Library Mission: To serve and engage a thriving community of lifelong learners

I. Call to order
II. Approval of agenda
III. Consent agenda
   A. Minutes of 2/18/2021 Regular Library Board meeting
   B. Minutes of 3/8/2021 Special Library Board meeting
   C. Minutes of 3/10/2021 Special Library Board meeting
   D. Bills from February 2021
   E. Financial Statement and Treasurer’s Report as of February 28, 2021
IV. Public Comment
V. Communications
   A. Press coverage
VI. Director’s Report
   A. Library news and activities
   B. Usage reports
   C. State of Michigan Coronavirus updates
      a. MDHHS Epidemic Order on Gatherings and Face Masks – March 2, 2021
   D. Advocacy news
      a. American Rescue Plan Act of 2021 brings $200 million for IMLS, libraries
      b. Latest Open Meetings Act bills: HB4371, HB4286
      c. Michigan Library Advocacy Day on April 20, 2021 (Virtual)
VII. Old Business
   A. COVID-19 Status Update
   B. Linda Sickles Meeting Room update
VIII. Standing Committee Reports
   A. Policy
   B. Finance
   C. Fund Development/Strategic Planning
   D. Board Development – Advocacy & Saying Thank You!
   E. Building
   F. Human Resources
IX. Discussion Items
   A. Copier lease contract
   B. MLA Organizational Membership – new Linked Trustee benefit
   C. Baber estate bequest
   D. Donations since 2019 Donor Reception
X. Action Items
   A. Copier lease contract
XI. Public Comment
XII. Trustee Comments
XIII. Adjournment
Orion Township Public Library Board of Trustees  
Board Meeting Minutes  
Thursday, February 18, 2021  
6:30 p.m. – Zoom Meeting

Library Mission: To serve and engage a thriving community of lifelong learners

I. Call to order – 6:32 p.m. Board members present: Thorndycraft, Abramczyk, Luna, Phillips, Pergeau, and Quinn.


A. Minutes of 1/28/2021 Regular Library Board meeting  
B. Bills from January 2021  
C. Financial Statement and Treasurer’s Report as of January 31, 2021

IV. Public Comment- None

V. Communications

A. Audit Governance Letter. - Discussion with Auditing team done remotely. Actual audit team will be in the building on Monday, February 22, 2021. They are expecting to wrap up within one day at the facility.

B. Press coverage. - Social media continues to dominate our coverage.

VI. Director’s Report

A. Library news and activities. - Still under EO of 2/4/21. Library has allowed some activities in the lobby. – a new bookmark for patrons will address stereotypes in books. – conducting patron chats on-line. -Implementing some on-line activities for patrons. – Two new staff members joined the library, a part-time librarian and a maintenance person. – Job descriptions have been completed and distributed to staff. – All air filters used in our HVAC system have been updated to help with Covid-19 mitigation. – Looking to open the Orion Center branch to patrons on Wednesdays in the near future. -A ‘Pie in the Face’ fund-raiser for Oxford/Orion Fish is planned for 3/10/21. Board member Phillips has volunteered to be the possible person to receive the pie in the face.

B. Usage reports. - Director reviewed the various activities and the number of participants. -The 50 books in 52 weeks project has 125 people signed up and 532 books read in the first month. –Over 5,500 patrons saved the expense of $3.6 million by checking out library materials as opposed to purchasing them in 2020.

C. State of Michigan Coronavirus updates

a. MDHHS Epidemic Order (EO) on Gatherings and Face Masks – Feb 4, 2021. – The Director shared the EO order with the board, explaining what the state is and is not allowing at this time. The library remains committed to complying with the EO.

D. Advocacy news

a. State budget FY22. -Funding to remain flat for the next budget year. However, $100,000 has been allocated for a Poet Laurate for use in schools.

VII. Old Business

A. COVID-19 Status Update. -Library is currently in Phase 4 of the Reopening Plan. The next step is to consider opening the library to patrons for browsing for a limited time. Protocols need to be developed to allow this to occur. The Director will work with staff to develop a plan with protocols that meets the requirements of the current EO.

VIII. Standing Committee Reports
A. Policy – update from meeting on 2/3/2021. Committee looked at two policies; INF-4: Internet Access and Use Policy and INF-5: Computer Hardware Equipment Use Policy. After discussion, the committee made no recommendation. Instead, the director was going to update the policies based on committee discussions and send out to board members. – the board discussed the director’s proposals as presented.

B. Finance - None

C. Fund Development/Strategic Planning - None

D. Board Development – Book: Inspiring Library Stories (MaryAnne, Karen). The book referenced was about librarian ‘stories’. Discussed the idea of developing our own ‘Stories’. The ‘stories’ might be useful for fund-raising.

E. Building - None

F. Human Resources – update from meeting on 2/11/2021. -The committee meet to discuss the EAP proposals garnered from TLN. The two proposals varied vastly in price. The committee recommended the approval of the TLN quote ($648.00 (based on 45 employees X $1.20/month X 12 months) for EAP services as proposed by ALL ONE HEALTH.

IX. Discussion Items
A. 2021 Departmental Goals. – The department goals as developed are very ambitious for the next year. It may not be practical to achieve all given the current environment.

B. Update from Friends meeting. -The Director is still meeting with the group monthly over Zoom. -There will continue to be no ‘Friends book sale’, due to Covid-19. -The Friends will be giving the library a $20,000 donation from their savings account. – The Friends Board’s terms expire in April and they will likely need another person to run for office as the current president is leaving the board. -The Friends annual meeting is scheduled for 4/13/211 at 6:30 p.m. Library Board members were encouraged to attend.

X. Action Items
A. Policy recommendations. – Motion by Abramczyk, second by Phillips to approve the changes made to policies; INF-4: Internet Access and Use Policy and INF-5: Computer Hardware Equipment Use, as presented in the board packet. Roll Call: Phillips-Aye, Pergeau-Aye, Quinn-Aye, Abramczyk-Aye, and Luna-Aye. Motion passed 5 to 0.

B. HR Committee recommendation. - from the committee: To approve the TLN quote for EAP services as proposed by ALL ONE HEALTH. Roll Call: Pergeau-Aye, Quinn-Aye, Abramczyk-Aye, Luna-Aye, and Phillips-Aye. Motion passed 5 to 0.

XI. Public Comment- None

XII. Trustee Comments

XIII. Adjournment – 8:08 p.m.
Orion Township Public Library Board of Trustees
Special Meeting Minutes
Monday, March 8, 2021
3:30 p.m. – Zoom Meeting

Library Mission: To serve and engage a thriving community of lifelong learners

I. Call to order- 3:33 P.M. Board Members Present: Thorndycraft, Abramczyk, Phillips, Pergeau, Luna, and Quinn
III. Public Comment- None
IV. Discussion Items
A. Review of latest MDHHS Epidemic Order, dated 3/2/2021 and going into effect on 3/5/2021- The latest order to remain in effect until April 19, 2021. -Virtual meetings are allowed to continue until March 31, 2021. Virtual meetings could be an option until December 31, 2021 if an emergency, disaster, or public health order is in force. - Occupancy limits have increased to 50% of the building’s capacity, which includes staff and patrons. -The new maximum occupancy rule would allow 84 people to occupy the building (approximately 24 staff and 60 patrons). -Work that can be done remotely by staff members must still be done remotely.
B. Discussion of OTPL COVID-19 Status and Services- The Director shared a preliminary plan (Grab and Go) that would increase patron levels in the building and provide for staff and patron safety under the new MHHHS Order. -The plan would allow patrons to utilize the library for up to 45 minutes or up to 90 minutes if using a computer. -Discuss setting the occupancy level between 35-50% of capacity. The library will use Technology equipment (Safe Space by SenService) to track occupancy level in the building. A display at the entrance to the library will provide the public with real-time status of the building’s ‘Current COVID Occupancy’ by providing a ‘percentage full’ number incorporated with a three-color coded system (green- OK to enter, yellow- nearing capacity, and red- at capacity, do not enter). -No seating will be provided to patrons, other than computer stations, to discourage patrons from relaxing/reading in the building. -Toys, puppet, iPads, etc., will be put away. -Study rooms will be open for one person at a time and the patron must contact a librarian for admittance. -Curbside service will continue. -Self checkout and front desk service will be available. -Quarantining of returned materials will be reduced from five to three days. -Additional signage will be placed around the building that encourages hand sanitizing and mask requirements. -Additional hand sanitizing stations will be placed around the library to encourage frequent hand sanitizing. -Self checkout Kiosks will be frequently sanitized. - Masks and gloves will be made available to patrons upon entering the building. -Librarians will encourage patrons to “Grab and Go” when their 45-minute time limit is up. -The Orion Center library will reopen for computer usage on March 10, 2021. -Considering opening the Orion Center library for additional hours and services if the main library modifies its current level of services. - Discussed when to put the Grab and Go plan into effect (March 15 or March 22, 2021). Any advertising of the library’s new services and occupancy level must state that the policy is 'subject to change'. -The director will provide a final Grab and Go plan to the board by Wednesday of this week. -The Board agreed to conduct another meeting on March 10, 2021 at 4:30 p.m. to discuss the finalized plan and vote on possible implementation.

V. Action Items- None
VI. Public Comment- None
VII. Trustee Comments
VIII. Adjournment: 4:32 p.m.
Orion Township Public Library Board of Trustees
Special Meeting Minutes
Wednesday, March 10, 2021
4:30 p.m. – Zoom Meeting.

Library Mission: To serve and engage a thriving community of lifelong learners

I. Call to order-4:32 P.M. Board Members present: Thorndycraft, Abramczyk, Phillips, Pergeau, Luna


III. Public Comment- none

IV. Discussion Items
   A. Review of latest MDHHS Epidemic Order, dated 3/2/2021 and in effect as of 3/5/2021 - no further review at this time.
   B. Discussion of OTPL COVID-19 Status and Services – Continuation of discussion from March 8th meeting. Library will remain in Phase 4 with some modifications as outlined in the March 8 meeting minutes. The March 8th modifications will be expanded further to include the Orion Center branch where some allowances for the different size and capabilities of that branch will be allowed at the discretion of the Director. A March 15th implementation date is discussed.
   C. Proposal for “Grab & Go” service- presented by Director as documentation of expansion of Phase 4 of the opening plan.

V. Action Items
   A. Motion by Abramczyk Second by Pergeau to Expand the Library’s Phase 4 opening plan as described in the March 8 meeting minutes (on file at the Library) and to further include “Grab & Go” as presented by Director Knox (on file at the Library). This expansion of Phase 4 is to include the Orion Center branch where some allowances for the different size and capabilities of that branch will be allowed at the discretion of the Director. These expanded services are to commence March 15, 2021. Roll Call: Abramczyk – Aye, Pergeau- Aye, Luna- Aye, Phillips- Aye. Nays- None. Motion passes 4 to 0.

VI. Public Comment- Staff member Kathleen Kwiatkowski remarked the staff will be ready for the expanded services starting March 15th.

VII. Trustee Comments

VIII. Adjournment: 4:53 P.M.
BILLS - FEBRUARY 1, 2021 TO FEBRUARY 28, 2021

SALARIES-EXEMPT $ 58,771.82

SALARIES-NON-EXEMPT $ 43,854.08

SOCIAL SECURITY
2/01/2021 - 2/28/2021 $ 7,633.95

OPT-OUT BENEFIT
Non-covered employee ins. reimb $ 1,000.00

Total bills per Solomon reports attached:
Account Distribution Report $ 56,578.07

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**Account Total**

**Grand Total**

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**Grand Total**

56,578.07 | 0.00
**Orion Township Public Library**

For the Two Months Ending February 28, 2021

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<th>Revenues</th>
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Orion Township Public Library
For the Two Months Ending February 28, 2021

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<th>February Actual</th>
<th>Annual Budget</th>
<th>Actual To Date</th>
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<td>Donation Expense</td>
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## ORION TOWNSHIP LIBRARY - TREASURER'S REPORT - PLANT FUND ACTIVITY
### FEBRUARY 2021

<table>
<thead>
<tr>
<th>Account Details</th>
<th>Balance</th>
<th>Interest</th>
<th>Realized/Unrealized Gain/Loss *</th>
<th>Operations</th>
<th>Transferred</th>
<th>Checks Issued</th>
<th>Transferred</th>
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<td>UBS Plant Fund (5)</td>
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<td>Multibank Cash Account</td>
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<td>JPMorgan Chase NQ8 (17)</td>
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(1) Credit Union Money Market .50% interest
(2) Credit Union Savings
(5) Money Market Account, CD
(13) CD maturing 9/14/2021 @ 3.00% interest
(14) CD maturing 5/12/2023 @ 1.650% interest
(15) CD maturing 1/31/2022 @ 1.800% interest
(17) CD maturing 1/16/2026 @ 0.550% interest

* Change in value until the investment reaches maturity
### ORION TOWNSHIP LIBRARY - TREASURER'S REPORT - GENERAL FUND ACTIVITY
#### FEBRUARY 2021

