2020 Services Offered

• Teacher Cards—How They Work
  o Available to all teachers in the district regardless of where they reside.
  o All current teacher cards have been renewed through the end of the year.
  o ThinkLink Teacher Portal fillable form for easiest request access found at https://orionlibrary.org/orionthinklink/teacher-portal/
  o New virtual options for 2020!
  o For new teachers, we will send applications to each school. Completed applications can be returned to your school’s library liaison via email. Teachers will be emailed their library card number. Physical cards will be distributed when both the library and schools are back open to patrons and students.

• Teacher Cards—Borrower Information
  o All three-week material checked out on a Teacher Card will have a loan period of six weeks.
  o One-week, two-week or overnight loan periods remain the same for all patrons and are renewable (except overnight DVDs).
  o 30 item limit on card; all non-fiction, DVD, CD, etc., limits apply.
  o Policies covering lost, damaged or incompletely returned material apply to these cards.
  o No overdue fines will accrue on this card.
  o Use is for school lessons/programs only.
  o Cards can be used year round.

• Material Requests & Pickup
  o All material should be requested via the ThinkLink Teacher Portal found at https://orionlibrary.org/orionthinklink/teacher-portal/
  o Requested materials can be picked up via curbside at the library.
  o Materials include books, CDs, DVDs, magazines, and kits.
  o At least 3 days’ notice is requested to put materials together.
  o Delivery service is currently on hold. Please pickup material via library curbside.

• Student Cards
  o All students receive an application for a library card when they register for school.
  o Students do not need to reside in the Orion Township Library district to receive a library card.
  o For 2020, new students will be emailed their library card number. Physical cards can be picked up once the library is open to patrons.
  o Cards can be used to access all eBooks and databases at school, home, and the library.
• Assignment Alert & Virtual Book Shelves
  o To better serve you and your students, please inform us if students need to use physical or digital library resources for large assignment. We request that you make all requests via ThinkLink Teacher Portal at https://orionlibrary.org/orionthinklink/teacher-portal/
  o Depending on if you need physical or digital material, librarians will pull materials or create a virtual bookshelf to share with your classrooms. Digital material will be delivered virtually, and physical material can be picked up curbside. We will need 3 days’ notice to gather materials.
  o This service is offered from September-May.

• ThinkLink Newsletter
  o Information about your library liaison, monthly programs at the library, and information about new materials and databases at the library will now be included in the Lake Orion Teaching and Learning newsletter.

Virtual Programs Offered for Classrooms (*NEW for 2020!)
• To best serve you and your students, all virtual programs and visits should be requested via the ThinkLink Teacher Portal found at https://orionlibrary.org/orionthinklink/teacher-portal/

• Virtual Library Fieldtrip
  o For grades K-12
  o “Visit” the library and learn about our services for kids and teens.
  o Can include information literacy and database instruction
  o This service is offered from October – May for all schools

• Live Storytime via Zoom
  o For grades K-2.
  o Program length: 20-30 minutes.
  o Librarians will read stories and plan group literacy activities for students.
  o This service is offered from October-May for all elementary schools.

• Ring Me a Story
  o For grades K-2
  o Prerecorded stories, jokes, and folktales
  o Stories change weekly. Teachers and classrooms have the ability to call any time to hear three new recordings weekly.
  o Call 248-693-3002 and select option 2 for a story, 3 for a joke or limerick, or 4 for a folktale.
  o This service is offered year-round.
• **Booktalks via Zoom**
  - For grades 3-12
  - Program length: 30-40 minutes
  - Librarians will introduce new books to students and teachers.
  - Students and teachers will receive a booklist that will offer other book suggestions if they find a new book interesting.
  - _This service is offered from October-May for all schools._

• **First Chapter Fridays via Zoom**
  - For grades K-5
  - Program Length: 15-30 minutes
  - Librarians will read one or two chapters of a book throughout the year for your class on Fridays (or any day of the week that works for your class!)
  - _This service is offered from October-May for all elementary schools._

• **Author Studies via Zoom or Interactive Digital Bookshelf**
  - For grades K-12
  - Zoom Program length: 30-40 minutes
  - Students will learn about the author’s life, be introduced to author’s works, and learn about any awards the author may have won.
  - Librarians will read author’s books or excerpts from books.
  - Librarians will also prepare a digital bookshelf with all of the above to share with your classroom for student exploration on their own time.
  - _This service is offered from October-May for all schools._

• **Genre Studies via Zoom or Interactive Digital Bookshelf**
  - For grades 2-12.
  - Zoom Program length: 30-40 minutes
  - Learn the characteristics of different genres-fantasy, mystery, historical fiction, and science fiction.
  - Learn about popular authors and books in each genre.
  - Listen to excerpts from each genre.
  - Librarians will also prepare a digital bookshelf with all of the above to share with your classroom for student exploration on their own time.
  - _This service is offered from October-May for all schools._

• **Other virtual programs upon request**
  - Customized for all grades
  - Program length: 20-60 minutes
  - Notify us two weeks in advance to design a program for your classroom. Tell us what you are studying and how we can help!
  - _This service is offered from October-April for all schools._

**Programs Offered for Schools/Teachers**

• **Participation in School Events**
  - For all schools
  - Program length: you let us know
  - Examples of events: virtual meet ups, math night, Back to School Night, road rallies, PTO events, etc.
  - _This service is offered from September-May while in person school is in session._
• Monthly meetings with school media specialists/teachers to share information with each other
  o Elementary media specialists and/or teachers
  o Opportunity to share information about new books, programs, assignments, conferences, and grants to make our collaboration even more successful.

• Volunteer Coordinator (currently on hold until school and library open for in person services)
  o For grades 6-12
  o Can work with groups to fulfill assignments and learning service hours
  o Contact: Lori Morris lmorris@orionlibrary.org
  o This service is currently on hold.

2019-2020 OTPL Liaisons

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<tr>
<th>School</th>
<th>School Liaison</th>
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<tbody>
<tr>
<td>Blanche Sims</td>
<td>Debbie Manganello</td>
<td>Katie Perkey</td>
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<td>Carpenter</td>
<td>Jeannine Crissman</td>
<td>Halli Zalesin</td>
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<td>Orion Oaks</td>
<td>Abbie Stevenson</td>
<td>James Pugh</td>
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<td>Paint Creek</td>
<td>Jaclyn Hirschfield</td>
<td>Halli Zalesin</td>
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<td>St. Joseph</td>
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