities (i.e. add sensory kits).
  - Promote the ThinkLink Teacher Portal to other educational entities (private preschools, schools).
  - Use e-books and apps at large programs to promote the ease of use and access and promote current digital literacy.
### Statistical Report - Usage for the month of May 2020

Due to the library building closure, this month's usage highlights only the digital resources that our patrons can access remotely. Below are the resources that actually "check out" for a period of time, individually or simultaneously. We also have many digital resources that do not count as "checkouts" as they just allow simultaneous use online.

#### Digital Resources Circulation

<table>
<thead>
<tr>
<th></th>
<th>Current month</th>
<th>This month last year</th>
<th>Current FYTD</th>
<th>Previous FYTD</th>
</tr>
</thead>
<tbody>
<tr>
<td>E-books (OD &amp; CL)</td>
<td>18,597</td>
<td>19,328</td>
<td>71,022</td>
<td>48,051</td>
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<tr>
<td>E-audiobooks (OD &amp; CL)</td>
<td>1,869</td>
<td>1,520</td>
<td>9,505</td>
<td>7,038</td>
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<tr>
<td>E-magazines</td>
<td>844</td>
<td>605</td>
<td>3,004</td>
<td>3,098</td>
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<tr>
<td>Hoopla</td>
<td>2,134</td>
<td>1,501</td>
<td>8,770</td>
<td>7,536</td>
</tr>
<tr>
<td>Kanopy</td>
<td>100</td>
<td>78</td>
<td>398</td>
<td>222</td>
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</table>

**PebbleGo was 14,395 of the total ebook number**

* LIBRARY BUILDING TEMPORARY CLOSURE STARTED on MARCH 13, 2020 DUE TO COVID-19
Orion Township Public Library
Strategic Planning and Fund Development Committee
Meeting Minutes
5/27/20 10:00 a.m. ZOOM

MaryAnne Thorndycraft
Mary Pergeau
Mike Luna
Karen Knox

1. Going forward w/ A/V as a result of the ONTV grant.

2. Postponing the kitchen project.
   Mary to reach out to Kitchen committee.

3. Advisory committee could be engaged in how the Library looks
   Karen has contacted them to postpone meeting in May
   Let us wait to contact as more information is available as to opening.

4. Beginning to discuss the Strategic Plan.
   Use Advisory committee as a focus group.
   Consider a local constituent to help facilitate the planning. Friends enjoyed working
   with a local pastor, Eric Johnson. Karen to contact Eric
   Committee members to reach out to references

5. Give a Special Day
   An interested patron contacted Karen
   Electronic and lawn sign acknowledgment

6. Donor Acknowledgment
   We’ll postpone planning until at least 6/12/20.
   Consider outdoor event with large tent
   Theme ideas:
   Hoedown
   Hold on 3rd Sunday of October
   Save the date has been sent to all donor acknowledgements.

7. Stones
   Some stones have been sold
   There are new stones to be engraved

Adjourned 10:35 a.m.
This issue's data visualization focuses on the macro-context of the library's role within its community. Evolving programmatic or service approaches, the hiring of new staff, or investments in new technologies all rely on a library's understanding of how to adapt to changing community needs. Reimagination in a community context may also take place through framing or positioning, such as:

- serving as a beacon in times of crisis;
- being a trusted source of reliable and accessible information regardless of community change; or
- having a more specialized focus on a few key constituent needs like job skills and early literacy.

There is no single "right" answer, but all must be approached with a clear understanding of community priorities. Community trust in libraries remains strong, and this provides a solid foundation from which to reimagine our roles:

- Americans living closer to neighborhood amenities, such as a public library, have higher trust in people and their community (American Enterprise Institute, 2019).
- Americans report going to the library more than twice as often as they go to the movies (Gallup, 2019).

- A 2016 study of county government staff found that 60% of respondents rated public interest in library services either high or very high (ICMA, 2016).

There are many resources available to help build an understanding of how libraries can adapt to a changing environment, including some free community assessment toolkits:

- Project for Public Spaces (www.pps.org/category/buildings)
- Gehl Institute's Public Life Tools (https://gehlinstitute.org/about)

LETS KNOW WHAT YOU THINK!
Email datadiscussion@ala.org or discuss this topic with other members of PLA's Data and Measurement Interest Group on ALA Connect.

RESPONDENTS SAID THEY VIEW THE LIBRARY AS:

<table>
<thead>
<tr>
<th>Essential Local Institution</th>
<th>Source of Community Pride</th>
<th>Trustworthy/Reliable Information</th>
</tr>
</thead>
<tbody>
<tr>
<td>55%</td>
<td>53%</td>
<td>78%</td>
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</table>

Source: As reported by From Awareness to Funding, 2018, and Pew Research Center, 2016.

Compiled by:
Larra Clark, Deputy Director, PLA and ALA Public Policy & Advocacy Office; and Emily Plagman, Manager, Impact and Advocacy, PLA