<table>
<thead>
<tr>
<th>ACCOUNT</th>
<th>BEGINNING MONTH BALANCE</th>
<th>INTEREST</th>
<th>REALIZED/UNREALIZED GAIN/LOSS</th>
<th>OPERATIONS</th>
<th>TRANSFERRED</th>
<th>RECEIPTS</th>
<th>DISBURSEMENTS/TRANSFERS</th>
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</tr>
<tr>
<td>Birmingham Bloomfield cu Sav (9)</td>
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<td>Chief Financial C U Sav (10)</td>
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<tr>
<th>ACCOUNT</th>
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<td>PNC Bank - General Checking (1)</td>
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<tr>
<td>PNC Bank - General Savings (2)</td>
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<tr>
<td>(Previously Lakes Community CU)</td>
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<tr>
<td>Chief Financial C U Sav (10)</td>
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<td>Chief Financial C U MM (11)</td>
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<td>UBS General Fund (13)</td>
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<td>$2,513,717.61</td>
</tr>
<tr>
<td>UBS Endowment Fund (14)</td>
<td></td>
<td></td>
<td></td>
<td>$71,504.17</td>
</tr>
</tbody>
</table>

**Notes:**
- (1) Business Checking
- (2) Business Savings Sweep
- (3) Cafeteria
- (4) Business Checking - Donation Account
- (5) Business Checking - Donation Account
- (6) High Yield Money Market .35% interest
- (7) Credit Union Savings
- (8) Credit Union Money Market 0.17% interest
- (9) Credit Union Savings
- (10) Credit Union Savings
- (11) Credit Union MM .40% interest
- (12) Money Market, Treasury Bills, CD's
- * Change in value until the investment reaches maturity
Here's what's

HAPPENING
DOWNTOWN

Mad Dragon Scavenger Hunt
Thursday Social District Nights
5pm – 8pm

Every Thursday experience all the good safe fun our Social District has to offer! A Mad Dragon scavenger hunt, a new StoryWalk, wood burning fire pits on the corner of Flint and Anderson and in the parking lot of the American Legion Post 233 shopping, indoor and outdoor dining, and a warming station in the Flint Street Alley from 5 pm – 8 pm.

What is a Social District? Having a Social District means you can purchase a beverage (alcohol or non-alcohol) from one of the Social District Restaurants – 313 Pizza Bar, Fork N Pint, Wine Social, or American Legion Post 233 – and stroll through the downtown while enjoying those drinks! It's like having a little bit of New Orleans in Lake Orion.

Join the search for the dragons during the Social District Night Mad Dragon Scavenger Hunt in Downtown!
SCAVENGER HUNT

Find the dragons hidden throughout the downtown businesses that are open late on Thursdays for a chance to win a DDA grab bag!

The Rules are simple:
1. Take a selfie with this dragon.
2. Post to social media using the hashtags: #ExperienceLakeOrion #SocialDistrictNight
3. Tag the Business in your post!

During Social District Nights, the following businesses are open to at least 8:00pm


The Story Walk is Back! The DDA is continuing its partnership with the Orion Township Library

https://mail.orionlibrary.org/owa/projection.aspx
Thank you to Heritage Spinning and Weaving, 313 Pizza Bar, Ideal Core Pilates, Prime Time Comics & Cards, Green Hippo Gifts, ABeanToGo, Anita's Kitchen, Ed's Broadway Gift & Costume and Hanson's Running Shop for hosting story pages in their windows!

Our last StoryWalk, Owl Babies, captured national attention from National Main Street for working together with the Orion Public Library and bringing visitors Downtown to gather safely while enjoying a story with their families.

Read the full article here: Main Spotlight: Using StoryWalks to Bring Reading and Fun Downtown
Main Spotlight: Using StoryWalks to Bring Reading and Fun Downtown

March 9, 2021 | Main Spotlight: Using StoryWalks to Bring Reading and Fun Downtown | By: Dr. Noah Lenstra, Assistant Professor of Library & Information Science, University of North Carolina at Greensboro and Founder & Director, Let’s Move in Libraries

Since their creation, StoryWalks® have been leveraged by Main Street programs to create walking trails in commercial districts. By posting pages from books in storefront windows, families are encouraged to explore their local small businesses while piecing together the storybook’s plot. This family-friendly downtown activity has been trending since it was initially developed in 2007, but the pandemic has caused a surge of StoryWalks in Main Streets around the nation.

This popularity is no surprise, as the original StoryWalk was created to transform people’s relationships with both public spaces and public health. The idea was remarkably simple: select a book, deconstruct it, laminate the pages, and post those pages along a walking trail. Anne Ferguson, Chronic Disease Specialist at the Vermont Department of Health, brought this idea to life in 2017 in collaboration with Montpelier’s Kellogg-Hubbard Public Library and the Vermont Bicycle & Pedestrian Coalition. Since then, the popularity of these initiatives has only soared.
Interested in creating a StoryWalk in your downtown commercial district? Read on to learn more about installing a successful story walking trail.

What does it take to bring a StoryWalk to downtown?

The three key ingredients to a successful downtown StoryWalk are: a picture book, a walking trail, and a partnership. The first partnership of most successful Main Street StoryWalks is between a downtown development organization and their public library.

For example, the public library in Boone, North Carolina, and the Downtown Boone Development Association (DBDA) had a longstanding tradition of working together before starting a StoryWalk program. In 2012, a youth services librarian suggested the idea of a StoryWalk as something fun to do downtown around the holidays. The DBDA would identify businesses that wanted to participate, and the library would post pages of the stories in the business windows. The first page would be posted at the library, who would also create and provide walking maps orienting pedestrians to the businesses to explore along their walk. Since then, the DBDA and the library have worked on StoryWalks to celebrate the summer and holidays downtown.
Even if your public library is not in your downtown district, there is plenty of potential for a fruitful partnership. Take for instance the partnership between the Orion Township Public Library and the Lake Orion Downtown Development Authority (DDA) in Lake Orion, Michigan. The public library has been an active member of the DDA for over five years, even though it is not in the downtown business district. For example, the library owns a Book Bike that they take to concerts and other DDA events to promote the library downtown. Library Director Karen Knox sees the library’s partnership with the DDA as an essential way to ensure the library has a presence in downtown.

During the pandemic, the DDA and the library started brainstorming what they could do together without gathering large groups of people downtown. They hit upon the idea of a StoryWalk, and during the month of October, the library brought the children’s story *Owl Babies* by Martin Waddell to the windows of various downtown businesses.

**Are there other ways I can customize this program to my community?**

While a typical downtown StoryWalk features books that have been purchased or donated, other Main Street organizations have worked with their libraries to display stories that highlight local culture.

In Texas, Downtown Wichita Falls teamed up with the public library for a downtown Storybook Stroll in September. This partnership chose to feature a book highlighting the local community, in this case "Finding Fallstown": a children’s book celebrating downtown Wichita Falls. This children’s book was written by the director of the public library, Jana Hausburg, in 2019, and published through a collaboration with the Wichita Falls Convention and Visitors Bureau.

Downtown Wichita Falls wrote in a press release: “The event was created to bring awareness and activity to the downtown district and to provide a free and family friendly activity to those in the community. This is a fun way to get out of the house and explore our own community and at the same time providing an activity that is easy to maintain social distancing and encourage sales at downtown merchants.”
How do StoryWalks look elsewhere around the country?

To give a flavor of how this program looks in other communities, here a few other examples of Main Street organizations teaming up with public libraries to develop Storywalks.

**Altavista, VA.** This past summer, the Main Street Coordinator of Altavista On Track (VA), Kirsten Aherron, worked with the Campbell County Public Library system to find local businesses interested in participating in a book hunt program, in which businesses in both Altavista and neighboring town Brookneal would partner with their respective library branches to place pictures of books in their windows. “The idea is just to give kids and families something to do and get people to walk around town,” Aherron told a local reporter. [Learn more.](#)

**Crystal Lake, Ill.** In Crystal Lake, Illinois, Downtown Crystal Lake teamed up with the local library for a similar program. The Main Street scattered pages from the children’s book “Aliens Love Underpants” around the downtown district. The final business on the StoryWalk was Marvin’s Toy Store, where completed StoryWalkers could scan a QR code to be entered for a chance to win a $20 gift certificate to the toy store and their very own small plush alien. [Learn more.](#)

**Bradford, PA.** In Pennsylvania, the Bradford Area Chamber of Commerce teamed up with the Bradford Area Public Library over the summer to feature the book “My Grandmas Garden.” This children’s book was written by a local author Pat Drummond (Colley) and illustrated by her daughter Denise Drummond. The Bradford StoryWalk was set up as a scavenger hunt. “Begin your journey by finding each picture of the book at downtown local businesses,” challenged the Main Street program. “As you find each picture in your packet, you are required to write down where you found the pictures and continue your walk until you find each page of the book.” Families that completed the challenge were entered into a raffle for a $20 Chamber Gift Certificate. [Learn more.](#)

**Emporia, KS.** In Emporia, Kansas, the library and Emporia Main Street teamed up during October for a fall festival downtown StoryWalk, featuring pages from “We’re Going on a Pumpkin Hunt” by Mary Hogan Wilcox. “All are encouraged to enjoy acting out the action words in the story as they read and walk downtown,” according to the press release. [Learn more.](#)

The exact number of downtown StoryWalk partnerships remains unknown. A conservative
estimate would put the number around 100, but the true measure is most likely much higher. Each initiative is a unique reflection of the community of the Main Street district and the partnerships created to bring children’s books to life downtown.

**How do I get started?**

The StoryWalk is a flexible program that can and should be tailored to the unique needs of your community. Within the simple idea of combining reading and public space, a myriad of opportunities are available. You may wish to feature local authors, celebrate local holidays, or think of other ways to feature local culture. The easiest way to start it is to pick up the phone and call your librarian.

When you reach out to your local library to kick off this partnership, be open to brainstorming about what can be done in your community. This is not a program-in-a-box, but rather a flexible framework for forming and sustaining enduring partnerships between Main Street organizations and America’s nearly 10,000 public libraries.

Teaming up with your local library to bring stories to downtown businesses is a great way to build community, foster partnerships, and bring your members together to work collectively towards a common goal. Try it out in your community!

**About the Author**

Dr. Noah Lenstra is an Assistant Professor of Library & Information Science at the University of North Carolina at Greensboro, where he founded and currently directs Let’s Move in Libraries. With funding from the U.S. Institute of Museum & Library Services (RE-246336-OLS-20) he is currently running a research project to answer "How, why, and with what impacts do public libraries collaborate with others to co-develop programming around healthy eating and active living?" He has been researching this trend since 2016, and have published scholarly peer-reviewed articles on public libraries promoting walkable communities as well as practitioner-oriented distillations of emerging trends, such as the Downtown StoryWalk.

#Blogs
#MainSpotlight
#MainStreetForward

Permalink
COLD HANDS... WARM HEARTS!
avoid being a victim of scammers

Scammers will always make you feel the deal is urgent. A “good deal” will be a good deal tomorrow!

Rule 3: Never wire money or use money cards such as Green Dot, PayPal, Amazon, MoneyGram or any other electronic form of money transfer or ANY type of money cards! This is a huge red flag.

The goal of a scam is to obtain money that cannot be easily traced. Most scams require victims to wire money or send money cards. Stop participating!

— a safety reminder from the Oakland County Sheriff’s Office Orion Twp. Substation

Orion Twp. Public library reopens in phase four of opening process

The Orion Twp. public library is making the step to phase four of their opening process this month.

On Feb. 1, the library was reopened for appointments as well as curbside pickup and home delivery. Weather permitting, pickup and drop off is available from 9:30 a.m. to 3:30 p.m. Monday – Thursday, 9:30 a.m. to 4:30 p.m. Friday and Saturday, and from 1 p.m. to 4:30 p.m. on Sunday.

Individual appointments can be made for patrons to use the computers or to access the library’s Wi-Fi on their personal devices.

Appointments are available in 45-minute slots from 10 a.m. to 7:30 p.m. Monday through Thursday, 10 a.m. to 3:30 p.m. Friday and Saturday, and from 1 p.m. to 4:30 p.m. Sunday.

Patrons are limited to one appointment per day.

The library will be disinfected between patrons and computers will have disposable plastic coverings on the keyboard and mouse.

Additionally, patrons are required to wear a mask and social distance. -- M.K.

PUBLIC NOTICE

Because the People Want to Know

ORION TWP.

NOTICE

CHARTER TOWNSHIP OF ORION
ADOPTION OF ORDNANCE 78-280
PC-2020-36, EDGAR DEVELOPMENT
REZONE REQUEST

The Charter Township of Orion Board of Trustees, at the regular meeting of Monday, February 1, 2021, held at 7:00 p.m., via a video conference due to ongoing health concerns arising out of COVID-19 and the need to comply with COVID related orders or regulations, adopted a map amendment to Ord. 76, Zoning Ordinance, to allow the rezoning of property, as follows:

PC-2020-36, Edgar Development Rezone Request, a request to rezone approximately 4.21 acres located on the northern portion of 3865 S. Lapeer Road, Sidwell No. 09-26-61-005, from RB (Restricted Business) to GB (General Business) Jeffrey Edgar, applicant.

Copies of the Ordinance are on file in the office of the Township Clerk, 2525 Joslyn, Lake Orion, Michigan, 48360, and may be examined during normal business hours, 8:30 a.m. to 4:30 p.m., Monday through Friday.

Penny S. Shults, Clerk
Charter Township of Orion

Publish: 02.10.2021
Orion Township Public Library

Feb 28, 2021

Check out what is happening this week for all ages!

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<thead>
<tr>
<th>Date</th>
<th>Time</th>
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<tbody>
<tr>
<td>Mar 1</td>
<td>11 AM</td>
<td>All-Ear! Take and Make: 50 (All Ages)</td>
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<tr>
<td>Mar 2</td>
<td>11 AM</td>
<td>All-Ear! Virtual English Language Conversation Group.</td>
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<tr>
<td>Mar 3</td>
<td>11 AM</td>
<td>All-Ear! Take and Make Harry Potter Book Tag of Wands (All Ages).</td>
</tr>
<tr>
<td>Mar 4</td>
<td>11 AM</td>
<td>Virtual Sew: Harry Potter String Quilt (Family).</td>
</tr>
<tr>
<td>Mar 5</td>
<td>11 AM</td>
<td>Virtual Book Chat: Harry Potter (All Ages).</td>
</tr>
<tr>
<td>Mar 6</td>
<td>11 AM</td>
<td>Virtual: Parenting Book Discussion.</td>
</tr>
</tbody>
</table>

You can find more information about these VIRTUAL and TAKE & MAKE programs on our website at orionlibrary.org/calendar.

Orion Township Public Library

Feb 27, 2021

Orion Township Public Library

Feb 26, 2021
Orion Township Public Library
Feb 26, 2021
Don't forget - the rescheduled Magazine Purge is happening tomorrow (weather permitting)!

11
1 Comment
Like
Comment
Share
Comments
Most Relevant
Author

Orion Township Public Library
Due to poor weather, our Magazine Purge has been moved to Spring 2021, Date TBD.

Orion Township Public Library
Feb 25, 2021
Watch for the latest issue of Orion Living coming March 1! Check out all the fun activities happening with us at the library this Spring. Visit orionlibrary.org for the online version.

3Lori Morris and 2 others
Like
Comment
Share
Comments
Write a comment…

Orion Township Public Library
Feb 23, 2021

11
Like
Comment
Share
Comments
Write a comment…
Orion Township Public Library
Feb 22, 2021

It's the last week to check out Bonus Borrows from Hoopla! Check out these titles and more that will not count towards your monthly borrow limit! For more info, visit orionlibrary.org/resources/hoopla/

Orion Township Public Library
Feb 21, 2021

Check out what's happening at the library this week for all ages!

Orion Township Public Library
Feb 21, 2021

Join us for a virtual presentation as Kevin Wood portrays President Abraham Lincoln, one of our nation’s most beloved and esteemed historical figures. This presentation will cover the entire period from Independence through the Civil War, especially the 12 turbulent years from 1854-1865. It also includes Mr. Lincoln’s inspiring personal story. You can access this program at the following link and it will be available from February 21-28. https://youtu.be/uQNbTkkFMjM

Orion Township Public Library
Feb 20, 2021

Write a comment…
Orion Township Public Library
Feb 18, 2021

Starting today (Feb 18) our digital magazines are being transferred to Overdrive. This means you will need an Overdrive or Libby account to read digital magazines through the library. Contact the library at 248-693-3000 if you need assistance with this update.

Orion Township Public Library
Feb 17, 2021

Looking for the right preschool or child care for next year? Visit our virtual Preschool Fair webpage at https://orionlibrary.org/youth/preschool-virtual-fair/ to find local child care options. 2021 participants are highlighted, but the directory has a more extensive list of providers.
Where are you in our 50 Books in 52 Weeks program? We already have 135 readers signed up and 746 books read! There is still plenty of time for you to join this fun, year-long program.

Have you checked out the Bonus Borrows from Hoopla for the month of February? Check out these titles and more that will not count towards your monthly borrow limit! For more info, visit orionlibrary.org/resources/hoopla/
Orion Township Public Library
Feb 15, 2021

Maker Space Appointments are now available! Starting today the Maker Space will be available for LIMITED USE. For more information or to schedule an appointment call (248) 693-3000 ext. 545.

Orion Township Public Library
Feb 15, 2021

Our No-Sew Sock Worms Take and Make kit originally scheduled to go out tomorrow is rescheduled to go out on Wednesday, February 17 at 9:30 am.

Orion Township Public Library
Feb 14, 2021

Check out all the fun programs we have coming up this week for all ages!

<table>
<thead>
<tr>
<th>Feb 14</th>
<th>Feb 15</th>
<th>Feb 16</th>
<th>Feb 17</th>
<th>Feb 18</th>
<th>Feb 19</th>
<th>Feb 20</th>
</tr>
</thead>
<tbody>
<tr>
<td>10:00 AM</td>
<td>Virtual: Toddler Time</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>7:00 PM</td>
<td>Virtual: Book Discussion (Adult)</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>All Day</td>
<td>Take and Make: No-Sew Sock Worms (Youth)</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>10:00 AM</td>
<td>Virtual: Little Lit</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>6:30 PM</td>
<td>Virtual: Geek Club (Teen)</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>10:00 AM</td>
<td>Virtual: Preschool Pals</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>10:30 AM</td>
<td>Virtual: English Language Learning Conversation Group</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>1:30 PM</td>
<td>Virtual: Book Discussion (Adult)</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>All Day</td>
<td>Take and Make: Pets (Youth)</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

You can find more information about these VIRTUAL and TAKE & MAKE programs on our website at orionlibrary.org/calendar.
Oakland Schools - Michigan will be featuring author Jerry Craft for a free, virtual event! Families, educators and readers of all ages welcome! A copy of Jerry's award-winning graphic novel New Kid will be provided for the first 600 Oakland County students and educators who register (one per household). Register at https://events.oakland.k12.mi.us/coe/coe_p2_details.aspx...
Introducing Patron Online Chat! Have a question for us? You can now live chat with a librarian for answers. Look for the chat bubble on the right-hand side of your screen on our website, fill out the form, and someone will chat with you to help you find the answer. The Chat will be available from 9:30am to 8:45pm Monday through Thursday, 9:30am to 4:45pm Friday and Saturday, and 1:00pm to 4:45pm Sunday. You will have the option to leave a message if you contact us after hours…

See More

Orion Township Public Library
Feb 8, 2021

There's still time to check out Bonus Borrows from Hoopla for the month of February! Check out these titles and more that will not count towards your monthly borrow limit! For more info, visit orionlibrary.org/resources/hoopla/

Orion Township Public Library
Feb 7, 2021

Take a look at the fun programs we have coming up this week for kids, teens, and adults!
**Orion Township Public Library**
Feb 5, 2021

Vote your favorite while home on this chilly snow day!!

**Orion Township Parks & Recreation**
Feb 5, 2021

Here are the finalists for the BEST TRADITIONAL SNOWMAN category in the Community Snow Sculpture Contest! We had so many great entries, it was hard to select th…

See More

**Orion Township Public Library**
Feb 4, 2021

Stop by the library today for the Youth Take & Make Kit: Celebrate Black History Month! Learn together about some famous Black Americans with activities and crafts geared towards elementary aged kids. All Take and Make supplies for youth, teen, and adult programs will be available on a first come, first served basis starting at 9:30 am on the day of the program.

5Halli Zalesin, Katie Perkey and 3 others
Like
Comment
Share

**Orion Township Public Library**
Feb 3, 2021

Thanks for joining us on #WorldReadAloudDay! We hope you've enjoyed these tips and tricks to enhance your read aloud experience at home. For more Early Childhood information, visit our Virtual Parent and Child Workshop at orionlibrary.org/youth/parent-child-workshop
Happy Reading!

5Halli Zalesin and 4 others
Like
Happy #WorldReadAloudDay! One of the best ways to engage in reading aloud is discussing the book with your children. Here are some tips to get you started! For more early childhood information visit our Virtual Parent and Child Workshop at orionlibrary.org/youth/parent-child-workshop
Happy Reading!

---

3You, Halli Zalesin and 1 other

Happy #WorldReadAloudDay! Here is another tip to try at home when you are reading aloud to your children, especially the littlest ones. For more early childhood information visit our Virtual Parent and Child Workshop at orionlibrary.org/youth/parent-child-workshop
Happy Reading!

---

4You, Halli Zalesin and 2 others

Orion Township Public Library

Feb 2, 2021

Hoopla is bringing back Bonus Borrows for the month of February! Check out these titles and more that will not count towards your monthly borrow limit! For more info, visit orionlibrary.org/resources/hoopla/
Orion Township Public Library
Feb 1, 2021

We are resuming our computer by appointment, study room reservation, printing, copying, and faxing services TODAY! Call 248-693-300 ext. 545 to make an appointment.
Hope is in the air! I can feel it. Spring weather, vaccines, and new plans. It has been a long year since the pandemic started. It was a year ago on March 13, 2020 that we closed the library. Now, we look to reopening for “Grab & Go” service starting on Monday, March 15, 2021. What a refreshing start. I want to thank all of you, the library board members, for your support as we navigated this year. We’re not done yet, but I feel like we are on our way. And the library staff has done and is doing an amazing job at providing library services to our Orion community.

For the state of Michigan, the MDHHS has issued Epidemic Orders related to COVID-19, and the latest is from March 2, 2021 on Gatherings and Face Masks. I have included the order in the board packet, or you can find it online at: https://www.michigan.gov/coronavirus/0,9753,7-406-98178_98455-553387--,00.html. This one made some significant changes, including with loosening restrictions on libraries. As we have discussed in special board meetings this week, this order allows 50% or less occupancy limits at libraries, limits of 25 people at non-residential indoor gatherings and 300 people at non-residential outdoor gatherings. It also reiterates that work that can be done from home must be done from home. After this week’s special board meetings, the library will be moving to “Grab & Go” service starting on Monday, March 15, 2021. This is an expansion of phase 4. Patrons will be allowed to come into the library without an appointment, for a 45 minute visit, while maintaining our capacity limits, wearing masks and respecting social distancing. We will be staffing the building as we used to before the pandemic, but also still offering curbside pickup at reduced hours due to staffing both pickup options (in the library and curbside). Self-checkouts will be available also. We will keep all the details updated on our website at https://orionlibrary.org.

Looking back over the month of February, our library services continue during this time in new ways. Curbside Pickup remains popular with over 6,200 physical items picked up in February and even more digital items checked out online. We were able to complete 15 virtual notaries in February. We made 11 Home Deliveries and 25 Outreach homebound deliveries this month. We mailed 9 bags to patrons participating in our Books by Mail trial program. Youth staff fulfilled 47 Book Bundle requests in February, while we had 14 Book Bundle requests for adults and teens. 44 calls came in for Ring Me a Story for stories, jokes, and folktales. We currently have 12 users signed up for Bright by Text. We sent out 1 community related messages that reached 255 users in Oakland County.

On February 1, we started allowing computer appointments again. We had 154 computer appointments during the month, and an additional 33 appointments for using our equipment to fax/copy/scan, totaling 187 appointments. In addition, we completed 4 3D printer projects, and we completed 12 paper print jobs as well, which were all picked up curbside. We had 15 people come in to use a study room individually. We did reopen the Orion Center Branch for computer appointments this past Wednesday, and we will be allowing the “Grab & Go” service there as well starting next Monday.
Programs continue to be a mix of virtual or take & make formats. For kids, we revamped our virtual story times a bit, creating “Little Lit” which allowed any age from 0-5, and that has been popular, with 3 sessions and 31 attendees. In March, we are allowing all ages to encourage participation on any day and lifting age restrictions. But in February, we also had 4 sessions of Toddler Time (63), 4 sessions of Preschool Pals (67), Black History Month Take & Make (30), Bounce & Boogie (8), Chinese New Year Take & Make (32), SENSEsational Storytime (6), Spread the Love Take & Make (49), National Pet Day Take & Make (31), and an end of season Take & Make of leftover kits (45). In addition, our Preschool Fair was available online, not as a “live” program. At this time, 357 kids are now registered from the 1000 Books Before Kindergarten program with 34 kids completed, and 142 kids are registered for the 500 Books by 5th program with 4 kids completed. Battle of the Books is going well! We offered 3 flipgrid video challenges in February, which resulted in 25 teams (out of 30) participating and a total of 74 video uploads! We are very excited about this level of engagement! The virtual Battle will be on Saturday, March 20, 2021.

For teens, we had Caricature Drawing (19), Lara Jean Inspired Valentine’s Day Craft Take & Make (20), and 1 session of Geek Club (1). For adults, we had 3 Book Discussions (18), Orion Historical Society (7), 2 sessions of Virtual Tech Help (2), Take & Make Leftover Kits (4), Abraham Lincoln: A New Birth of Freedom (32), Yard Wrapped Love Sign (25), Cook the Book (5), Alzheimer’s Caregivers Support Group (7), Michigan Works (3), Writers Workshop (4), and Communicating Effectively with Individuals with Dementia (5). For our Weekly Meditation program, we had 4 meditations (1 each week), and 18 people called in to hear the meditations. In addition, we are also uploading the same recording to YouTube, and there were 42 views of the recordings there.

For outreach patrons, we had 4 sessions of English Language Learning Conversation Group (18) and Book Bunch (10). We dropped off packets for Pomeroy Memory Lane (20), LONC Memory Lane (20), Heritage Place Book Discussion (6), and Villa at Silver Bell Estates Memory Lane (20). OTPL monthly activity sheets titled “Boredom Busters” were delivered to Meals on Wheels customers in February, and they were included in home delivery bags and in books by mail bags. Mary also made 12 calls to check-in on seniors.

LOCS continues to navigate COVID-19 as well as they can. In February, we did 2 virtual school visit at the Pre-K level and 2 virtual school visits at the K-5 level, reaching about 58 students. We also completed 3 ThinkLink book requests though, providing 41 items through ThinkLink.

In addition, Sabrina met virtually with the three middle school media specialists to write and select questions for the Middle School Battle of the Books, which took place earlier this week. She is also working with the high school media specialist to get students biographies for a grade wide biography project.

Ashley partnered with the DDA for new story walks in the downtown businesses. They put up a new one with the book “Five Little Ducks” on March 3, and we have gotten a
great response from this! Katie partnered with Great Start Oakland to distribute 100 premade kits to community members through an early literacy Take & Make program in the summer.

MLA is having their annual conference for youth services staff virtually this week, called Spring Institute. Many staff are attending. Katie, James, and Ashley are doing a presentation called “Reimaging Traditional Programming,” and Ashley also did a presentation with a librarian from Clarkston on “Neighborhood Storytime: A Two Library Collaboration.”

Our new 50 Books in 52 Weeks now has 152 patrons signed up with 988 books read as of the end of February. The Staff Winter Reading program ended with 28 staff members signed up and 168 books logged.

I am meeting with staff committee chairs, and there are some great projects underway. Sabrina and Ashley submitted an application for an LSTA grant for youth and teen subscription boxes to give out this summer, so we are hoping for funding ($2100) for that. Dan also applied for an award with a financial prize about our library makerspace and ThinkLink program. Other committee projects include researching a library app, improving signage, and more.

Our social media committee continues to get out the word on various platforms. The Youth Services staff took over our social media on National Readaloud Day (March 2) to promote tips with short videos.

We are making progress with our plans for renovating the staff kitchen. Working on details like cabinets, appliances, flooring, etc. Mike is also getting quotes for replacing the front doors, and he is hoping to get the tile replaced in the public men’s restroom soon.

After a webinar with MLA about Naloxboxes, I reached out to the North Oakland Community Coalition to see if we could partner and get one for the library. They were very receptive, and ordered one for us. It will be delivered on Monday, March 15, and we will put it in the lobby area. This makes it easier to administer NARCAN in case of an emergency situation at our library.

We are working with Innovative Interfaces to migrate our Polaris server to their hosted environment, with the expectation that we will be live in that environment next month. This will set us up to take advantage of new technology later in the year for our patron online catalog.

We did order an electric assist for our Bookbike, and we are having that installed prior to kicking off our Bookbike season. We hope this makes it easier for staff to help out!

National Library Week is coming up April 4-10, 2021. We will be recognizing this week in celebration of all that libraries continue to do.
I continue to be active with the Oakland County Historical Resources group, meeting with that board every other month. In addition, I am co-chairing a committee for The Library Network to assist them with creating a new strategic plan, and we meet every other week. Virtual meetings actually make these things easier!

Although the Friends of the Library are not coming into the library at this time, I continue to meet with the Friends board monthly on Zoom. We had a meeting this past Tuesday, March 9, and they are all ready to have their Annual Meeting on April 13 on Zoom at 6:30p. At that meeting, they will elect new officers to take over on May 1 and approve some minor bylaws updates. They are considering reopening the lobby Book Store soon, once we see how “Grab & Go” works. They are also considering starting to slowly accept book donations again, possibly with a one day/specific time collection in the parking lot next month.

I look forward to “seeing” you all at our meeting next week on Zoom. Thanks so much for all your continued support and all that you do.
<table>
<thead>
<tr>
<th></th>
<th>Current month</th>
<th>This month last year</th>
<th>Current FYTD</th>
<th>Previous FYTD</th>
</tr>
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<tbody>
<tr>
<td><strong>CircCheckouts</strong></td>
<td>6,248</td>
<td>9,235</td>
<td>13,311</td>
<td>19,001</td>
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<td><strong>Self Checkouts</strong></td>
<td>0</td>
<td>11,296</td>
<td>0</td>
<td>23,530</td>
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<td><strong>Renewals</strong></td>
<td>5,943</td>
<td>8,053</td>
<td>12,120</td>
<td>16,024</td>
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<tr>
<td><strong>E-books (OD &amp; CL)</strong></td>
<td>12,241</td>
<td>14,688</td>
<td>27,261</td>
<td>24,820</td>
</tr>
<tr>
<td><strong>E-audiobooks (OD &amp; CL)</strong></td>
<td>1,744</td>
<td>1,871</td>
<td>3,775</td>
<td>3,989</td>
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<tr>
<td><strong>E-magazines</strong></td>
<td>768</td>
<td>656</td>
<td>1,452</td>
<td>1,034</td>
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<tr>
<td><strong>Hoopla</strong></td>
<td>1,926</td>
<td>1,400</td>
<td>3,755</td>
<td>2,911</td>
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<td><strong>Kanopy</strong></td>
<td>78</td>
<td>62</td>
<td>165</td>
<td>120</td>
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<tr>
<td><strong>Orion Center branch</strong></td>
<td>Current month</td>
<td>This month last year</td>
<td>Current FYTD</td>
<td>Previous FYTD</td>
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<tr>
<td><strong>Checkouts</strong></td>
<td>0</td>
<td>74</td>
<td>0</td>
<td>147</td>
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<tr>
<td><strong>Interlibrary Loan</strong></td>
<td>Current month</td>
<td>This month last year</td>
<td>Current FYTD</td>
<td>Previous FYTD</td>
</tr>
<tr>
<td><strong>Items borrowed</strong></td>
<td>587</td>
<td>791</td>
<td>1,101</td>
<td>1,791</td>
</tr>
<tr>
<td><strong>Items loaned</strong></td>
<td>408</td>
<td>621</td>
<td>909</td>
<td>1,324</td>
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<tr>
<td><strong>Total Circulation</strong></td>
<td>29,535</td>
<td>48,127</td>
<td>62,940</td>
<td>93,367</td>
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*PebbleGo and Book Flix = 9,402 of the ebook checkouts

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<th>Previous FYTD</th>
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<tr>
<td><strong>Print</strong></td>
<td>90,008</td>
<td>90,652</td>
<td>Residents</td>
<td>20,309</td>
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<tr>
<td><strong>Audio (physical)</strong></td>
<td>10,215</td>
<td>10,284</td>
<td>Non-Residents</td>
<td>4,350</td>
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<td><strong>Video</strong></td>
<td>18,478</td>
<td>18,578</td>
<td>Total Card Holders</td>
<td>24,659</td>
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<tr>
<td>**E-books *****</td>
<td>88,899</td>
<td>81,946</td>
<td>New Registrations</td>
<td>55</td>
</tr>
<tr>
<td><strong>E-audiobooks</strong></td>
<td>46,150</td>
<td>35,227</td>
<td></td>
<td></td>
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<tr>
<td><strong>Other</strong></td>
<td>10,382</td>
<td>10,349</td>
<td></td>
<td></td>
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<tr>
<td><strong>Total Items</strong></td>
<td>264,132</td>
<td>247,036</td>
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***Pebble Go and Book Flix = 4,179 of E-books

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<tr>
<td><strong>Meeting Room bookings (public)</strong></td>
<td>0</td>
<td>135</td>
<td>0</td>
<td>255</td>
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<tr>
<td><strong># Programs for adults</strong></td>
<td>30</td>
<td>54</td>
<td>62</td>
<td>116</td>
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<tr>
<td><strong># Programs for children</strong></td>
<td>20</td>
<td>30</td>
<td>42</td>
<td>67</td>
</tr>
<tr>
<td><strong># Programs for teens</strong></td>
<td>3</td>
<td>9</td>
<td>7</td>
<td>14</td>
</tr>
<tr>
<td><strong># School visits for Think Link</strong></td>
<td>5</td>
<td>25</td>
<td>11</td>
<td>51</td>
</tr>
<tr>
<td><strong>Program attendance for adults</strong></td>
<td>266</td>
<td>423</td>
<td>578</td>
<td>989</td>
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<tr>
<td><strong>Program attendance for children</strong></td>
<td>362</td>
<td>868</td>
<td>895</td>
<td>1,703</td>
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<tr>
<td><strong>Program attendance for teens</strong></td>
<td>40</td>
<td>219</td>
<td>104</td>
<td>279</td>
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<tr>
<td><strong>Attendance school visits Think Link</strong></td>
<td>58</td>
<td>858</td>
<td>125</td>
<td>1,644</td>
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Technology Usage Statistics

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<th>This month last year</th>
<th>Current FYTD</th>
<th>Previous FYTD</th>
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<tbody>
<tr>
<td><strong>Computer signups</strong></td>
<td>135</td>
<td>1,463</td>
<td>135</td>
<td>3,038</td>
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<tr>
<td><strong>Wireless users</strong></td>
<td>59</td>
<td>1,078</td>
<td>107</td>
<td>2,547</td>
</tr>
<tr>
<td><strong>Web site hits - desktop users</strong></td>
<td>8,990</td>
<td>15,265</td>
<td>19,714</td>
<td>30,591</td>
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<tr>
<td><strong>Web site hits - mobile users</strong></td>
<td>7,973</td>
<td>11,022</td>
<td>16,777</td>
<td>22,349</td>
</tr>
</tbody>
</table>

* Computer signups indicate number of patrons who used computer access

Other Usage Statistics

<table>
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<tr>
<th></th>
<th>Current month</th>
<th>This month last year</th>
<th>Current FYTD</th>
<th>Previous FYTD</th>
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</thead>
<tbody>
<tr>
<td><strong># Visitors to Main Library</strong></td>
<td>202</td>
<td>14,851</td>
<td>202</td>
<td>31,012</td>
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<tr>
<td><strong># Visitors to Orion Center branch</strong></td>
<td>0</td>
<td>324</td>
<td>0</td>
<td>751</td>
</tr>
<tr>
<td><strong># Volunteer hours</strong></td>
<td>0</td>
<td>557</td>
<td>0</td>
<td>1,159</td>
</tr>
<tr>
<td><strong># Notarized documents</strong></td>
<td>15</td>
<td>26</td>
<td>29</td>
<td>59</td>
</tr>
<tr>
<td><strong># Think Link requests for books</strong></td>
<td>7</td>
<td>19</td>
<td>15</td>
<td>41</td>
</tr>
<tr>
<td><strong># Think Link check outs</strong></td>
<td>41</td>
<td>197</td>
<td>115</td>
<td>358</td>
</tr>
</tbody>
</table>

* Visitors to Main Library indicate number of patrons in the building to use wifi, computers, fax etc.

* LIBRARY BUILDING TEMPORARY CLOSURE STARTED on MARCH 13, 2020 DUE TO COVID-19

* CURBSIDE SERVICE BEGAN ON JUNE 22, 2020

* As of July 20, 2020 move to Phase 4, allowing limited number of patrons in the building by appointment for technology use

* Library building closed from Nov 23 - Nov 29, 2020, due to staff COVID-19 positive case

* As of November 22, 2020, revert to Phase 3, which prohibits patrons from building access, curbside and home delivery services cont.

* As of February 1, 2021 move to Phase 4, allowing limited number of patrons by appt for technology use and individual study rms
Emergency Order under MCL 333.2253 – Gatherings and Face Mask Order

Michigan law imposes on the Michigan Department of Health and Human Services (MDHHS) a duty to continually and diligently endeavor to “prevent disease, prolong life, and promote the public health,” and gives the Department “general supervision of the interests of the health and life of the people of this state.” MCL 333.2221. MDHHS may “[e]xercise authority and promulgate rules to safeguard properly the public health; to prevent the spread of diseases and the existence of sources of contamination; and to implement and carry out the powers and duties vested by law in the department.” MCL 333.2226(d).

The novel coronavirus (COVID-19) is a respiratory disease that can result in serious illness or death. It is caused by a new strain of coronavirus not previously identified in humans and easily spread from person to person. COVID-19 spreads through close human contact, even from individuals who may be asymptomatic.

In recognition of the severe, widespread harm caused by epidemics, the Legislature has granted MDHHS specific authority, dating back a century, to address threats to the public health like those posed by COVID-19. MCL 333.2253(1) provides that:

If the director determines that control of an epidemic is necessary to protect the public health, the director by emergency order may prohibit the gathering of people for any purpose and may establish procedures to be followed during the epidemic to insure continuation of essential public health services and enforcement of health laws. Emergency procedures shall not be limited to this code.

See also In re Certified Questions from the United States District Court, Docket No. 161492 (Viviano, J., concurring in part and dissenting in part, at 20) (“[T]he 1919 law passed in the wake of the influenza epidemic and Governor Sleeper’s actions is still the law, albeit in slightly modified form.”); id. (McCormack, C.J., concurring in part and dissenting in part, at 12). Enforcing Michigan’s health laws, including preventing disease, prolonging life, and promoting public health, requires limitations on gatherings and the establishment of procedures to control the spread of COVID-19. This includes limiting the number, location, size, and type of gatherings, and requiring the use of mitigation measures at gatherings as a condition of hosting such gatherings.

On March 10, 2020, MDHHS identified the first two presumptive-positive cases of COVID-19 in Michigan. As of March 1, 2021, Michigan had seen 589,150 confirmed cases and 15,534 confirmed deaths attributable to COVID-19. Michigan was one of the states most heavily impacted by COVID-19 early in the pandemic, with new cases peaking at nearly 2,000 per day in late March. Strict preventative measures and the cooperation of Michiganders drove daily case numbers dramatically down to fewer than 200 confirmed cases per day in mid-June, greatly reducing the loss of life. Beginning in October, Michigan again experienced an exponential growth in cases. New cases peaked at nearly 10,000 cases per day in mid-November, followed by increases in COVID-19 hospitalizations and deaths.

On November 15, 2020, MDHHS issued an order enacting protections to slow the high and rapidly increasing rate of spread of COVID-19. Cases, hospitalizations, and deaths remained high through early
December, threatening hospital and public health capacity. On December 7, 2020, December 18, 2020, and January 13, 2021, MDHHS issued orders sustaining those protections. These orders played a crucial role in slowing the spread in Michigan and have brought new cases down to about 1,500 per day. These lower rates prevented Michigan’s healthcare system from being overwhelmed with a holiday surge. On January 22, 2021, considering the reduction in cases, MDHHS issued an order permitting indoor dining. And on February 4, 2021, in light of continued decreases in cases of COVID-19 in the state, MDHHS issued an order permitting contact sports to be played.

As of February 27, the State of Michigan had a seven-day average of 91.2 cases per million people, nearly 88% lower than the case rate in mid-November. While that case rate is similar to the rate in early October, it has plateaued over the past week and remains three times the rate of the summer low point. Test positivity was 3.7% as of February 27, and has started to plateau as well. While metrics have decreased from all-time highs, further progress has tapered off and there is growing concern of another spike with the presence of more infectious variants in Michigan and the United States as a whole. A high number of cases creates significant pressure on our emergency and hospital systems. Improvements in healthcare capacity have slowed but are near the levels of early October. An average of 102 daily hospital admissions was seen in Michigan in the last week, with individuals under the age of 60 accounting for 40% of all new admissions. As of February 27, nearly 850 Michiganders were hospitalized with COVID-19 and 3.9% of all available inpatient beds were occupied by patients who had COVID-19. The state death rate was at that time 2.2 deaths per million people and there were approximately 150 weekly deaths in Michigan attributable to COVID-19. This is an 84% decrease from the second peak, which reached 13.7 deaths per million on December 10, 2020.

Even where COVID-19 does not result in death, and where Michigan’s emergency and hospital systems are not heavily burdened, the disease can cause great harm. Recent estimates suggest that one in ten persons who suffer from COVID-19 will experience long-term symptoms, referred to as “long COVID.” These symptoms, including fatigue, shortness of breath, joint pain, depression, and headache, can be disabling. They can last for months, and in some cases, arise unexpectedly in patients with few or no symptoms of COVID-19 at the time of diagnosis. COVID-19 has also been shown to damage the heart and kidneys. Furthermore, minority groups in Michigan have experienced a higher proportion of “long COVID.” The best way to prevent these complications is to prevent transmission of COVID-19.

Since December 11, 2020, the Food and Drug Administration has granted emergency use authorization to three vaccines to prevent COVID-19, providing a path to end the pandemic. Michigan is now partaking in the largest mass vaccination effort in modern history and is presently working toward vaccinating at least 70% of Michigan residents 16 years of age and older as quickly as possible.

New and unexpected challenges continue to arise: in early December 2020, a variant of COVID-19 known as B.1.1.7 was detected in the United Kingdom. This variant is roughly 50 to 70 percent more infectious than the more common strain. On January 16, 2021, this variant was detected in Michigan. It is anticipated that the variant, if it becomes widespread in the state, will significantly increase the rate of new cases. Currently, Michigan is second in the nation with respect to the number of B.1.1.7 variants detected. To date, there are over 400 cases, and this is one fifth of all cases identified in the United States. CDC modeling predicts B.1.1.7 could become the predominant variant by the end of March. At present, however, it appears that cases have plateaued. Our progress in controlling the virus permits further careful easing of precautions, with close monitoring of cases and impacts, alongside efforts to increase the rate of vaccination.

Considering the above, and upon the advice of scientific and medical experts, I have concluded pursuant to MCL 333.2253 that the COVID-19 pandemic continues to constitute an epidemic in Michigan. I have also, subject to the grant of authority in 2020 PA 238 (signed into law on October 22, 2020), herein defined the symptoms of COVID-19 based on the latest epidemiological evidence. I further conclude that control of the epidemic is necessary to protect the public health and that it is necessary to restrict gatherings and establish procedures to be followed during the epidemic to ensure the continuation of
essential public health services and enforcement of health laws. As provided in MCL 333.2253, these emergency procedures are not limited to the Public Health Code.

I therefore order that:

1. **Definitions.**

   (a) “Camp” means a day, residential, travel, or troop camp for children (as defined by Rule 400.11101(1)(q) of the Michigan Administrative Code).

   (b) “Child care organization” means that term as defined by section 1(b) of the Child Care Organizations Act, 1973 PA 116, as amended, MCL 722.111(b)).

   (c) “Contact sports” means sports involving more than occasional and fleeting contact, including: football; basketball; rugby; field hockey; soccer; lacrosse; wrestling; hockey; boxing; futsal; martial arts with opponents; and other sports meeting those criteria.

   (d) “Competition” means a game of skill played between opposing teams.

   (e) “Employee” means that term as defined in section 2(c) of the Improved Workforce Opportunity Wage Act, 2018 PA 337, as amended, MCL 408.932(c), and also includes independent contractors.

   (f) “Entertainment and recreational facility” includes: auditoriums; arenas; cinemas; concert halls; performance venues; sporting venues; stadiums; theaters; night clubs; strip clubs; water parks; archery ranges; amusement parks; arcades; bowling centers; casinos; gun ranges; laser tag arenas; trampoline parks; and the like.

   (g) “Exercise facility” means a location in which individuals participate in individual or group physical activity, including gymnasiums, fitness centers, and exercise studios.

   (h) “Face mask” means a tightly woven cloth or other multi-layer absorbent material that closely covers an individual’s mouth and nose.

   (i) “Food service establishment” means that term as defined in section 1107(t) of the Food Law, 2000 PA 92, as amended, MCL 289.1107(t).

   (j) “Gathering” means any occurrence, either indoor or outdoor, where two or more persons from more than one household are present in a shared space.

   (k) “Household” means a group of persons living together in a shared dwelling with common kitchen or bathroom facilities. In dwellings with shared kitchen or bathroom facilities occupied by 20 or more unrelated persons, households are defined by individuals who share a bedroom.

   (l) “Indoors” means within a space that is fully or partially enclosed on the top, and fully or partially enclosed on two or more contiguous sides. Additionally, in a space that is fully or partially enclosed on the top, and fully or partially enclosed on two non-contiguous sides, any part of that space that is more than 8 feet from an open side is indoors.

   (m) “Non-contact sports” means sports that are not contact sports.

   (n) “Outdoors” means a space that is not indoors.
“Organized sports” means competitive athletic activity requiring skill or physical prowess and organized by a sports organizer.

“Practice” means a training session for a game of skill, involving only members of a single team.

“Principal symptoms of COVID-19” means at least 1 of fever, uncontrolled cough, or atypical new onset of shortness of breath, or at least 2 of the following not explained by a known physical condition: loss of taste or smell, muscle aches, sore throat, severe headache, diarrhea, vomiting, or abdominal pain. Per section 1(j) of 2020 PA 339, this definition represents the latest medical guidance, and serves as the controlling definition.

“Sports organizer” means an association or other organization that sets and enforces rules to ensure the physical health and safety of all participants for an organized sport. Sports organizers at the sub-association level must follow all health and safety rules and procedures set by the association of which they are a member.

2. General capacity limitations at gatherings.

(a) Indoor gatherings:

   (1) Are prohibited at residential venues, except where no more than 15 persons from no more than 3 households are gathered. Such gatherings should be held consistent with guidance issued by the Department of Health and Human Services for such gatherings; and

   (2) Are prohibited at non-residential venues, except where no more than 25 persons are gathered.

(b) Outdoor gatherings are permitted only as follows:

   (1) At residential venues, 50 or fewer persons are gathered;

   (2) At non-residential venues, 300 or fewer persons are gathered.

(c) The limitations to gatherings in sections 2(a) and 2(b) do not apply to:

   (1) Incidental gatherings of persons in a shared space, such as frequently occur in an airport, bus station, exercise facility, food service establishment, shopping mall, or public pool, except as prohibited in section 3;

   (2) Workplace gatherings that occur consistent with the Emergency Rules issued by MIOSHA on October 14, 2020;

   (3) Voting or official election-related activities;

   (4) Training of law enforcement, correctional, medical, or first responder personnel, insofar as those activities cannot be conducted remotely;

   (5) Education and support services at public, nonpublic, and boarding schools serving students in prekindergarten through grade 12;

   (6) Children in a child care organization, after school program, or camp setting;

   (7) Persons traveling on a school bus or public transit;
(8) Gatherings for the purpose of medical treatment, including mental health and substance use disorder support services;

(9) Residential care facilities, which are subject to the March 2, 2021, epidemic order entitled “Requirements for Residential Facilities,” or any replacement of that order;

(10) Cardiopulmonary resuscitation courses and swimming instruction courses;

(11) Proctored, nationally-administered admissions and certification examinations that are not available remotely, provided that examinees are spaced no less than 6 feet apart;

(12) Gatherings at entertainment and recreational facilities that comply with the restrictions set forth in section 3(a) of this order;

(13) Gatherings for the purposes of indoor group fitness, exercise, or sports that comply with the restrictions set forth in sections 4(b), 4(d), 4(e), and 6 of this order;

(14) Gatherings for public health or other emergency purposes.

(d) As a condition of hosting a gathering under this order, organizers and facilities must design the gathering to encourage and maintain physical distancing, and must ensure that persons not part of the same group maintain 6 feet of distance from one another to the extent possible.

3. **Gathering restrictions for entertainment facilities, recreational facilities, and food service establishments.**

   (a) Gatherings are prohibited at entertainment facilities and recreational facilities unless:

   (1) Venues and activities held at those venues comply with masking and distancing requirements in this subsection. Venues that cannot consistently adhere to these requirements (e.g., water parks, dance floors at a nightclub, or children’s indoor playgrounds inasmuch as staff are not present to prevent physical contact) may not be open.

      (A) Patrons must remain masked at all times, except when eating or drinking in designated areas;

      (B) Groups of patrons participating in activities together (such as those seated together at a concert or movie, or bowling in the same lane or group of lanes) must not exceed 25 persons indoors, or 300 persons outdoors;

      (C) Patrons must be prevented from mingling with or engaging in physical contact with persons outside their group; and

      (D) For sports practice and competition, participants must comply with the restrictions set forth in section 6;

   (2) If participating in stationary activities, groups are spaced or seated at least 6 feet apart. If participating in non-stationary activities, groups maintain a consistent 6 feet of distance from other groups at all times;
(3) Consumption of food or beverages is permitted only where patrons are seated, groups of patrons are separated by at least 6 feet, no more than 6 patrons are seated at a table, and groups of patrons do not intermingle;

(4) Venues that are also food service establishments, as a condition of offering food or beverages, ensure their designated dining areas comply with all requirements in subsection (b);

(5) Venues abide by the following density limitations:
   
   (A) Where applicable, occupancy must not exceed 50% of the limits established by the State Fire Marshal or a local fire marshal; and
   
   (B) Groups must remain at least 6 feet apart at all times;

(6) Venues abide by the following maximum capacity limitations:
   
   (A) At indoor stadiums and arenas, no more than 375 patrons may be gathered at venues with a seating capacity under 10,000, and no more than 750 patrons may be gathered at venues with a seating capacity of over 10,000;
   
   (B) For indoor entertainment and recreation facilities, no more than 300 patrons may be gathered within any distinct space within the venue;
   
   (C) For outdoor entertainment and recreation facilities, no more than 1000 patrons may be gathered.

(b) Gatherings are prohibited at food service establishments unless:

(1) Consumption of food or beverages is permitted only in a designated dining area where patrons are seated, groups of patrons are separated by at least 6 feet, no more than 6 patrons are seated together (at a table, booth, or group of fixed seats), and groups of patrons do not intermingle;

(2) Patrons are not permitted to gather in common areas in which people can congregate, dance, or otherwise mingle;

(3) In the event that an employee of a food service establishment is confirmed positive for COVID-19 or shows principal symptoms of COVID-19 while at work, the food service establishment has been deep cleaned consistent with Food and Drug Administration and CDC guidance;

(4) At establishments offering indoor dining:
   
   (A) The number of patrons indoors (or in a designated dining area of a multipurpose venue) does not exceed 50% of normal seating capacity, or 100 persons, whichever is less, provided, however, that this limitation does not apply to soup kitchens and shelters;
   
   (B) At food service establishments, or the designated dining area of a multipurpose venue, indoor dining is closed between the hours of 11:00 PM and 4:00 AM;
   
   (C) The venue displays, in a prominent location, the MDHHS “Dining During COVID-19” brochure.
(c) Gatherings at non-tribal casinos may not exceed 30% of total occupancy limits established by the State Fire Marshal or a local fire marshal.

4. **Gathering restrictions for other facilities.** In addition to the gathering limitations set forth elsewhere in this order, the following limitations apply to gatherings in the following facilities:

(a) A gathering at a retail setting, library, or museum must not exceed 50% of total occupancy limits established by the State Fire Marshal or a local fire marshal. Nevertheless, a retail store, library, or museum may permit one customer at a time to enter if strict adherence to the 50% total occupancy limit would otherwise result in closure. Spaces for indoor dining, including food courts, must comply with the requirements for food service establishments as set forth in section 3(b).

   (1) Retail stores must establish lines to regulate entry and checkout, with markings for patrons to enable them to stand at least six feet apart from one another while waiting.

(b) At exercise facilities:

   (1) Gatherings must not exceed 30% of the total occupancy limits established by the State Fire Marshal or a local fire marshal;

   (2) There must be at least 6 feet of distance between each occupied workout station and physical layout of the space must be established such that exercisers can move between stations while maintaining 6 feet of distance from others at all times; and

   (3) Gatherings for group fitness activities or classes are permitted, provided that all persons maintain at least 6 feet of distance from others at all times and wear a face mask at all times.

(c) Gatherings in waiting rooms at outpatient health care facilities, veterinary clinics, and other businesses are prohibited unless the facility implements a system to ensure that persons not of the same group maintain 6 feet of distance. To the extent possible, this system must include a policy that patients wait in their cars for their appointments to be called.

(d) Gatherings at an indoor pool not otherwise prohibited by this order must not exceed 30% of bather capacity limits described in Rule 325.2193 of the Michigan Administrative Code. Gatherings at an outdoor pool not otherwise prohibited by this order must not exceed 50% of bather capacity limits described in Rule 325.2193 of the Michigan Administrative Code.

(e) Gatherings at ice and roller rinks are permitted, provided that occupancy is limited to 10 persons per 1,000 square feet, including within the exercise space. Gatherings for the purpose of open skating are permitted.

(f) In facilities offering non-essential personal care services, including hair, nail, tanning, massage, traditional spa, tattoo, body art, piercing services, and similar personal care services, all services must be provided by appointment, and gatherings in waiting areas are prohibited.

5. **Schools, colleges, technical schools, and universities.**

   (a) Subject to local health department and school district authority, and consistent with the applicable restrictions in section 6, gatherings at public, nonpublic, and boarding schools
are permitted for the purpose of conducting in-person instruction and extracurricular activities in prekindergarten through grade 12.

(b) Gatherings at public, nonpublic, and boarding schools are permitted for the purpose of child care programs, tutoring and academic support, and for providing services to students in need, including food distribution, access to internet connectivity, and physical and mental health care services.

(c) Gatherings at colleges and universities, trade schools, and career schools are permitted for the purpose of holding in-person classes and other events sponsored by the educational institution. The limits imposed by section 2(a) and 2(b) do not apply to such gatherings, but they remain subject to all other applicable requirements of this order.

6. Organized sports gathering restrictions.

(a) Gatherings for the purpose of contact sports practice and competition are prohibited unless:

(1) Participants remain masked; or

(2) Where it would be unsafe for participants to remain masked, all participants are tested consistent with MDHHS's document entitled Guidance for Athletics issued February 7, 2021.

(b) Gatherings for the purpose of sports practice and competition are prohibited unless participants maintain 6 feet of distance from each other when not engaged in play.

(c) Gatherings of non-participants for the purpose of observing sports practice and competition must be held consistent with section 3.

(d) Sports organizers, venues, and teams must ensure that all gatherings for the purpose of sports competition and practice comply with the requirements of this order.

(e) Even where it is not required, sports organizers are encouraged to administer a testing program as specified MDHHS’s document entitled Guidance for Athletics issued February 7, 2021.

7. Face mask requirement at gatherings.

(a) All persons participating in gatherings are required to wear a face mask.

(b) As a condition of gathering for the purpose of transportation, transportation providers must require all staff and patrons to use face masks, and must enforce physical distancing among all patrons to the extent feasible.

(c) Except as provided elsewhere in this order, a person responsible for a business, store, office, government office, school, organized event, or other operation, or an agent of such person, must prohibit gatherings of any kind unless the person requires individuals in such gatherings (including employees) to wear a face mask, and denies entry or service to all persons refusing to wear face masks while gathered.

(d) A person responsible for a business, store, office, government office, school, organized event, or other operation, or an agent of such person, may not assume that someone who enters the facility without a face mask falls within one of the exceptions specified in section 8 of this order, including the exception for individuals who cannot medically tolerate a face
mask. An individual’s verbal representation that they are not wearing a face mask because they fall within a specified exception, however, may be accepted.

(e) A person responsible for a child care organization or camp, or an agent of such person, must not allow gatherings unless face masks are worn by all staff. Children must wear face masks as indicated below:

(1) All children 2 years and older when on a school bus or other transportation provided by the child care organization or camp;

(2) All children 4 years and older when in indoor hallways and indoor common areas;

(3) All children 5 years and older when in classrooms, homes, cabins, or similar indoor settings.

(f) Participants in gatherings for any exercise activities, group fitness, or organized sports must comply with face mask requirements listed in MDHHS’s document entitled Guidance for Athletics issued February 7, 2021.

8. Exceptions to face mask requirements. Although a face mask is strongly encouraged even for individuals not required to wear one (except for children under the age of 2), the requirement to wear a face mask in gatherings as required by this order does not apply to individuals who:

(a) Are younger than 5 years old, outside of a child care organization or camp setting (which are subject to requirements set out in section 7(e));

(b) Cannot medically tolerate a face mask;

(c) Are eating or drinking while seated at a food service establishment or at a private residence;

(d) Are exercising outdoors and able to consistently maintain 6 feet of distance from others;

(e) Are swimming;

(f) Are receiving a medical or personal care service for which removal of the face mask is necessary;

(g) Are asked to temporarily remove a face mask for identification purposes;

(h) Are communicating with someone who is deaf, deafblind, or hard of hearing and whose ability to see the mouth is essential to communication;

(i) Are actively engaged in a public safety role, including but not limited to law enforcement, firefighters, or emergency medical personnel, and where wearing a face mask would seriously interfere in the performance of their public safety responsibilities;

(j) Are engaging in a religious service;

(k) Are giving a speech for broadcast or to an audience, provided that the audience is at least 12 feet away from the speaker; or

(l) Are participating in a testing program specified in MDHHS’s document entitled Guidance for Athletics issued February 7, 2021, and are engaged in practice or competition where the wearing of a mask would be unsafe.
9. **Contact tracing requirements for particular gatherings.**

   (a) Gatherings are prohibited at the following facilities unless the facility maintains accurate records, including date and time of entry, names of patrons, and contact information, to aid with contact tracing, and denies entry for a gathering to any visitor who does not provide, at a minimum, their name and phone number:

   (1) All businesses or operations that provide hair, nail, tanning, massage, traditional spa, tattoo, body art, piercing services, or similar personal care services; and

   (2) Exercise facilities.

   (b) All businesses or operations that provide in-home services, including cleaners, repair persons, painters, and the like must not permit their employees to gather with clients unless the business maintains accurate appointment records, including date and time of service, name of client, and contact information, to aid with contact tracing.

   (c) All dine-in food service establishments must maintain accurate records of the names and phone numbers of patrons who purchase food for consumption on the premises, and the date and time of entry.

   (d) Upon request, businesses, schools, and other facilities must provide names and phone numbers of individuals with possible COVID-19 exposure to MDHHS and local health departments to aid in contact tracing and case investigation efforts.

   (e) Data collected under this section:

      (1) Must not be sold, or used for sales or marketing purposes without the express consent of each patron;

      (2) Must be protected as confidential information to the fullest extent of the law;

      (3) Must not be provided to law enforcement or immigration officials except upon receipt of a lawful subpoena from a court or other lawful court order;

      (4) Must be retained for 28 days by the collecting organization, after which time the data must be destroyed. If facilities use existing data to fulfill this requirement, they may instead follow their own pre-existing data retention and destruction policies at the conclusion of the 28-day retention period.

10. **Implementation.**

    (a) Nothing in this order modifies, limits, or abridges protections provided by state or federal law for a person with a disability.

    (b) Under MCL 333.2235(1), local health departments are authorized to carry out and enforce the terms of this order.

    (c) Law enforcement officers, as defined in the Michigan Commission on Law Enforcement Standards Act, 1965 Public Act 203, MCL 28.602(f), are deemed to be “department representatives” for purposes of enforcing this order, and are specifically authorized to investigate potential violations of this order. They may coordinate as necessary with the appropriate regulatory entity and enforce this order within their jurisdiction.
(d) Neither a place of religious worship nor its owner is subject to penalty under this order for allowing religious worship at such place. No individual is subject to penalty under this order for engaging in religious worship at a place of religious worship.

(e) Consistent with MCL 333.2261, violation of this order is a misdemeanor punishable by imprisonment for not more than 6 months, or a fine of not more than $200.00, or both.

(f) Nothing in this order affects any prosecution or civil citation based on conduct that occurred before the effective date of this order.

(g) Nothing in this order should be taken to interfere with or infringe on the powers of the legislative and judicial branches to perform their constitutional duties or exercise their authority, or protections guaranteed by the state or federal constitution under these emergency circumstances.

(h) Consistent with any rule or emergency rule promulgated and adopted in a schedule of monetary civil penalties under MCL 333.2262(1) and applicable to this order, violations of this order are also punishable by a civil fine of up to $1,000 for each violation or day that a violation continues.

(i) If any provision of this order is found invalid by a court of competent jurisdiction, whether in whole or in part, such decision will not affect the validity of the remaining part of this order.

This order takes effect on March 5, 2021, at 12:01 AM, at which time the February 4, 2021, order entitled Gatherings and Face Mask Order is rescinded. This order remains in effect through April 19, 2021, at 11:59 PM. Persons with suggestions and concerns are invited to submit their comments via email to COVID19@michigan.gov.

Date: March 2, 2021

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Elizabeth Hertel, Director
Michigan Department of Health and Human Services
Libraries gain record increases for IMLS, E-rate in federal relief plan

For Immediate Release
Wed, 03/10/2021

Contact:
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Libraries eligible for billions in supplemental funding

WASHINGTON – Libraries are eligible for billions of dollars in recovery funding as part of the $1.9 trillion American Rescue Plan Act (ARPA) of 2021 (https://www.congress.gov/bill/117th-congress/house-bill/1319/text) passed by Congress on Wednesday, March 10, 2021. The Institute of Museum and Library Services (IMLS) received $200 million, the largest single increase in the agency’s 25-year history. The package also provides billions of dollars in academic, public and school library-eligible programs, including the Emergency Education Connectivity Fund through the federal E-rate program.

American Library Association (ALA) President Julius C. Jefferson, Jr., praised the bill. "Libraries are a lifeline for millions of people, and the people who know that best are those who need this rescue package most. Because libraries stepped up, people without home broadband have been able to keep their jobs, students and teachers have continued to learn in a remote context, and seniors and other vulnerable people have safely connected with doctors and maintained contact with loved ones. Now libraries are also helping people register for the vaccine and even serving as temporary clinics.

"The pandemic has exposed the level to which Americans rely on libraries to access the internet and learn to navigate it, find jobs and gain new skills, learn to read and identify what information to trust, and become actively engaged in their communities. At the same time, COVID-19 has forced many states and local governments to implement cuts and furloughs that threaten the very services that communities are relying on for relief.

"ALA has been working tirelessly behind the scenes for months to secure federal support for libraries and librarians. Transformative library services rely on the library workers who offer them," said Jefferson. "In many cases, ARPA means libraries won’t have to choose between funding community programs and paying salaries of the professional staff who lead them."

Of the $200 million for IMLS, $178 million is allocated for the Library Services and Technology Act (LSTA) and will go to state library administrative agencies on a population-based formula, with a $2 million state minimum. State libraries will distribute ARPA funding to local libraries according to state priorities, to maintain and enhance library operations and services, including:

• offering greater access to technology, including through expanding digital networks and connectivity, purchasing hotspots, computers and digital content;
• establishing mobile digital labs;
• enhancing workforce development and jobseeker programming; and
• ensuring training and technical support for libraries, including to assist with the safe handling of materials.

"Investments in these critical services require political will. At the federal level, no one has demonstrated support for libraries more than Senator Jack Reed (D-RI)," said Jefferson. "Thanks to Sen. Reed, libraries that have rescued Americans during the pandemic can expand services to help communities recover."

In addition to IMLS funding, ARPA also includes $7.172 billion for an Emergency Education Connectivity Fund through the Federal Communications Commission’s E-rate program. Participating libraries will receive 100 percent reimbursement for the cost of hotspots and other Wi-Fi capable devices, modems, routers, laptops, tablets and similar devices to loan to patrons. ALA will provide input during the rulemaking process for the new program, which must be developed by the FCC within 60 days of the bill’s passage.

The rescue legislation provides billions of dollars in library-eligible funding (http://www.alastore.org/advocacy/sites/alastore.org.advocacy/files/content/financial/fed/American%20Rescue%20Plan%20Act%20of%202021%20AL%20Summary.pdf) to meet critical needs, including:

• more than $360 billion to state, local and tribal community governments to offset potential cuts to public health, safety, and education programs

• $130 billion for education costs associated with the safe reopening of K-12 schools; hiring additional staff; reducing class size; modifying school spaces; and addressing student, academic, and mental health needs

• $40 billion for colleges and institutions of higher education to defray pandemic-related expenses and provide emergency assistance to students, with half the funding dedicated to student financial aid

• $135 million each for National Endowments for the Arts and Humanities to support state and regional arts and humanities agencies. Forty percent of this funding is designated for grants and administration for state arts and humanities agencies, while forty percent will go for direct grants eligible to libraries.

ALA will explore opportunities for libraries of all kinds to leverage these resources and partner with other community organizations eligible for funding to meet common goals for communities. Updates will be posted on ALA’s ARPA web page (http://www.alastore.org/advocacy/american-rescue-plan-library-relief).

President Biden is expected to sign the legislation before March 14, when current relief benefits expire.
HOUSE BILL NO. 4371


A bill to amend 1976 PA 267, entitled "Open meetings act,"

by amending section 3a (MCL 15.263a), as amended by 2020 PA 254.

THE PEOPLE OF THE STATE OF MICHIGAN ENACT:

Sec. 3a. (1) A meeting of a public body held, in whole or in part, electronically by telephonic or video conferencing in compliance with this section and, except as otherwise required in this section, all of the provisions of this act applicable to a nonelectronic meeting, is permitted by this act in the following
circumstances:

(a) Before March 31, 2021 and retroactive to March 18, 2020, any circumstances, including, but not limited to, any of the circumstances requiring accommodation of absent members described in section 3(2).

(b) **On Subject to subdivision (d), on** and after March 31, 2021 through December 31, 2021, only those circumstances requiring accommodation of members absent for the reasons described in section 3(2). For the purpose of permitting an electronic meeting due to a local state of emergency or state of disaster, this subdivision applies only as follows:

(i) To permit the electronic attendance of a member of the public body who resides in the affected area.

(ii) To permit the electronic meeting of a public body that usually holds its meetings in the affected area.

(c) **After Subject to subdivision (d), after** December 31, 2021, only in the circumstances requiring accommodation of members absent due to military duty as described in section 3(2).

(d) **On and after March 31, 2021, for a public body that is a local legislative or governing body, any circumstances, including, but not limited to, any of the circumstances requiring accommodation of absent members described in section 3(2).**

(2) A meeting of a public body held electronically under this section must be conducted in a manner that permits 2-way communication so that members of the public body can hear and be heard by other members of the public body, and so that public participants can hear members of the public body and can be heard by members of the public body and other participants during a public comment period. A public body may use technology to
facilitate typed public comments during the meeting submitted by members of the public participating in the meeting that may be read to or shared with members of the public body and other participants to satisfy the requirement under this subsection that members of the public be heard by others during the electronic meeting and the requirement under section 3(5) that members of the public be permitted to address the electronic meeting.

(3) Except as otherwise provided in subsection (8), a physical place is not required for an electronic meeting held under this section, and members of a public body and members of the public participating electronically in a meeting held under this section that occurs in a physical place are to be considered present and in attendance at the meeting for all purposes.

(4) If a public body directly or indirectly maintains an official internet presence that includes monthly or more frequent updates of public meeting agendas or minutes, the public body shall, in addition to any other notices that may be required under this act, post advance notice of a meeting held electronically under this section on a portion of the public body's website that is fully accessible to the public. The public notice on the website must be included on either the homepage or on a separate webpage dedicated to public notices for nonregularly scheduled or electronic public meetings that is accessible through a prominent and conspicuous link on the website's homepage that clearly describes its purpose for public notification of nonregularly scheduled or electronic public meetings. Subject to the requirements of this section, any scheduled meeting of a public body may be held as an electronic meeting under this section if a notice consistent with this section is posted at least 18 hours
before the meeting begins. Notice of a meeting of a public body held electronically must clearly explain all of the following:

(a) Why the public body is meeting electronically.

(b) How members of the public may participate in the meeting electronically. If a telephone number, internet address, or both are needed to participate, that information must be provided specifically.

(c) How members of the public may contact members of the public body to provide input or ask questions on any business that will come before the public body at the meeting.

(d) How persons with disabilities may participate in the meeting.

(5) Beginning on the effective date of the amending act that added this section, if an agenda exists for an electronic meeting held under this section by a public body that directly or indirectly maintains an official internet presence that includes monthly or more frequent updates of public meeting agendas or minutes, the public body shall, on a portion of the website that is fully accessible to the public, make the agenda available to the public at least 2 hours before the electronic meeting begins. This publication of the agenda does not prohibit subsequent amendment of the agenda at the meeting.

(6) A public body shall not, as a condition of participating in an electronic meeting of the public body held under this section, require a person to register or otherwise provide his or her name or other information or otherwise to fulfill a condition precedent to attendance, other than mechanisms established and required by the public body necessary to permit the person to participate in a public comment period of the meeting.
(7) Members of the general public otherwise participating in a meeting of a public body held electronically under this section are to be excluded from participation in a closed session of the public body held electronically during that meeting if the closed session is convened and held in compliance with the requirements of this act applicable to a closed session.

(8) At a meeting held under this section that accommodates members absent due to military duty or a medical condition, only those members absent due to military duty or a medical condition may participate remotely. Any member who is not on military duty or does not have a medical condition must be physically present at the meeting to participate.

A bill to amend 1976 PA 267, entitled "Open meetings act,"

by amending section 3a (MCL 15.263a), as amended by 2020 PA 254.

THE PEOPLE OF THE STATE OF MICHIGAN ENACT:

Sec. 3a. (1) A meeting of a public body held, in whole or in part, electronically by telephonic or video conferencing in compliance with this section and, except as otherwise required in this section, all of the provisions of this act applicable to a nonelectronic meeting, is permitted by this act in the following
circumstances:

(a) Before March 31, 2021 and retroactive to March 18, 2020, any circumstances, including, but not limited to, any of the circumstances requiring accommodation of absent members described in section 3(2).

(b) **Subject to subdivision (d), on** and after March 31, 2021 through December 31, 2021, only those circumstances requiring accommodation of members absent for the reasons described in section 3(2). For the purpose of permitting an electronic meeting due to a local state of emergency or state of disaster, this subdivision applies only as follows:

(i) To permit the electronic attendance of a member of the public body who resides in the affected area.

(ii) To permit the electronic meeting of a public body that usually holds its meetings in the affected area.

(c) **After** subject to subdivision (d), **after** December 31, 2021, only in the circumstances requiring accommodation of members absent due to military duty as described in section 3(2).

(d) On and after March 31, 2021, for a public body whose members are appointed or elected in a manner other than a general or special election and who are not compensated for their service beyond normal costs incurred to compensate travel to and from meeting locations, any circumstances, including, but not limited to, any of the circumstances requiring accommodation of absent members described in section 3(2).

(2) A meeting of a public body held electronically under this section must be conducted in a manner that permits 2-way communication so that members of the public body can hear and be heard by other members of the public body, and so that public
participants can hear members of the public body and can be heard
by members of the public body and other participants during a
public comment period. A public body may use technology to
facilitate typed public comments during the meeting submitted by
members of the public participating in the meeting that may be read
to or shared with members of the public body and other participants
to satisfy the requirement under this subsection that members of
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permitted to address the electronic meeting.

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place is not required for an electronic meeting held under this
section, and members of a public body and members of the public
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under this section on a portion of the public body's website that
is fully accessible to the public. The public notice on the website
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specifically.
(c) How members of the public may contact members of the
public body to provide input or ask questions on any business that
will come before the public body at the meeting.
(d) How persons with disabilities may participate in the
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(5) Beginning on the effective date of the amendatory act that
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meeting to participate.
MICHIGAN LIBRARY ADVOCACY DAY 2021

Tuesday, April 20, 2021

Mark your calendars now and register to join the Michigan Library Association (MLA), the Michigan Academic Library Association (MiALA), the Michigan Association for Media in Education (MAME) and hundreds of library advocates from throughout Michigan as we inundate our legislators with our presence on a multitude of scheduled Zoom meetings, phone calls, emails and tweets. We will meet virtually with legislators to thank them for the work they have done in support of libraries and ensure they are continuing to champion the importance of libraries in Michigan communities.

By participating in the Michigan Library Advocacy Day you will help establish a stronger voice for the library community in Lansing, develop important relationships with your local legislative leaders, and garner a greater understanding of the processes related to policy-making from individuals involved in the work on a day-to-day basis. Advocacy Day will also give you the chance to network with other library supporters and create opportunities for future collaborations.

REGISTER
Proposal for moving OTPL to “Grab & Go”

On Friday, March 5, 2021 the latest MDHHS Epidemic Order took effect. On Monday, March 8, Director Karen Knox met with staff members and the library board to discuss next steps. In preparation for another special library board meeting on March 10, Director Karen Knox proposes the following plan to move to “Grab & Go” service at OTPL.

Currently in Phase 4, OTPL allows “limited access to parts of the building and/or opportunities to make appointments to access library resources,” while maintaining social distancing, masks, and other safety precautions to keep staff and patrons safe from COVID-19.

Moving to “Grab & Go” would keep the library in Phase 4, but with additional services, as follows:

- Appointments are no longer required.
- Total occupancy will be tracked with SenSource technology in real-time, with the current status visible to patrons in the vestibule and to staff through a website. Total occupancy will be limited based on the MDHHS order to 50% or less, counting staff and patrons. If the building is at capacity, new people will have to wait to enter until other people leave.
- Patrons will be requested to keep their visits short, just grab what they need and go. Specifically, patrons are asked to stay no longer than 45 minutes.
- Masks are still required for entry.
- Socially-distanced computers and other equipment will be available for use on a first-come, first-served basis.
- Individual use of study rooms will be available by checking with a librarian.
- Access to the shelves of material will be allowed.
- No seating will be available (except at a computer) as short visits are requested.
- No meeting spaces will be available.
- Patrons will be reminded to use the available hand sanitizer frequently in the building.
- Staff will be available to assist in safe ways and self-checkout will be available.
- Curbside pickup will still be available (with hours to be determined), as will many other services created during this pandemic, including Take & Make programs, virtual programs, and more.
- The Orion Center Branch library will also be open for Grab & Go service. Due to the much smaller size of the space, their hours, occupancy, and time limits may differ, but all will comply with the latest MDHHS order.

As with everything related to COVID-19, these plans are subject to change at any time.
Linda Sickles joined the Orion Township Public Library on November 3, 1980 as the Director of the library when it was located on Lapeer Road.

In 1986 Linda, worked tirelessly on the millage and bond issue campaigns that created and sustained this library building at 825 Joslyn Road.

Linda helped develop and support many of the local organizations and clubs that are still operating today.

Linda held numerous official positions within local library organizations providing many years of leadership in advocating for libraries.

Although Linda worked alongside other area leaders to best benefit the community she loved, one only needed to visit the library and experience the warm, welcoming atmosphere and knowledgeable and happy staff, to know that her primary focus was creating a top-notch library that had the potential to grow with the community and expand at the accelerating rate of technology.

In the thirty-one years that Linda served as the Director of the Orion Township Public Library, she made many meaningful connections. The community, the patrons, and the staff that were fortunate enough to spend time with Linda during that time miss her greatly.
Dear Karen,

Together, we have made history! Libraries gained $200 million for the Institute of Museum and Library Services (IMLS) when Congress passed the $1.9 trillion American Rescue Plan Act of 2021 (ARPA). This is the single largest increase in funding for IMLS in the agency's 25-year history. In addition, libraries are eligible for billions more in federal relief funding, including the new $7 billion Emergency Connectivity Fund through the FCC's E-rate program, which President Biden is expected to sign by March 14.

The passage of ARPA marks a momentous win for libraries. Thanks to your tireless advocacy, Congress is recognizing the role that libraries play in the health of communities, especially during the COVID-19 pandemic. ALA is exceptionally pleased to see that America's libraries will receive this long-awaited, and much deserved direct recovery funding.

Will you please take a moment to thank your Members of Congress for passing this historic bill?

Take Action Now

For a more detailed analysis on aspects relevant to libraries that are included in the bill, please review ALA's package summary document. In the coming weeks, ALA will provide more detailed guidance on how your library can best obtain a portion of this state-allocated funding through multiple channels. Be sure to check back on our website for more information.

You can also use our sample social media messages to thank your Members of Congress for the funding in this bill. Remember to tag your Members of Congress where appropriate, and feel free to edit these posts to personalize them for your community!

Our work is not yet done, as our nation has a large task ahead in rebuilding and continuing to recover from the hardships brought on by the COVID-19 pandemic. However, this is an extraordinary step, and must be recognized. We can't thank you enough for your help in getting the message across to Congress on how much libraries have provided for individuals in need in recovering through the pandemic. ALA is eager to continue to work with you all as our communities recover in these difficult times.

Thank you,

ALA Public Policy and Advocacy Team

Contact Us
ALA Public Policy & Advocacy Office
1615 New Hampshire Ave NW, 1st Floor
Washington, D.C. 20009-2520
Phone: (202) 628-8410

Subscribe
Ready to take action?
Subscribe to our Action Center.

Please unsubscribe below if you no longer wish to receive emails from the ALA Public Policy & Advocacy Office.
825 Joslyn Road,
Lake Orion, MI
48362
To: Orion Township Public Library,

Applied Imaging (AI), Michigan’s largest independently owned and managed provider of office technology solutions, has been a recognized leader in Michigan since its inception in 1986. With a track record of 98.6% client retention; our philosophy is simple – “to partner with our clients by providing expertise and innovation tailored to their unique business challenges and processes.”

As a locally owned and operated business, head quartered in Michigan, we strive to “Keep it in the Mitt” – for every $1 brought into AI, $.78 goes back into Michigan vendors, employees etc..

- Offices in Ann Arbor, Southfield, Grand Rapids, Kalamazoo, Muskegon, Lansing, Traverse City, Petoskey
- Customer Loyalty Center – Live, Local Dispatch
- Over 33 Years in Michigan, and serving nationwide
- Over 39,500 Clients
- Proud recipient of Governors Award, Elite Dealer Award, Michigan's Best and Brightest to Work For Award

We have seen Michigan go through many changes over the years, especially recently, but one thing has remained common, our dedication to serving our clients and going above and beyond the normal vendor/client relationship.

As we consult Purchasing Managers, Information Technology Directors & Marketing Specialists across the state to develop programs that meet our clients’ needs, we have been able to implement creative and innovate solutions that result in flexibility, efficiency and the cost reductions that are in need of today. Our long-standing commitment to Michigan Clients goes far beyond click charges and guaranteed response times. We are a company that cares.

Thank you on behalf of the Applied Imaging team, and we welcome the opportunity to provide our excellent services & support to Orion Township Public Library.

Thank You,

John Thomas. Account Manager
Applied Imaging
Accountability & Support

Local Support

Applied Imaging has local service dispatch and parts inventory. Our 57,000 square foot distribution facility is designed specifically to ensure quick response and resolution of any service or supply issue, there isn’t an organization more focused on you! Applied Imaging has won several industry awards that illustrate our great customer support including:

- “Elite Dealer Award” Office Equipment Dealer
- “Top Office Furniture and Equipment Dealer” Business Direct Weekly
- Featured in “ImageSource” for excellent customer support with Tech Specialization.

Preventative Maintenance

Annual Full Service Maintenance Plan includes ALL parts, labor, service (both emergency and regularly scheduled calls), toner, developer, and photoreceptor drums. Excludes only paper and staples.

Proactive vs. Reactive Support

Our goal is to keep as a long-term customer. This is only done with a customer-focused, proactive level of support. Each quarter, you will have a detailed review of your program to ensure its integrity and relevance. This could be making suggestions to adjust the program to better reflect actual use, continued staff training to provide new ideas, or just to confirm things are on a good track.

Resources

The biggest benefit to is Applied Imaging’s unmatched level of support. There are several layers of support ready to help as needed – the account manager, service hardware technicians, solutions group (network side), print production specialists, and our leadership team. Specifically our technicians carry car stock inventory to resolve service calls on the first visit. To add to this our technicians have an average tenure of over 12 years. Both have a direct impact on limiting downtime and headaches for your end users. From a network standpoint, we have the expertise that allows us to resolve 65% of network related issues remotely.

Each layer of support has its role and helps us improve our customer experience, and this is why we maintain such a high percentage of our customers!
Service Guarantees

Five-Year Performance Guarantee

Applied Imaging has such confidence in the Digital Document Imaging Systems we represent that we guarantee them for up to FIVE YEARS of service, provided the equipment is continuously covered by one of our standard maintenance agreements or supply kit programs. This Guarantee does not cover damage or abuse. If your system malfunctions during this guarantee period, we will make any necessary repairs in your office at no additional charge. If we are unable to repair the equipment in your office, we will provide you with a temporary replacement system free of charge until repairs are completed. If we cannot repair your system, Applied Imaging will replace it with another of equal or greater capabilities.

Uptime Performance Guarantee

4-Hour Emergency Response Time – If you need emergency service on any Applied Imaging Digital Document Imaging System, we guarantee a response, within our primary metropolitan areas, in less than four hours. There will never be more than an eight hour wait from the time you call for normal service until the time a technician arrives at your office (during normal business hours, 8:00 a.m. until 5:00 p.m., Monday through Friday, excluding holidays).

96% Uptime – Applied Imaging guarantees every Digital Document Imaging System, covered by our standard maintenance agreement and using Applied Imaging’s authorized supplies, will be up and running 96% of the time.

Quality Supply Guarantee

Applied Imaging guarantees its supplies to be of the highest quality – meeting rigid requirements of the office equipment manufacturers we represent. The wrong supplies may damage your equipment requiring service calls and expensive downtime. Supplies are stocked in our inventory locally for immediate customer availability.
Program Benefits

**Customer Loyalty Center**

Applied Imaging has opened a new department in order to provide the ideal customer experience: the Applied Imaging Customer Loyalty Center. All calls, including service and supply requests, will go through the Customer Loyalty Center, located in Grand Rapids. This will eliminate most call transfers and allow client requests to be handled promptly and efficiently.

In addition to simplifying the service and supply request process, the Customer Loyalty Center features GPS tracking of all Applied Imaging vehicles. This enables the Center to manage service calls by monitoring where the service technicians are in order to dispatch new service requests.

**Hassle Free Meter Readings**

Applied Imaging will install and maintain software to automatically obtain meter read information. This will allow end users to forget about tracking and reporting meters. The software will automatically report the metered devices to Applied Imaging. This will directly save time and money associated with device management.

**Toner Replenishment**

Auto supply replenishment is available to all clients upon request. Traditional supply replenishment is also available. Supply orders can be called or emailed to the customer support team. Applied Imaging will send out/drop off toner to replenish stock and recycle labels will be provided for all possible cartridges.

**Current Fleet**

Applied Imaging will take care of pick up and removal of any printer fax, or copier not covered under the contract that requires remove from the facility.

**Total Solution Provider**

Applied Imaging will take care of all equipment related to this contract. Applied also has experience to help move on to the next stage of process improvement through content management software.
### Proposed Solution

**Total Monthly Payment** *(36 Months)* $353.76 *(current payment $361.79)*

**B/W cost per copy billed @ .0083 for all 4 units** *(current cost per copy .01895)*

**Color cost per copy billed @ .053 for all four units** *(current cost per copy .07582)*

**New Machines are equipped with the same options as current machines**

- Cost per page to include service, parts, labor, toner on copiers (everything but paper)
- Price includes delivery of new equipment and networking
- Price includes shipping back current machines
- Price includes ongoing training.

<table>
<thead>
<tr>
<th>MAKE</th>
<th>MODEL</th>
<th>QTY</th>
<th>FEATURES</th>
<th>SPEED</th>
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<td>IMC 4500</td>
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**MAKE**
- Ricoh

**MODEL**
- IMC 4500
  - ADMMIN
- IMC 3500
  - PUBLIC

**QTY**
- 1

**FEATURES**
- SMART OPERATION PANEL, B/W& COLOR PRINTING, B/W& COLOR SCANNING, FOUR PAPER DRAWER, INTERNAL STAPLE FINISHER
- SMART OPERATION PANEL, B/W& COLOR PRINTING, B/W& COLOR SCANNING, TWO PAPER DRAWER, CABINET

**SPEED**
- 45 Pages per minute
- 35 Pages per minute
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* Ricoh

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</table>

**Discussion Items: Copier lease contract pg 7**

* Applied would take over support contract for these devices. Should a device be unrepairable by Applied Technicians, they'll replace the device with one from their warehouse supply.
MLA’S PRIMARY SOURCE

MLA’s “Primary Source” is an exclusive, first-hand account of the latest news and announcements from the staff of the Michigan Library Association.

February 25, 2021

Letter From Debbie

With vaccines steadily being injected into the arms of those around us, there is real reason to celebrate and look at the jar as half-full rather than half-empty. Whew…what a year! Not that life will return to “normal” any time soon, but there is certainly newfound hope that we are turning a corner and will see the light at the end of the tunnel. We are hearing from more and more of you that your physical doors are open, that you have a date for reopening, or are in your final preparations. Stay vigilant!

For the past few weeks, many of you (in fact about 35 to date) have stepped up to be a part of MLA’s meet and greets with our freshman legislators. It has been inspirational to hear your stories and we applaud you for getting through the worst days of the pandemic all the while continuing to innovate, expand and evolve your programming and services. We continue to hear that you are making progress on the
Challenges you prioritized in 2020 and plan for even more accomplishments in 2021 and beyond. The hardships and setbacks of the pandemic have shown how capable you are at achieving your goals. Stay vigilant! Read more

**NEW Benefit of Organizational Membership**

We are pleased to announce a brand new benefit for our organizational members! Now all of your organization's trustees can be added as Linked Trustee members, included complimentary with your organizational membership. Each organization will receive up to nine (9) Linked Trustees who will receive all the important communications and updates from MLA. Organizations will also receive a 50% discount on any event registration for a Linked Trustee member. Linked Trustees do not have voting privileges, however, they are welcome to join MLA as an Affiliated Trustee individual member for $50 annually to take advantage of individual benefits!

We look forward to engaging more trustees in the association and strengthening our statewide advocacy efforts on behalf of all libraries. Watch for more information on taking advantage of this new benefit included with your renewal information next month!

**Organizational Membership Renewal**

Organizational membership renewal information for the 2021-2022 member year will be sent in March. A form to submit the information for the new complimentary Linked Trustees organizational member benefit will be included with your renewal communications. If your organization takes advantage of group individual membership billing you will also receive information to select the individual memberships you would like to renew.

Thank you to all of our organizational members for your continued support!

**Easy Renewal Process for Your Entire Staff**

Did you know? MLA makes it super easy for Organizational members to sign up all of their employees as Affiliated Individual members. Instead of having to issue multiple checks for individual dues throughout the year, wouldn’t you love the option of cutting one check that covers the cost of annual dues for all staff ($85 per employee) AND...they will all renew at the same time each year!

We can provide you with one invoice that will cover the cost of the employees you choose to pay for. We will even pro-rate their dues as necessary to eliminate the need for sending multiple checks. Note according to the bylaws, membership in the association is not transferable or assignable, but there is an exception for Affiliated Individual memberships that are paid for by an organizational member to address staffing changes.
If you are interested in taking advantage of this offer, please contact MLA Administrative Assistant, Lisa Buttigieg who will be happy to help answer any questions you may have. She can be reached by phone at (517) 394-2774 ext. 227 or by email at lbuttifieg@milibraries.org.